

Minutes of the Old Marston Parish Council meeting held on Monday 1st December 2025 at Mortimer Hall from 19:00.

CONFIRMED

Present: Parish Council:

Duncan Hatfield – Chairman	Martin Smith	Mary James
Charlotte Vinnicombe – Vice-Chair	Jackie Osman	Kevin Jones
Mick Bates	Charlie Haynes	Louise Upton
Pat Hall		

In attendance: Tim Cann

Members of Public: 8

25/12/01 Intention to record the proceedings of the meeting:

None.

25/12/02 Apologies for Absence:

- Parish Councillor Pat Hall – unwell
- Parish Councillor Mark Lygo – No reason given
- City Councillor Kate Robinson

25/12/03 Chair's Welcome:

The chair welcomed everyone to the meeting and reminded all that protocol was for things to go through the chair.

25/12/04 Website and social media:

Duncan went through the social media platforms currently held by the parish council.

25/12/05 Public, County & City Councillors & Thames Valley Police participation (if any requests received):

Thames Valley Police: No report received.

a. County Councillor Report: No Report received.

b. City Councillors Report: Oxford City Councillor Mary Clarkson:

- City councillor Mary Clarkson informed the council that she has reported to the RSPC about the deer's being trapped because of the Hill View Farm development work.
She is still dealing with resident's concerns about the congestion charges and problems with traffic queueing along Cherwell Drive and Marsh Lane.
There are also concerns about the Exeter College pavilion redevelopment regarding parking, although it looks likely the planning application will be refused

City Councillors Report: Oxford City Councillor Kate Robinson:

- No report received
- c. Members of Public:** A member of the public did wish to speak. The chairman decided this could be done under the agenda heading.

25/12/06 Approval Of The Minutes Of The Meeting Held On The 3rd November 2025

It was RESOLVED these are a true record

25/12/07 Operational Checks:

- Weekly operational checks on the defibrillator have been carried out. Councillor Smith confirmed checked and ok.
- Weekly operational checks on the play equipment have been carried out. Councillor Smith confirmed checked and ok.

25/12/08 Planning:

Applications considered between meetings:

None

Decisions:

- 25/02125/FUL – 139 Oxford Road – APPROVED

Awaiting Decisions:

- 20/02457/DEL – Willow Barn, Oxford Road
- 25/00634/FUL – 24 Haynes Road
- 25/01054/FUL – 1 Mill Lane
- 25/00857/CEU – 15 Salford Road
- 25/01244/FUL – 66 Arlington Drive
- 25/01436/FUL – 32 Oxford Road
- 25/02371/FUL – 56 Cherwell Drive
- 25/02257/FUL – 7 Cotswold Crescent
- 25/02591/FUL – 80 Arlington Drive
- 25/02706/var – 22 Raymund Road
- 25/02487/FUL – Ibstocks, 1 Pond Lane

Applications To Be Decided:

- **25/02876/FUL – 39 Salford Road** – Erection of a single storey rear garden room. – **NO OBJECTIONS.**
- **25/02926/FUL – 1 Little Acreage** – Demolition of existing shed. Erection of a single storey side extension. Conversion of existing detached garage for use as a gym. – **NO OBJECTIONS.**

Update on Hill View Farm:

- Still receiving complaints. A member of the public said about many residents frustrated with complaints being ignored and little action being taken. Councillor Bates advised, apparently, the traffic lights currently in Mill Lane are to be moved next week to the 'S' bend.
- Councillor James stated that, once traffic gets past the 'S' bend speed increases dramatically.
- It was RESOLVED that the clerk contacts Highways and developers making them aware.

25/12/09 Transport:

- **Speed Awareness signs:** A member of the public stated that getting speed indicator signs installed was discussed at a meeting with the speedwatch group in March; no further progress has been made. The group of volunteers on the group has now dwindled, due to lack of visible action, making it unviable to have a speed monitoring team. Therefore, the group is on hold until things change. The clerk reported that he had emailed last on the 26th November to County Council Highways, copying in county councillor Mark Lygo, which remains unanswered. It was reported that Mark Lygo was going to organise a meeting regarding traffic, speeding etc at OXSRAD which had not yet happened. It was RESOLVED that the clerk will again contact Mark Lygo, County Council Highways and Bellview Homes, the developer, of Hill View Farm.
- **Oxford Road Ground Cover Update:** water still coming out. Parish councillor Vinnicombe advised the council that the county council had confirmed this was now on their job list for investigation.

