

Minutes of Old Marston Parish Council Meeting 2nd February 2010

Present:-

Charlie Haynes, Chairman (CH)
 Wally Cox (WC)
 Gill Cox (GC)
 Peter Cox (PC)
 Michael Cadd (MC)
 Roy Jones (RJ)
 Duncan Hatfield (DH)
 Barrie Lewis (BL)
 Angie Tiwari (AT)
 Hugh Deam (HD)

Kate Stratford, Clerk (KS)
 Cllr Altaf-Khan
 Cllr Beverley Hazell
 Cllr Mary Clarkson

1	Requests from Members of the Public to Speak Any member of the public wishing to speak must fill in a form and pass to the Clerk. None.	ACTION
2	Apologies for Absence Mr Nils Bartleet and Dr Graham Swift. It was agreed that Dr Swift's leave of absence would be extended until the election in May 2010 if required, but that he would be welcome back earlier if he was able to attend. The Chairman requested that Councillors declare any personal or prejudicial interests at any point on the agenda.	
3	Minutes of Last Meeting Typo – GC should have read GS in section 2, and under 'burial ground' the work accepting Denis Ward's quote should be clarified – work to be carried out at burial ground. The minutes of the last meeting were accepted as a true and correct record with no other additions or corrections.	
4	Matters Arising from Minutes Omitting Those For Which an Agenda Heading Follows: The January Minutes did not record the payment of peppercorn rent for Mortimer Hall. The payment was received by the parish council. Quote received for proposed clock - £1910.00 + VAT. KS has sent details of proposed clock to GC to pass onto Mortimer Hall Management Committee. WC and GC reported some issues from them... would prefer the clock to be in the centre as there might be a problem with the workings in the proposed location and would look better in the centre. This would mean the alarm has to be moved. Neither Mortimer Hall nor Parish Council will meet this cost. The management committee would also like to know the height of the clock, and caution they are going to install a false ceiling, which might cause a problem to the inside workings. Suggest Hawkins meet with Wally on site to resolve – KS to organise. Dog bin – to be raised at next NEAC, could not be done at last one.	KS WC
5	Correspondence (Letters/Emails) See Appendix A <ul style="list-style-type: none"> • Memorial to Ruth and Ted Busfield. Mrs Wilson has been in contact suggesting several clocks. These were looked at, and some of the designs were approved in principal by the parish council (as long as these are within budget). GC suggested that Mortimer Hall Committee may wish to give final approval for siting and design. GC to liaise with the committee. • County mobile information unit – waiting to hear from county. • Any agenda items for meeting between OCC and Parish Councils? Currently only have issue of Planning Consents. 	GC ALL

	<ul style="list-style-type: none"> • Mention stickers for wheelie bins in Marston Times – done. • Write to Cllrs Deam and Swift asking them to contact the PC if in need of time off for approval by Parish Council – letters sent. GS responded saying he hoped to be at the next meeting. 	ACTION
	<p>County have written to say CH's term as governor ends in February 2010. Gordon Glass has sent an Energy Saving Article for the website. OCC have written advising Development Control User Group meeting to take place on 21st April, would any councillor like to attend? No volunteers</p>	ALL
	<p>Invitation to February NAG received – 1st Feb 2010. KS sent apologies. OCC, agenda of Standards Committee meeting on 21st Jan.</p>	NB
	<p>Chilton Railways continues to consult PC on proposed new line no objections have been sent.</p>	
	<p>Parish Transport Reps Meeting date changed to 5th May. KS to advise NB.</p>	KS
	<p>The Chairman is invited to Royal Garden Party in July 2010, OCC has invited PC participate in Character Assessment Toolkit (partnership between OCC and OPT). MRC to find out more details.</p>	MRC
	<p>Ox Playing Fields Association have sent a survey. ORCC offering a free event on March 6th</p>	
	<p>The city council has sent a reminder of the meeting between the council and parishes and asks for items for the agenda. The meeting time has changed. CH will suggest items for agenda before 12th February.</p>	CH
	<p>The city council has sent information on elections – all councillors need to note. The Clerk brought a few extra copies, but one needs to go to each Parish Councillor.</p>	KS
	<p>WC reported he has invited Ned Quershi to the next PC meeting.</p>	
6	Planning	
	<ul style="list-style-type: none"> • Planning Meeting to be held in parish – will not be held until after the election (stated after meeting officially closed). • 8 Boults Lane – sent “no objection”. 	BH
	<p><u>Applications considered between meetings:-</u> None.</p>	
	<p><u>Applications to be decided:-</u> None</p>	
	<p><u>Decisions</u> 1 Nicholas Avenue – to NEAC on 19th January, with the recommendation it is approved. The Bungalow, Hill View Farm, variation of planning permission – approved. 14 Jessops Close is now occupied. KS to advise planning enforcement.</p>	KS
7	Boults Lane Development Project	
	<p>No meeting yet held – awaiting the Carter Jonas valuation.</p>	
8	Recreation Grounds	
	<ul style="list-style-type: none"> • Tree survey • AT has been invited to the next FoOMPA meeting, to be held 3rd February at 8:00pm 	KS
	<p>RoSPA have written to advise our inspection for 2010 is already booked – confirm this includes both locations.</p>	KS
	<p>We asked the council to give us some land (beyond Boults Lane). The council has declined.</p>	
	<p>Moles at Boults Lane – Clerk to contact Total Pest Control.</p>	KS

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Finance

ACTION
WC
KS
KS
KS

- Dog bin – WC to approach NEAC to ask if they will fund.
- Valuing the council’s assets – Carter Jonas instructed to do the work. They have sent their terms of business for signing and returning.
- Bank balance as at 22/12/2009 – current account £7,783.83 deposit account £143,866.19
- KS to advise OCC that the precept will be 2% - done.
- KS to ask OALC about new bank account – done, no issues from them.

