

**Minutes of the Old Marston Parish Council Meeting held on the 4<sup>th</sup> February 2019 in the Mortimer Hall at 7:34pm.**

**Present:**

**Parish Council:**

Duncan Hatfield (DH) – Chairman	Patricia Hall (PH)	Louise Milford (LM)
Peter Cox (PC)	Alistair Morris (AM)	Michael O’Keefe (MO)
Mick Cadd (MC)	Nils Bartleet (NB)	Mick Bates (MB)
Tim Cann (Clerk)		

**City Council:** Cllr Mick Haines (MH)      Cllr Mary Clarkson (M)

**County Council:** Cllr Mark Lygo (ML)

**Thames Valley Police:** None

**Members of the Public: 4**

**19/02/01** No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

**19/02/02 Apologies for Absence:** Parish Councillor Mary James – Prior Commitment, Parish Councillor Peter Williams – Away, Parish Councillor Alan Spence - Away.

**19/02/03 Website, Facebook and other social media:** DH reminded those present that the Council have a website and various social media sites which are updated regularly and where information can be found.

**19/02/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)**

**a. Thames Valley Police:** No report received.

**b. County & City Councillor Reports:** **City Councillor Mick Haines** reported that he has great concerns over the potential Lower Elsfield development causing flooding in and around Marston. He has the Community Forum meeting on the 6<sup>th</sup> February and is doing a traffic survey between 3 and 4pm on the same day. He is still waiting for the street light to be installed in Church Lane. He is concerned that the shops on Cherwell Drive are losing money because of the Access to Headington (A2H) work. He also reported that the building work on the Jack Russell site had stopped, leaving the site dangerous.

**County Councillor Mark Lygo** reported that the last A2H meeting included a site visit, walking to Cherwell Drive junction, up to the John Radcliffe junction and back. A number of points had been raised which are being looked into and he had asked for any underspend on the project to be spent in the area. He was asked about trees being removed and planted, to which he replied there had been 40 trees removed and there are 45 trees being planted. Mark reported that there was confusion with cycle tracks across the city but all of the City and County Councillors were working hard to resolve.

**City Councillor Mary Clarkson** reported that most of the main points had already been covered but the new shared cycle track along Marsh Lane still needs looking into as it just stops half way along.

**c. Public:** A resident spoke about the general dilapidated state of the area; four street lights are not working in Raymund Road, large refuse items not collected in the street,

Signed by the Chairman.

hire bikes left lying around. The Jack Russell site very dangerous. Construction lorries had started using Raymund Road to deliver items for the start of the Swan School. Another resident advised the meeting that the St Nicholas Travel Action Group had been formed with the aim of encouraging a more sustainable travel plan for St Nicholas School. They have looked at air pollution, Controlled Parking Zones and have mapped the problems in the area. They recognise the problem is mainly a minority of parents and shortly Raymund Road will become a 'Living Street'. One of the main problems is the junction of Cherwell Drive, Marston Ferry Road and Oxford Road. The County Council had informed her that the land being parked on belonged to the Parish Council. It was thought that the HMO on the corner had access rights for parking on the verge but this needs further investigation as the County Council seem to think differently.

**19/02/05 Minutes of the Parish Council Meeting held on 7<sup>th</sup> January 2019.** It was **RESOLVED** these are a true record.

**19/02/06 Matters Arising (omitting those for which an agenda heading follows):**

- The County Council have advised that the road sign at the junction of Cherwell Drive, Marston Ferry Road and Oxford Road can state 'St Nicholas C of E, Red Lion and Victoria Arms' at no cost to the Parish Council.
- The Mortimer Hall Pre-School and Marston Community Garden Group have agreed to help with the Nature garden.

**19/02/07 Election of Vice-Chairman:** It was **RESOLVED** to defer appointing a Vice-Chairman until the May 2019 meeting.

**19/02/08 Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported:** The Clerk confirmed that the checks had been done.

**19/02/09 Recreation Grounds & Cemetery:**

- a. Tree work needed around the Parish: It was **RESOLVED** to accept the tender for £3,745.00 plus VAT.
- b. Annual verti-draining: It was **RESOLVED** to accept the tender for £2,381.00 plus VAT
- c. Headington Road Runners annual H5 run on Sunday 25<sup>th</sup> August 2019: It was **RESOLVED** to allow the event to start on Boults Lane Recreation Ground.
- d. AM informed the Parish Council that the Marston Community Garden Group had done the work in the Mortimer Hall recreation ground filling in the pot holes and worn areas with the top soil and turf. All thanked AM and asked for their gratitude to be passed on to all who helped.

**19/02/10 Finance:**

- a. Bank balance as at 29/01/2019:  
Current Account £15,390.43                      Business Reserve Account £3,749.31  
Newbury Building Society Account £118,166.24                      Petty Cash £168.45

Signed by the Chairman.

