

Minutes of the Old Marston Parish Council Meeting held on the 2nd December 2024 at the Mortimer Hall from 7:00pm.
CONFIRMED

Present:

Parish Council:

Duncan Hatfield – Chairman	Pat Hall (Vice-Chair)	Mary James
Martin Smith	Mick Bates	Kevin Jones
Charlotte Vinnicombe	Louise Upton	Skye Denno
Alistair Morris	Mark Lygo	

Oxfordshire County Council: Mark Lygo

Oxford City Council: Kate Robinson

In attendance: Tim Cann

Members of Public: 8

24/12/01 Intention to record the proceedings of the meeting: NONE.

24/12/02 Apologies for Absence: None

24/12/03 Website and social media:

- Use of council email address – all councillors must use their council email address for council business.

24/12/04 *Public, County & City Councillors & Thames Valley Police participation (if any requests received)*

a. Thames Valley Police: No Report received.

b. County & City Councillor Reports:

Oxfordshire County Councillor Mark Lygo – has had further walkabouts with county officers. Looking at the localised flooding. A meeting is being arranged with the county engagement officer for early next year regarding highways.

Oxford City Councillor Kate Robinson – also working on localised flooding. Suggested a local action plan for Marston and talking to county councillor Mark Lygo. The clerk advised the council that an emergency action plan had been drafted some time ago but was shelved due to lack of support from the community. It was agreed this would be a future agenda item. Kate is looking to pull together young people's activities but has received little feedback to date.

c. Public:

- A resident, who had requested copies of the occupational licence between OMPC and Marston Saints FC, raised several concerns regarding the licence and about the five-bar gate being left open on a number of occasions. It was agreed that the points raised will be discussed at the meeting between OMPC and MSFC representatives.

24/12/05 **Approval of the Minutes of the meeting on the 4th November 2024.**

It was RESOLVED these are a true record.

24/12/06 **Operational Checks:**

- Weekly operational checks on the defibrillator have been carried out.

- Weekly operational checks on the play equipment have been carried out.

24/12/07 Planning:

Applications considered between meetings: NONE.

Decisions:

24/02212/FUL – 44 Arlington Drive – **WITHDRAWN**

24/02197/FUL – 27 Horseman Close – **APPROVED**

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

22/03049/FUL – Land North of Bayswater Brook

24/01274/VAR – Land to the West of Mill Lane

24/02162/FUL – 65 Oxford Road

P22/S4618/) – Land North of Bayswater Brook

24/02519/FUL – 4 Mortimer Drive

24/02392/FUL – 53 Arlington Drive

Applications to be decided:

- **24/02514/CEU – 44 Arlington Drive** – Application to certify that the existing conversion of garage to habitable space, erection of a part single, part two storey rear extension. Formation of 1no. rear dormer in association with a loft conversion is lawful development. – **NO OBJECTIONS.**
- **24/02343/FUL 7 Beechey Avenue** – Erection of a single storey extension to existing rear outbuilding. Conversion of outbuilding into ancillary accommodation to the main house. Alterations to roof height on outbuilding and insertion of 2no. rooflights. **NO OBJECTIONS.**
- **24/02695/VAR – Colthorn Farm, Oxford Road** – Variation of condition 2 (Develop in accordance with approved plans) and 3 (Materials in a Conservation Area) of planning permission 18/00631/FUL (Erection of 1 x 5-bed dwellinghouse (Use Class C3). Provision of private amenity space. (Amended Description)) to allow an increase in the number of PV panels, repositioning of rooflights, internal alterations, lowering of internal ceiling heights, removal of 1no. chimney, alterations to fenestration, materials and door openings, installation of 1no. air source heat pump.

CV DECLARED A CONFLICT OF INTEREST DUE TO THE PROPERTY LOCATION.

