

Minutes of Old Marston Parish Council Meeting 5th February 2013

Present:

Charlie Haynes (Chairman) (CH)

Caroline Duffy (Clerk)

Duncan Hatfield Vice-Chairman (DH)

City Councillor Mick Haines (MH)

Peter Cox (PC)

City Councillor Mary Clarkson

Roy Jones. (RJ)

8 members of the public

Patricia Hall (PH)

Michael O'Keefe (MOK)

Peter Sarac (PS)

Michael Cadd (MC)

Barrie Lewis (BL)

Peter Williams (PW)

13.2013 Apologies for Absence:

PCllr Anji Tiwari, , County Cllr Roy Darke

14.2013 Minutes of the last meeting:

Agreed with the following corrections:

- a. 1.2013 Delete Williamson, add Williams
- b. 9.2013e line 6 Delete PCllrRL, add PCllrRJ
- c. 11.2013 add new paragraph *g PCllrPW had sent an email (correspondence item u). After discussion of impact on buses and how the proposals would be policed, it was agreed that the Parish Council would not be willing to act on the parishioners request*

15.2013 Requests from members of the Public to speak

Michael Clarke spoke about the state of the grass verges in the parish due to Brookes and other parking. Clerk to write to Oxfordshire County Council. Also pot holes and lighting in School Lane.

16.2013 Matters arising omitting those for which an agenda heading follows:

- a. Back Lane – a solicitor has been appointed to deal with the adverse possession application.
- b. Tree officer has inspected tree on corner of Salford Road. No disease but other tree issues identified and will be addressed.

17.2013 Correspondence

	Sender	Action	Subject
A	ENRYCH		Request for donation
B	Elaine Bennett	Noted	Flooding and Barton build, highways – children cycling and hotspots, Back Lane - circulated
c.	Headington Road Runners	Clerk	10k race Sat 1 Sept 2013 – proposed

			route
D	O City C City Development		Sites and Housing plan
E	O City C		Draft Corporate Plan 2013 – 2017 and Draft budget 2013/14 consultations
F	OCVA		Funding newsletter
G	Rural Services Network		Update
h.	OALC		Training programme
I	Fields in Trust		Update
J	O City C Neighbourhoods and Communities	Clerk	Marston Community Action transition plan - circulated
K	NCRO		Funding newsletter
L	Rural Services Network		Rural opportunities bulletin
M	SODC		Adoption of South Oxon Core Strategy
N	Fair Play for children		Newsletter
O	Rural Services Network		Update
P	O City C Leisure and Parks		Request for meeting to discuss services currently offered by OCC
Q	Stagecoach	Noted	New Years Day services replies to Clerk
R	Save Old Marston library group	Noted	Notification of meeting 31 Jan with Oxon CC
S	Aviva	Clerk	Snow or ice programmes - advice
T	NCVO		Funding newsletter
U	OALC		January 2013 update
V	Fair Play		Letter to Members of Houses of Commons and Lords
W	LCR		News update
X	Dr Masha Unkovskaya	Clerk	Deer on allotments site
Y	Rural Services Network		Newsletter
Z	BT Payphones	Noted	Update on delay with removal
A	O City C		Consultation – private rented sector tenants
B	FoOMPA	Clerk	Decision to stand down by committee members
C	OALC		Training VAT and local councils
D	Oxon C C		Community emergency planning
E	O City C planning		Update from planning training
F	Susan Ward	Clerk – land already let	Request to rent paddock adjacent to allotments
G	O City C	Noted	Standards Committee appointment – Gordon Roper BBL Parish Council
H	St. Joseph's School		Consultation increase in numbers

18.2103

Planning

a. Applications

12/03018/FUL 18 Gordon Close - Erection of a two storey extension and single storey rear extension following removal of garage – no objections

13/00189/FUL 4 Boults Lane – Erection of extension to front and side of existing office annexe to create a self-contained 1 bedroom dwelling to be used as an annexe to existing dwelling house. – no objections

13/00169/FUL 141 Oxford Road – Erection of part single storey, part two store rear extension and first floor side extension. Sub division to create 1 x 1-bedroom and 1 x 2-bedroom dwellings (use class C3). Installation of external insulation to elevations. Provision of new vehicular access, vehicle parking, cycle and bins store and private amenity space. – no objections. Comment - concern about the

parking and safe movement of vehicles within the spaces allocated – ie vehicles reversing onto the road.
Cllr Mary Clarkson to call in.

b. Applications considered between meetings:- None

c. Decisions:

- 19 Cavendish Drive – approved
- 5 Windsor Crescent (2 applications) approved

d. Awaiting Decision: 6 Windsor Crescent

19.2013 Boulds Lane Development Project

- a. Steering group meeting was cancelled due to City Council officer's absence on sick leave. To be re-arranged. Action Clerk.
- b. Parish Council resolved that the Clerk and Chairman are authorised to contact funders and complete applications on behalf of the Council.

