

Minutes of the Old Marston Parish Council Meeting 5th February 2018 held at the Mortimer Hall at 7:30pm.

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman	Tony Greenfield (TG) – Vice-Chairman
Michael Cadd (MC)	Barry Lewis (BL)
Michael O’Keefe(MO)	Anjana Tiwari (AT)
Pat Hall (PH)	Peter Williams (PW)
Peter Cox (PC)	Tim Cann (Clerk)

City Council: Cllr Mick Haines (MH) Cllr Mary Clarkson (M) – Arrived late

Thames Valley Police: None

Members of the Public: 3

18/02/01 No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

18/02/02 Social Media: DH advised the meeting that the Council had a presence with a website, Facebook page and Twitter account which are kept up to date as much as possible but was also constantly looking to improve the website. If anyone had details of any local events then please forward to him and he would post them on the website.

18/02/03 Apologies for Absence: Parish Councillor Charlie Haynes – Clash of meetings, Parish Councillor John Batey – Unwell and Parish Councillor Nils Bartleet – Unwell. County Councillor Mark Lygo – Clash of meetings.

18/02/04 Minutes of the meeting held on 8th January 2018. It was RESOLVED these are a true record.

18/02/05 Matters Arising (omitting those for which an agenda heading follows): PW asked about the defibrillator. The Clerk replied that it had been ordered.

18/02/06 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. County & City Councillors Report(s)

City Councillor Mick Haines: Confirmed he had done another school presence with PCSO Kerry Yaxley on the 22nd January. Parking was still a nightmare and cycle/pedestrian safety still an issue around collection and dropping off times. He had handed in a petition with 200 signatures to save the roundabouts on the Marsh Lane/Cherwell Drive junction. He felt that Roy Jones’s memorial tree ceremony went well. Finally, he had heard that David Tole, of the Oxfordshire County Council, was retiring and Shaun Hatton would be replacing him.

City Councillor Mary Clarkson: Provided a written report as she would be late for the meeting. The Clerk read her report: **Swan School** – Cllr Mark Lygo and I have a

Signed by the Chairman.

meeting on the 1st February with one of their consultants to discuss the Swan School and I shall provide a verbal update at the Parish Council meeting. My understanding is that the submission of the planning application has been put back again and is unlikely to be submitted for another month or two. **Access to Headington** – Councillors have a meeting with the contractors, Skanska, on 6th February. I intend to raise with them the phasing of the proposed traffic lights at Cherwell Drive and exploring the possibility of turning them off outside peak hours. **Beechey Avenue** – I have asked Direct Services to investigate the flooding here and see whether clearing out the drains improves things, as it has done in the past. **Marston Medical Centre** – I have been in touch with Hedena Health, which runs the two surgeries which were formerly Marston Medical Centre, and hope to have a meeting with them to see whether a permanent site in the Marston/Northway area can be found in the long term.

b. Thames Valley Police: No Report Received.

c. Public Participation:

A member of the public spoke about the Council's website. He saw in the agenda that it costs the council £294 which he felt was expensive. Also there was a picture on the website which used 7Mbs of data which would slow things down. DH explained that a lot of the cost was because it has a .gov prefix which, as a local authority, the Council should use. However, he would look at the format of the picture and amend.

18/02/07 OALC Executive Committee: As John Batey had stood down from the Committee there was a vacancy. No Councillors are willing to stand.

18/02/08 OXCLEAN: DH informed the meeting that this is the 11th year and has always been very popular. This year will be on Saturday 3rd March at 10am in the Mortimer Hall. All necessary equipment is provided; protective gloves, sacks, pickers, etc. All volunteers welcome.

18/02/09 Local Council Award Scheme: PW felt this was a good idea, however the Council currently had minimal communications with the community. After some discussion it was RESOLVED to go for the Foundation level of the scheme.

18/02/10 Recreation Grounds & Cemetery

- a.** TG confirmed that the weekly safety checks had been done. TG advised the Council that the small rocker play equipment in the Mortimer Hall Recreation Ground had been broken. DH invited Dennis Ward to speak, who said that the problem was the base is plastic so could not be welded. A new base was needed but not sure if that is possible without damaging the rubber matting surround. It was RESOLVED that TG and Dennis would look into and report back to Council. TG also advised that one of the bin liners had gone missing. The Clerk reported that he had tried to obtain a replacement, however as the bin was old he had been unable to. It was RESOLVED to look at costs of replacing the bin at the March meeting.
- b.** Damage to Mortimer Hall Recreation Ground Fencing: It was RESOLVED to accept the tender for £250.

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- c. Relocation of Norman Jones Memorial seat: It was RESOLVED to have the seat repositioned further along from its old location.
- d. Boults Lane Play Equipment: After some discussion it was RESOLVED that the Recreation Grounds & Cemetery Committee would relook at the play equipment needed.

18/02/11 Elsfield Road Footpath: After some discussion it was RESOLVED to accept the tender of £16,975.40 plus VAT and proceed with the footpath.

18/02/12 Boults Lane Development Update: The Clerk advised that Stanley's seems to have fixed the leaking roof. The external security light had been fixed. He was still waiting for a quote for the fencing. Marston Saints had advised him of a number of faults. It was RESOLVED the Pavilion Committee would meet to assess the various matters.

18/02/13 Signage for Parish Council property: It was RESOLVED the Clerk gets costings for signs for the March meeting.