The resident submitting the application explained the background to their request for variations. – **NO OBJECTIONS.**

24/12/08 Finance

a. Accounts Balance Report as at the 22ND November 2024

Unity Trust Current Account	28,047.44
Newbury Building Society	40,339.05
Skipton Building Society	58,687.24
Petty Cash	7.79

TOTAL	£127,081.52
CiL Money (included in above figures)	£27,272.56

b. Payments awaiting approval as at the 22nd November 2024

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – November 2024	
Mr D. Ward (Work on Back Lane)	1,200.00
Fantastic Fireworks (Display)	2,400.00
Castle Water (Cemetery Water)	48.57
TOTAL	£5,925.22
Petty Cash Expenditure:	NONE
INCOME:	NONE

c. Reserves as at 22nd November 2024

Total Balances	£127,081.52
General Reserves	£31,216.00
Fixed Asset Reserves	£10,000.00
Emergency Reserve	£10,000.00
Total	£75,865.52

PAYMENTS ACCEPTED.

d. Organisation Grants

	Declared		
	Requesting	Interest	Decision
• 43 rd Scout Group	£500.00		APPROVED
• CPFAA	£350.00		APPROVED
• CPFAA SHOP	£470.00		
As the grant is for machinery concern was raised about any insurance implications. The clerk to check with OALC.			
• FOSNS	£300.00		APPROVED
• St Nicks Bell Ringers	£500.00	DH, SD	APPROVED
• Meadowbrook College	£500.00	SD	APPROVED
• St Nicks Junior Choir	£350.00	DH, SD	APPROVED
• Marston Times	£500.00	DH,SD	APPROVED
• Messy Church	£350.00	DH, SD	APPROVED
• Pulse	£350.00	SD,DH	APPROVED
• St Nicks Baby & Toddlers	£350.00	SD	APPROVED
• MH Pre School	£500.00	DH	APPROVED

• MH Village Hall	£500.00	DH, LU, CV	APPROVED
• Old Marston Charities Trust	£500.00	SD, LU, DH	APPROVED
• OXSRAD	£500.00	ML	APPROVED
• St Nicholas Church	£500.00	SD, DH	APPROVED
• St Nicholas Primary School	£500.00	SD	APPROVED
• OMMLAA	£500.00		APPROVED
• TOTAL	£8,520.00		This year's budget £7,500.00

e. Events Grants

• Fireworks Display	£2,400.00		
• OXFEST	£3,000.00		
MS declared an interest. It was in principle approved by council subject to further details being presented at the January meeting.			
• Other Events	£1,600.00		
• TOTAL	£7,000.00		This year's budget £4,000.00

f. Draft Grants & Events Budget: a full draft budget will be on the January agenda for councils' consideration.

24/12/09 Update on Back Lane:

A meeting is being arranged in the new year between the Oxfordshire County Council officer(s) and parish council.

24/12/10 Mill Lane Allotments Maintenance Program:

- The clerk informed the council that this project was ongoing with costings of aspects of the project being sort.

24/12/11 Traffic Management:

- The clerk informed the council that this project was ongoing, a meeting with county highways officers is being arranged for the new year.

24/12/12 Clerk's Report:

- The clerk's report was noted.

24/12/13 Reports from Members:

- Public Transport Representative: Mary James reported that:
 - overall spending on public transport by the county council had increased considerably.
 - From January 2025 the £2.00 cap will be increased to £3.00
 - Little Oxfordshire County Council can do about the lack of punctuality of the X3 service as this is a commercial service.
 - A 'My Bus Ticket' service is being introduced where a ticket for £6.50 can be purchased which covers all journeys in the county.
 - It was suggested the parish council look at what public transport was needed locally.

County Councillor Mark Lygo confirmed that county officers are working on how to improve the X3 service.

24/12/14 Plus, anything of an urgent nature which has come to the Clerk's attention since the agenda was set.

NONE.

24/12/15 Information sharing (including correspondence)

- OALC Newsletter
- Correspondence

24/12/16 Date of next meeting: - Monday 6th January 2025 at 7pm in the Mortimer Hall.

MEETING CLOSED: 8:18PM

24/12/17 Action Points: -

- Clerk to send respective policies and forms to the two new councillors.
- Clerk to contact Mark Lygo re a county officer running through the traffic survey data.
- Clerk to arrange meeting between parish councillors and Marston Saints DC representatives.

Signed.....Chairman

Date.....

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.