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – January 2019	
FOSNS (s.137 Grant)	300.00
43 <sup>rd</sup> Scout Group (s.137 Grant)	300.00
Village Hall (Mortimer Hall) (Hire charge for Council meetings)	264.00
Mr D. Ward (Repair to Pavilion Slabs)	1,950.00
Webroot (Antivirus Security for computer systems.)	65.21
Maltby's Bookbinders (Deposit to bind 2009-2016 Minutes)	90.00
BGG (Litter Picking December 2018)	66.00
Castle Water (Cemetery Water Bill)	10.71
Total Pest Control (Quarterly Charge)	177.60
Get-On-Line Ltd (Domain name renewal)	132.00
Get-On-Line Ltd (Web Hosting & Emails)	294.00
NALC (Local Council Award Scheme Registration Fee)	60.00
<b>TOTAL</b>	<b>£5,122.60</b>
<b>Petty Cash Expenditure:</b>	<b>£00.00</b>
<b>INCOME:-</b>	
Village Hall (Mortimer Hall) (2019 Rent)	<b>£00.05</b>
<b>TOTAL</b>	<b>£00.05</b>

It was **RESOLVED** to accept these accounts.

**b. Budget v Expenditure & Income:** The Clerk read through the figures on enclosed spreadsheet.

**19/02/11 Roy Garner Pavilion Committee:** The minutes of the committee meeting held on the 23<sup>rd</sup> January 2019 were provided for information. The Clerk also informed the Council that an asbestos Survey had been carried out and he was waiting for the report.

**19/02/12 Old Marston Fun Day at the Victoria Arms:** After some discussion it was **RESOLVED** to allocate the £1,500 from the events budget for this event.

**19/02/13 Proposed calendar of meetings for 2019/2020:** It was **RESOLVED** to accept the proposed dates.

**19/02/14 Tablets:** It was **RESOLVED** to accept Option one at a cost of £1,559.88.

Signed by the Chairman.

The following **RESOLVED** to keep paper agendas – NB, MB & MC.

The following **RESOLVED** to have tablet, email address and NO paper agendas:  
MO, PC, AM, LM, PH & DH.

**19/02/15 Local Council Award Scheme:** The Clerk informed the Council that he had registered the Council as ‘working towards Foundation level’, the registration fee paid and the OALC informed.

**19/02/16 Local Environment:**

- a. **Environment Policy/Statement:** AM felt the policy was a good start but needed more concrete targets. After some discussion it was **RESOLVED** that Councillors interested in moving this further should contact AM to bring back to the next Council meeting. NB agreed to coordinate with AM but the Clerk should then check to ascertain the Council’s legal standing.
- b. After some discussion it was **RESOLVED** to accept the Environment Policy, however there were amendments to be made at a later date.  
After some discussion it was also **RESOLVED** to accept the Environment Statement:

**‘Old Marston Parish Council are very concerned by the climate crisis facing the planet, Old Marston Parish Council will endeavour to do all it can to minimise the impact of its activities on the environment and the climate. To this end, Old Marston Parish Council will seek out ways to try and reduce harmful policies and activities. Instead, the Parish Council will be more proactive in encouraging ways it can improve the local environment, combat the bad practices of human activity, and reduce climate breakdown.’**

**19/02/17 Planning:**

**Applications considered between meetings:- NONE**

**Decisions:**

18/02979/FUL – 34B Oxford Road – APPROVED

18/03118/FUL – 7 Nicholas Avenue – APPROVED

**Awaiting Decisions:**

18/01549/FUL – 20 Raymund Road

18/02799/LBC & 2798/FUL – 13 Mill Lane

18/03048/FUL – Manor Barn, 15A Mill Lane

18/03123/FUL – 62 Arlington Drive

18/03300/FUL – 21 Rippington Drive

**Applications to be decided:-**

**18/03385/FUL – Cumberledge House, Cumberledge Close –** Erection of 9no.

residential dwellings (Use Class C3) comprising 2 x 2-bed, 4 x 3-bed and 3 x 4-bed dwellings. Provision of new access, car parking and landscaping. – CONCERN WITH OVERDEVELOPMENT OF THE SITE, INCREASE OF TRAFFIC THROUGH AN ALREADY DANGEROUS ‘S’ BEND IN MILL LANE AND THE PRIVACY OF NEIGHBOURING RESIDENTS IN MILL LANE.

**SODC Local Plan 2036 – Lower Elsfeld – CONCERN WITH OVERDEVELOPMENT, FLOODING, LOSS OF GREEN BELT, AFFECT ON SSI.**

**19/02/18 Items of an urgent nature which have come to the Clerk’s attention since the Agenda was set: NONE.**

Signed by the Chairman.

**19/02/19 Information sharing (including correspondence)**

Rural Services Network Digest etc,

- Email from resident regarding an accident at the junction of Cherwell Drive shops,
- Email from Parish Councillor Mick Bates about drug related items under the subway by St Nicholas Primary School. Clerk reported this to the City Council taskforce to be removed urgently,
- School Lane street lighting awaiting report from County Council,
- OXCLEAN Saturday 2<sup>nd</sup> March 2019 at Mortimer Hall 10am
- Clerks & Councils Direct January 2019 edition.

**19/02/21 Date of next meeting:** - Monday 4<sup>th</sup> March 2019 in Mortimer Hall at 7:30pm

All members of the public and the Clerk left the room.

**19/02/20 CONFIDENTIAL ITEMS: The Council reviewed the recommendations of the Staffing & Standards Committee from their meeting held on the 13<sup>th</sup> December 2018 -**

The Staffing & Standards Committee recommended to Council that the Clerk's working hours remain the same at 22 hours per week. However, he is moving to LC2 SP24 salary grade as from 1<sup>st</sup> April 2019. It was **RESOLVED** to accept this recommendation.

**MEETING CLOSED: 9:04pm**