

Minutes of the Old Marston Parish Council Meeting held on the 4th December 2023 at the Mortimer Hall from 7:00pm.

CONFIRMED

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman	Charlotte Vinnicombe (CV)
Skye Denno (SD)	Pat Hall (PH)
Peter Williams (PW)	Mick Bates (MB)
Alistair Morris (AM)	Charlie Haynes (CH)

Oxford City Council: Mary Clarkson

In attendance:

Tim Cann (Clerk)

Members of the Public: 4

23/12/01 Intention to record the proceedings of the meeting: NONE.

23/12/02 Apologies for absence: Parish Councillors Louise Milford – unwell, Mary James & Louise Upton – clash of meetings.

23/12/03 Website and social media: DH advised Facebook and Twitter followers increasing.

23/12/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. Thames Valley Police: No report received.

b. County & City Councillor Reports:

- **Report from City Councillor Alistair Morris:** reported that the city council plan to plant 74 trees across the city including 2 or 3 in Mortimer Drive. There will also be several dozen on the Marston Ferry Road cycle track There is a consultation out on smoke control.

c. Public:

A resident spoke about the construction work going on at Marston Paddock in Butts Lane. Reporting mud on the roads, damage to the Bricklayers' building and two posts being knocked down. Pavements are being blocked by large lorries and construction vehicles making it has become increasingly dangerous for children and parents going to school There had been residents stopped while lorries arrive, which obviously is due to safety, however on one occasion a resident only managed to catch the bus because it was late!

It was **RESOLVED** that the clerk will write to Oxford City planning enforcement and the developers.

23/12/05 Minutes of the Parish Council Meeting held on 6th November 2023.

It was **RESOLVED** these are a true record.

23/12/06 Matters Arising (omitting those for which an Agenda heading follows):

- It was **RESOLVED** that Dr Judith Webb be invited to the walk around the parish owned land in February.

23/12/07 Operational Checks:

- The clerk reported that the weekly checks on the defibrillator had been carried out. All working correctly.
- The clerk reported that the weekly checks on the play equipment had been carried out.

23/12/08 Planning:

Applications considered between meetings: NONE.

Decisions:

23/02155/FUL – 2 Mortimer Drive - REFUSED

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

22/03049/FUL – Land North of Bayswater Brook

23/02017/FUL – 21 Haynes Road

23/01414/VAR – Marston Paddock, Butts Lane

23/02294/DEL – 46 Oxford Road

23/02480/FUL – 32B Oxford Road

Applications to be decided:

- **23/02480/FUL – 32B Oxford Road** – Erection of a single storey rear extension. Removal of existing front porch canopy and formation of a front porch. Alterations to fenestrations. (Amended description and plans). – NO OBJECTION.
- **23/02518/FUL – 28 Cavendish Drive** – Enlargement of front porch. Removal of front boundary wall to allow for car parking access. Provision of cycle store (Part Retrospective). – NO OBJECTION.
- **23/02532/FUL – 68 Elms Drive** – Demolition of garage. Erection of part single part two storey side extension. Alterations to rear fenestration. Provision of bin stores to front. – NO OBJECTION.
- **23/02460/ADV – Bus Shelter Outside 4 Elsfield Road** – Display of a community notice board on the back wall of the existing bus shelter. – INFORMATION ONLY.

23/12/09 Consultation:

- **Draft Oxford Local Plan 2040** – It was felt that there was little mention of the green belt, number of new homes unrealistic and not enough attention is given to brown field sites. It was **RESOLVED** that PW and CV will draft a response which will be circulated.
- **Partial CIL Charging Schedule Review.** – Noted.

23/12/10 Community Needs Survey:

- It was felt that the survey was a positive start to the council engaging with the community. Further surveys using different mediums could be considered.

23/12/11 Finance: Bank balance as at 29/11/2023 –

Unity Trust Account £41,852.65 (incl. CIL Money) £27,272.56 Petty Cash £66.84

Newbury Building Society A/c £85,339.05, Skipton Building Society A/c £22,333.50.

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – November 2023	
M&S (Mr Cox 'Thank You')	150.00
BestHost (Website Hosting & Email addresses)	159.00
OALC (Training – MS)	384.00
Mr D. Ward (Preparing Wild Strip)	400.00
BT (Office Phone)	7.50
TOTAL	£3,186.94
Petty Cash Expenditure:	
Oxford Bus Company (Clerk's Ticket to County Hall)	4.00
INCOME:	
Newbury Building Society (Annual Interest)	2,702.98

It was **RESOLVED** to discuss at the January meeting whether a policy was needed to honour past service parish councillors.

- a. It was **RESOLVED** to accept these payments.
- b. **Bank Authorisation, Finance Committee and Staffing & Standards Committee:**
 - o It was **RESOLVED** that MS will be a bank authorisation signatory and on the Finance Committee.
 - o It was **RESOLVED** that MB will be on the Finance Committee.
 - o It was **RESOLVED** that CV will be on the Staffing & Standards Committee.
- c. **Newbury Building Society Account:** It was **RESOLVED** to transfer £50,000 from the Newbury Building Society to the Skipton Building Society.
- d. **Donation to Royal British Legion for wreaths:** As the wreath for this year was a sustainable wreath, not from the RBL, it was **RESOLVED** to give the RBL a donation of £200.

23/12/12 OMMLAA (Old Marston Mill Lane Allotments Association) AGM:

The chairman and clerk attended the Annual General meeting of Old Marston Mill Lane Allotments Association on Thursday 23rd November.

It is a very active, well-run association with dedicated and committed officers.

It was **RESOLVED** that the clerk work with OMMLAA on the following points and bring costings to council for consideration:

- A higher entrance gate is needed,
- There are various gaps in the hedge which need addressing,
- The boundary along south side, with Bradlands and Wards Mobile Home Park, needs attention.

23/12/13 Clerk's Report:

- **The council asked the clerk to chase up:**
 - Access cameras in Elsfield Road. The clerk will email ML.
 - Additional streetlights in Elsfield Road. Clerk to email ML.
- **The council were made aware of:**
 - The new seat had been installed in the Elsfield Road cemetery.
 - Vehicles are parking close to the church entrance and cemetery entrance causing issues for hearses and people attending services etc. It was **RESOLVED** the council fund the purchase of eight funeral cones.

23/12/14 Report from members:

- MJ had attended the public transport meeting but as she was not present a report would be given at the next meeting.
- DH advised that the Mortimer Hall committee meet on the 18th January.

23/12/15 Plus anything of an urgent nature which has come to the clerk's attention since the agenda was set:

- It was **RESOLVED** that the finance committee will meet on Monday 18th December at 6pm.

23/12/16 Information Sharing:

- OALC Newsletter.
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- Correspondence

23/11/21 Date of next meeting:

- Monday 4th December 2023 at 7pm in the Mortimer Hall.

MEETING CLOSED: 8:42pm

Signed: Chairman

Date:

Please note: Minutes become CONFIRMED following resolution at the following full council meeting.