18/02/14 Boundary Review Update: The Clerk advised that consultation for the City Ward review does not close until September. The letter to the City Council regarding the Parish Boundary had been sent but no response as yet.

18/02/15 GDPR Update: DH advised that the Clerk had been booked on an OALC course on the 14th February so he would report back at the March meeting.

18/02/16 Sound System: The Clerk reported that he was borrowing OXSRAD's small system and would bring this to the March meeting.

18/02/17 Swan School Update: DH confirmed that John Batey's report on a meeting with County Councillor Mark Lygo and Johnny Kidney was in the correspondence folder which was being circulated. The Clerk advised that the criteria for the Environmental Impact Assessment had been circulated with the agenda. PW questioned what they referred to as "significant size" and felt it had not been looked at in a proper and thorough way. He felt a response to Nadia Robinson's letter was needed from the Parish Council.

M suggested waiting until the plans are received. PW agreed to accept her advice.

18/02/18 Noticeboard: The Clerk advised that he had been unable to find out from the City Council whether the board had to be theirs and installed by them. M agreed to take this up.

18/02/19 Planning:

Applications considered between meetings: None.

Decisions:

17/02526/FUL – 46 Mortimer Drive – APPROVED

Awaiting Decisions:

17/03090/FUL – 50 Raymund Road,

17/03334/FUL – 46 Mortimer Drive,

17/03285/FUL – 10 Elsfield Road,

17/03403/FUL – 9 Rippington Drive

Applications to be decided:

17/03412/FUL – 38 Old Marston Road – Demolition of existing building. Erection

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of single storey building for use as a laundry (B1(C)) – **THIS WAS FOR INFORMATION ONLY AS IT WAS OUTSIDE THE PARISH.**

18/00029/FUL – 35 Rippington Drive – Erection of single storey rear flat roof extension – **NO OBJECTIONS.**

18/00069/FUL – 4 Cavendish Drive – Erection of a single storey outbuilding to rear to be used as a garden shed/store. (Retrospective) – **OVERDEVELOPMENT. The Council also has concerns about its future use.**

18/00104/FUL – 4 Broughton Close – Demolition of existing side extension. Erection of a two storey side extension, single storey rear extension and single storey front extension. – **OVERDEVELOPMENT & LACK OF PARKING.**

18/02/20 Finance

- a. Bank balance as at 30/01/2018 –
 Current Account £26,974.05 (including £8,087.39 CIL money) Petty Cash £168.04
 Business Reserve Account £3,746.03 Newbury Building Society Account £113,536.24

The following accounts to be paid:	£ (Incl. VAT)
Clerk's Pay Including Expenses, Pension, etc. – January 2017	
BGG (Grass Cutting for December 2017)	61.80
43 rd Scout Group (s.137 Grant)	300.00
St Nicholas School Gardening Club (s.137 Grant)	300.00
PCC of St Nicholas (s.137 Grant)	300.00
St Nicholas Society of Bell Ringers (s.137 Grant)	80.00
Oxfordshire Association for the Blind (s.137 Grant)	300.00
Craig Holloway Electrical Ltd (Repair to Pavilion Lights)	60.00
Mortimer Hall (Hall Hire for 2017)	242.00
Total Pest Control (MH Recreation Ground Quarterly Charge)	177.60
St Nicholas Church Junior Choir (s.137 Grant)	300.00
Oxford City Council (CIL Charge on Pavilion Building)	6,499.53
OALC (GDPR Training for Clerk)	48.00
SLCC (Clerk attending Regional Conference)	90.00
Mr M. Cadd (Refund for purchase of 2 burial plots)	2,770.00
GDT Fire Alarm (Replace 2 faulty detectors)	252.00

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Get On Line Ltd (Renewal of Domain & Server)	294.00
OALC (Planning Course for Clerk & Tony Greenfield)	84.00
TOTAL	£13,499.56
Petty Cash Expenditure:-	NO EXPENDITURE
INCOME :-	
Came & Co (Refund for overpayment on insurance)	19.92
TOTAL	£19.92

It was RESOLVED unanimously to accept the above payment of accounts.

b. Budget v Expenditure and Income for January 2018: It was RESOLVED to adopt the spreadsheets.

c. Chairman's Tablet: It was RESOLVED to offer the Tablet to John Batey for £125.

18/02/21 Information sharing (including correspondence)

- Back Lane should be cut back, if not already,
- Chasing quotes for repairing play equipment in the Mortimer Hall Recreation Ground as per latest RoSPA Report, Rural Services Network Digest etc, OALC Newsletter January 2018, Boundary Letter, Email from James Lawrie regarding no leaf sweeping in Old Marston, and my reply, Email from Tony Greenfield regarding planning application at 4 Cavendish Drive, Email from Darren West (via Tony Greenfield) regarding planning application at 4 Cavendish Drive, PW stated that the first Monday in April is a Bank Holiday so it was agreed the Council meeting would be on the 9th April, AT advised that the telephone kiosk in Salford Road no longer had a telephone inside, so should be removed.

18/02/22 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:

The Clerk advised that he had received an email from Virgin about the Half Marathon offering a meeting, proposing a date of the 23rd February. It was agreed the Clerk to attend and report back. The Clerk advised that he had also received an email from James Lawrie saying Christ Church and Dorchester are promoting a site for 750 homes adjacent to the Barton Park development and would like to meet with the Parish Council and open it to a wider audience and describe their scheme.

MEETING CLOSED: 9:07pm

Signed by the Chairman.