The following accounts to be paid:

		£ incl VAT
Kate Stratford	2010 Diary	19.00
OPT	Our share for the ditch	275.00
Mr. C. Haynes	Repair of PC computer	19.99
Kate Stratford	Reimbursement for phone Dec 2009	31.25
HMRC	Tax and National Insurance January 2010	34.02
Oxfordshire County Council	Pension for Clerk January 2010	86.19
Kate Stratford	Salary for January 2010	548.81
GetOnline Ltd	Renewal	199.75
Mrs Manson	Repayment	6.00

The following income has been received:

		£ incl VAT
Mr Elms	2 ashes plots – A13/A12 for Mrs Elms	400.00
Mrs Dibsdall	Mr Dibsdall’s burial and her booking 3 and 4 I	900.00
Mortimer Hall	Rent	0.05

OALC have provided advice regarding bank accounts.

DH has received a quotation for gloves and litter pickers, to send Clerk the invoice and she will raise a cheque.

DH/KS

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Burial Ground

- Wrote to Mrs Dibsdall confirming she could reserve plots I3 and I4. Mr Dibsdall has subsequently died. Burial on 25th January 2010.
- Wrote to Mr Elms confirming he could purchase a plot for his wife’s ashes.
- Keys to be cut for shed.
- KS to produce a sign.

PC
KS

Tony Price has sent certificate of cremation for Mrs Nicholls.

Mr and Mrs Langton have written to request the purchase of a burial plot. KS to contact them and ask what their plan is if Mrs Langton dies first.

KS

Carter Jonas have written forwarding the invoice for the work done on the ditch, and we now have to pay our share of £275.00. Cheque raised.

S&R Childs have sent the green form for Mr Dibsdall

Mr Elms has met the Clerk regarding reserving an ashes plot for his wife. He needs two as he has a casket.

Moles in burial ground – Total Pest Control contacted.

11	Highways	ACTION
	<ul style="list-style-type: none"> • Crossing at Oxford Road – KS to write to all city and county councillors to say decision is unacceptable – done. Altaf reported he also reiterated this at a meeting with the County. Thank you for this. • Confirm to Jenny Beardmore to agree further improvements – done. To be chased as it is reported TOE are winding up operations after this current spending round. • Request subway is cleaned of litter and detritus – done. The Council have done a good job – write and thank them. 	KS KS
	County has invited PC to participate in Consultation 4 of Local Transport Plan. Suggested pass to NB for his comment, as he knows the most about transport in the parish. Two residents have been in touch with issues about parking. The Clerk has passed onto the County. BH reported consultation due to start within next couple of weeks. Flyposting has been removed.	KS NB
	RJ: Signs have been erected at Butt’s Lane, which are already proving to be effective. Bollard has been replaced and a white stripe has been painted at the base, which should mean it is easier to see in the dark.	KS KS
	The damaged tree still needs to be dealt with – KS has asked Denis Ward to deal with it. RJ, AT and PC have requested more post a pothole cards – KS to provide.	KS
	BL: Is it possible to install signs for cycle track at top of Rippington Drive/Fairfax Avenue. BH reported she had asked for this previously.	
	Parking by the church remains an issue. Reported that the police’s view is to encourage the county to install restrictions there as they get so many complaints. CH would like to meet John Shaw to discuss.	CH
12	North East Area Committee	
	Potential development at Barton to be discussed at January NEAC. WC reported that there will be displays in Barton and Northway, but none planned for Old Marston. Clerk to request we are included. WC also noted he had invited the officer to attend the March PC meeting.	KS
	To request a dog bin at Boulton’s Lane. Will do at next meeting. Thanks given to all those who attend.	WC
13	Parish Council Bulletin	
	Bulletin report. Will put in anything from this meeting and then print by end of the week.	DH
14	Allotments	
	Water still not done due to recent weather. Will be done shortly.	
15	Website	
	Still getting lots of visits. Some software issues which DH has resolved. Many thanks to Duncan for his work.	
16	Any Other Business	
	<ul style="list-style-type: none"> • Nominations to other bodies – KS has written to each enclosing revised list. • Oxclean – DH to update re litter pickers and any other issues. DH confirmed Oxclean will be on 6th March, meeting at Mortimer Hall at 10:00am. Refreshments will be provided. It would be good if Parish Councillors could attend. • Lack of patrols in village/NAG – KS to report. 	DH ALL KS
	KS has been investigating fire proof and water proof cabinets for storing our documents in at Mortimer Hall. Parish Council do not approve purchase as expensive, KS to investigate storage at the council.	KS

RJ queried what policing division Old Marston comes under as he is trying to contact them regarding youths currently congregating. WC advised due to attend next meeting.	ACTION
GC reported fencing damaged at Boults Lane. CH to organise the work.	CH
GC reported there is a lot of litter in the Fair Field and the adjoining brook. BH will pass on for action.	BH
BL: Noted the extension at Boults Lodge is enormous. KS to query with planning enforcement to ensure it is within permitted parameters.	KS

17 Date of Next Meeting

Tuesday 2nd March 2010 at Mortimer Hall at 7:30pm.