25/12/10 Finance

Correct on 28th November 2025

Unity Trust Current Account	£72,721.38
Newbury Building Society	£42,738.90
Skipton Building Society	£59,187.24
Petty Cash	£1.89
TOTAL	£174,649.41
CiL Money (included in above figures)	£67,094.61
The following accounts to be paid:	£ Incl. VAT
Clerk's Pay, Expenses, Pension, etc.(November 2026):	
The Garden (Memorial Wreath):	£40.00
SLCC (Clerk's Annual membership):	£177.50
ODS (Emptying Litter Bins):	£119.95
ODS (Ground Maintenance):	£1417.50
TOTAL:	£4387.40
Petty Cash Expenditure:	£0.00
Income:	None
Reserves:	
Total Balances:	£174,649.41
General Reserve:	£31,216.00
Fixed Asset Reserve:	£10,000.00
Emergency Reserve:	£10,000.00
Unallocated Reserve:	£123,433.41

- It was resolved to accept payments:
- It was RESOLVED to transfer £50,000 from the Unity Trust current account to the Newbury Building Society.

Budget v Income & Expenditure:

The clerk went through the half-year expenditure v budget and income v budget figures.

25/12/11 Grants:

Organisation	Requested	Decision
Junior Choir:	£500.00	£500.00
St Nicholas Bell Ringers:	£500.00	£500.00
OXSAD:	£500.00	£500.00
FOSNS:	£500.00	£500.00
St Nicholas Primary	£500.00	£500.00
School(for Gardening Club):	£500.00	£500.00
43 rd Scouts:	£500.00	£500.00
Mortimer Hall Pre-School:	£500.00	£500.00
Mortimer Hall:	£500.00	£500.00
Old Marston Charities Trust:	£500.00	£500.00
CPFAA:	£500.00	£500.00
Totals:	£5000.00	£5000.00

- Councillor Hatfield declared interest in St Nicholas Bell Ringers, Mortimer Hall and Old Marston Charities Trust. Councillor Upton declared interest in Mortimer Hall and Old Marston Charities Trust. Councillor Vinnecombe declared interest in Mortimer Hall.

25/12/12 Clerk's Report.

- Update on Bleed Kits: No further movement.
- Mortimer Hall Clock Update: Still waiting for size.
- Noticeboard – Orchard Triangle: clerk needs to do technical drawings.
- Boults Lane Hedge (along parking boundary) – It was RESOLVED to pay the invoice of £250.00 as job completed.
- Clerk's Laptop – it was RESOLVED councillor Hatfield would research and bring this back to the January meeting.
- Local Council Award Scheme – Gold – It was RESOLVED that Old Marston Parish Council will apply for the gold standard level.

25/12/13 43rd Scout Group

43rd Scout Group Project:

The scout group are looking to install planter features to the front of the scout hall in Boults Lane. The parish council welcomed this project, and it was RESOLVED for this to proceed.

25/12/14 Report from Members:

Councillor James reported having logging-on difficulties with the Public Transport Group.

25/12/15 Plus, anything of an urgent nature which has come to the clerk's attention since the agenda was set.

- The clerk advised the council that a resident living down Church Lane for the last 20-30 years had requested if his sister, who is not a parishioner, could be buried in the Elsfield Road Cemetery. It was RESOLVED for this to be allowed but at the non-parishioners' rate.
- Orchard Triangle: It was agreed that this has not been maintained since becoming a wildlife area. It was RESOLVED the clerk get a cost to cut back the grass. It is also being looked at to be include for next year's budget.

25/12/16 Information sharing (including correspondence)

25/12/17 Date of next meeting:
Monday 5th January 2026 19:00 in Mortimer Hall.

MEETING CLOSED: 20:18

Signed.....Chairman

Date.....

Please note: Minutes become CONFIRMED following resolution at the following full council meeting.