20.2013 Recreation Ground

- a. Chairman reported a reduction had been negotiated with Total Pest Control to £325.00 as there are no mole problems at Mortimer recreation ground.
- b. Meeting with Parks and Leisure had taken place. Quotes will be supplied for continued work on grass cutting, strimming and bin emptying for Boulds Lane and Mortimer recreation ground. To be considered at May 2013 Annual Meeting of Parish Council.
- c. Council resolved to allow Headington Road Runners to use Boulds Lane recreation ground on 1st September 2013. HRR to liaise with football club and any donation to be made to the club towards the proposed new pavilion fund.
- d. FoOMPA members have decided to disband and return funding towards a new bench. Resolved to discuss future and what to do with returned funding at the next Parish Council meeting.

21.2013 Finance

- a. Bank balance as at 1st February 2013 – current account £27,928.64, business reserve account £168,619.39
- b. 2012/2013 budget – monitoring of expenditure against budget – position and comments by Clerk noted.
- c. PCllrNB suggested Clerk explain position with reserves in Marston Times article – action Clerk
- d. The following accounts for payment were approved:

Payee	Purpose	Amount including VAT	Cheque Number
Caroline Duffy	Salary January 2013 (cash)	518.40	1271
Rita Cox	Cemetery maintenance Dec 2012	192	1264
Caroline Duffy	Phone, heat, light Jan 2013	35.00	1273
Charlie Haynes	Phone/ broadband January 2013	20.00	1274
OXS RAD	Grant	5873.15	1267
Get On-line	Software	60.00	1266
Lyreco	Stationery	20.39	1268
Get on-line	Service renewal	132.00	1269

e. Income –

The following income has been received - £150 paddock rent Dennis Ward

22.2013 Burial Ground

- a. Noted the forthcoming burial of the late Mr DJ Washington in a reserved plot
- b. Councillors resolved to adopt a snow and ice policy on the basis that no clearance work would be carried out at the cemetery in the case of snow and ice, in line with insurance guidelines.

Proposed PCllrCH, seconded PCllrPC. Clerk to carry out risk assessment and forward to insurers and also notify undertakers and grave digger.

23.2013 Highways

- a. Route noted for Headington Road Runners 10k race Saturday 1 September 2103.

24.2013 Library

a. Letter from James Lawrie and email from County Councillor Roy Darke noted. The Parish Council continues to offer its support to the project.

.....b. Group to be reminded that PCllrRJ is the Parish Council representative on the group and asked to invite him to future meetings.

25.2013 Allotments

a. Councillors noted the problem with deer on the land and issues with fencing. It was suggested they have been moving to other areas because of the flooding. The association will be able to apply for a small grant £300 later in the year when this funding becomes available, but as minuted at the January 2013 meeting, it is unlikely that any large grants will be granted because of budget constraints and commitment to the proposed pavilion.

26.2013 Proposal for an event in 2013

- a. Resolved to hold a firework event at the Red Lion in 2013. Proposed PCllrCH, seconded PCllrMC with CH and MC to organise the event alongside the Clerk. Reminder that £2000 was allocated in 2013/2014 budget for event. Clerk asked the meeting to note that the funding is being allocated to the event with the Parish Council and Red Lion as partners, and not being granted to the Red Lion directly.
- b. PCllrRJ informed the meeting that he had been approached by residents interested in getting involved in a community event. He will ask them to contact the Clerk.

27.2013 Marston Community Action transition plan

- a. No response to request for volunteers to lead on this project on behalf of the Parish Council
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28.2013 Information Sharing

- a. PCllrCH notified of new system for reporting pot holes – telephone or email
- b. PCllrDH reminded meeting about the OXClean event on 2 March 2013. This would be the 6th year the event had been organised locally.
- c. CIL consultation is currently running – to replace section 106 funding. City Councillors MC and MH assured the meeting they were committed to securing funding for Old Marston from the Barton development developer funding pot.
- d. PCllrNB expressed his disappointment that due to lack of action when funding had been available, the County Council had not addressed issues of parking and with traffic. He stated that the issues should be given a higher profile ie in the press to make the county act whenever funding was available
- e. Chairman reported that his laptop is broken and will need replacing. It is 7 years old. Also problems with his printer which is under guarantee.

Date of next meeting Tuesday 5th March 2013 at Mortimer Hall starting at 7.30pm