

Minutes of the Old Marston Parish Council Meeting held on the 3rd February 2025 at the Mortimer Hall from 7:00pm.

CONFIRMED

Present: Parish Council:

Duncan Hatfield – Chairman

Charlotte Vinnicombe

Charlie Haynes

Mick Bates

Skye Denno

Louise Upton.

Kevin Jones

Alistair Morris

Oxford City Councillors: Mary Clarkson & Kate Robinson

In attendance: Tim Cann

Members of Public: 3

25/02/01 Intention to record the proceedings of the meeting: None.

25/02/02 Apologies for Absence: Parish Councillors Pat Hall, Mary James & Mark Lygo due to ill health, Martin Smith due to clash of meetings.

25/02/03 Website and social media:

- Duncan Hatfield informed the meeting that followers on social media is increasing and the website now has a new accessibility software making it easier to navigate.

25/02/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. Thames Valley Police: No Report received.

- **County & City Councillor Reports:** Oxford City councillor Mary Clarkson reported that, in conjunction with the county council, Mary is looking to have the Elsfield Road bus stop on the church side moved and is looking at whether the chicane can be moved. Mary has brought a defibrillator from her allowance and looking at possibly Cherwell Drive shops or the church hall in Elsfield Road. The development on land west of Mill Lane is being retendered.
- Oxford City Councillor Kate Robinson reported that she attended a 'Community Around Schools Offer' (CASO) meeting with 12 people from different young people's organisations around the locality, including Swan and Cherwell schools. Talked about young people in Marston. St Nicholas school is consulting parents about the idea of setting up a School Street pilot. They invited Mary Clarkson, Mark Lygo, Kate Robinson and Andrew Gant to come along and see the site one morning and talk to parents. Consultation is ongoing.
- In response parish councillor Skye Denno advised that antisocial behaviour was still an issue in and around the church/Elsfield Road area. People have stones thrown at them; foul language shouted at them. Notices being ripped down daily. Skye has continually tried contacting the community police team with little or no response. People feel the situation is getting worse with no help. Instances are happening three or four times a day, usually 3 to 4pm, 5 to 6pm and around 11pm.
 - Kate Robinson will put Skye Denno in contact with young people's officers.

b. Public:

- None.

25/02/05 Approval of the Minutes of the meeting held on the 6th January 2025.

It was RESOLVED these are a true record.

25/02/06 Operational Checks:

- Weekly operational checks on the defibrillator have been carried out.
- Weekly operational checks on the play equipment have been carried out.

25/02/07 Planning:

Applications considered between meetings: NONE.

Decisions:

24/02514/CEU – 44 Arlington Drive - REFUSED

24/02343/FUL – 7 Beechey Avenue - APPROVED

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

24/01274/VAR – Land to the West of Mill Lane

24/02162/FUL – 65 Oxford Road

P22/S4618/) – Land North of Bayswater Brook

24/02695/VAR – Colthorn Farm

24/02162/FUL – 65 Oxford Road

24/02908/FUL – 17 Salford Road

Applications to be decided:

- **25/00007/FUL – 2 Broughton Close** – Erection of single storey front extension. – **NO OBJECTIONS**
- **25/00052/FUL – 1 Little Acreage** – Demolition of existing side extension, conversion of garage into habitable space. Erection of a single storey side extension and a single storey rear extension. – **NO OBJECTIONS**
- **Update on Transport:** The clerk made the council aware of an email from a group of residents who are looking to form a group to look at the problems with traffic.

25/02/08 Finance

a. As at the 27th January 2025

Unity Trust Current Account	13,893.55
Newbury Building Society	40,339.05
Skipton Building Society	22,333.50
Petty Cash	51.74
TOTAL	£76,617.84
CiL Money (included in above figures)	£27,272.56
The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – January 2025	

Mortimer Hall (Rent for year)	286.00
BGG (October, November & December)	588.00
Microsoft (Subscription to Microsoft 365)	104.99
CPFAA – (Shed Annual Grant)	470.00
TOTAL	£3,725.64
Petty Cash Expenditure: NONE	
INCOME:	
Mr D. Ward (Mill Lane Paddock Rent)	500.00
Mortimer Hall (Annual Rent)	0.05
HMRC (VAT Return)	3,567.20
TOTAL	£4,067.25
RESERVES	
Total Balances	£76,617.84
General Reserves	£31,216.00
Fixed Asset Reserves	£10,000.00
Emergency Reserve	£10,000.00
Total	£25,401.84

b. Payments accepted for authorisation.

25/02/09 Clerk's Report:

- The clerk read out the meeting notes from the meeting between Craig Cantwell, chair of Marston Saints FC, and various parish councillors.

25/01/10 Reports from Members:

- **NONE.**

25/02/11 Plus, anything of an urgent nature which has come to the Clerk's attention since the agenda was set.

- Consultation on Standards for Local Authorities: The clerk advised that the Ministry for Housing, Communities and Local Government (MHCLG) has recently issued a consultation on local government standards, to which NALC will be responding. – It was RESOLVED that individual councillors should respond, but no response from Old Marston Parish Council.

25/02/14 Information sharing (including correspondence)

- OALC Newsletter

- Correspondence
- OxClean is on the 8th March

25/02/15 Date of next meeting: - Monday 3rd March 2025 at 7pm in Mortimer Hall.

7:40pm members of the public left the room.
Parish councillor Louise Upton also left the meeting due to another engagement.

CONFIDENTIAL ITEMS

25/02/12 Closed Session – To resolve, under Section 1, Paragraph 2 of the Public Bodies (Admissions to Meetings Act), that the public and media be excluded from the meeting for the following items of business by reason of the confidential nature of the business to be transacted.

25/02/13 2025/26 Staff Appraisal:

The council reviewed the recommendations in the draft minutes of the Staffing & Standards Committee meeting held on the 27th January 2025. It was RESOLVED that the clerk be moved from SP28 to SP30 on the pay scale.

MEETING CLOSED: 7:50PM

Signed.....Chairman

Date.....

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.