

Minutes of the Old Marston Parish Council Meeting held on the 5th December 2022 at the Mortimer Hall from 7:00pm.

CONFIRMED

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman	Charlotte Vinnicombe (CV)
Mary James (MJ)	Peter Cox (PC)
Peter Williams (PW)	Charlie Haynes (CH)
Mick Bates (MB)	Pat Hall (PH)
Louise Milford (LM)	Louise Upton (LU)
Skye Denno (SD)	Tim Cann (Clerk)

Oxford City Council: Mary Clarkson (MC)

Members of Public: 1

22/12/01 Intention to record the proceedings of the meeting: NONE.

22/12/02 Apologies for Absence: Parish Councillor Alistair Morris – Vacation, County Councillor Mark Lygo – Previous engagement.

22/12/03 Website and social media: DH advised that followers on Facebook and Twitter continue to increase. It was **RESOLVED** to change service providers to BestHost.

22/12/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. Thames Valley Police: No report received.

b. County & City Councillor Reports:

ML was not present at the meeting, so the Clerk gave his report, 'I confirmed that he had voted against the traffic filters at the County Council meeting. He is arranging a site visit regarding the Clerks email about the condition of Boults Lane and parking on verges in Cherwell Drive and speeding in Elms Drive.'

MC reported that the traffic filters had been approved by the County Council but the one on the Marston Ferry Road would not be 24/7. She fears the filters will have an adverse effect on traffic through the village, Marsh Lane and buses. She also confirmed that 29 Cavendish Drive had been called in to be reviewed.

AM was not present at the meeting, but the Clerk read out his report, 'The City Council passed motion on writing to the relevant authorities expressing Oxford City Council's support for making public transport in Oxford free of charge, The Leader to write to the Home Secretary calling for the cancellation of the reopening of Campsfield House as a detention centre. The creation of safe havens and more legal routes to apply for asylum in the UK. The prioritisation of prompt and fair processing whilst allowing asylum seekers to live and work.'

- The County Council have agreed to fund and plant trees in the new year on Marston Ferry Road cycle track for the Queen's Jubilee Avenue. The City Council are still deliberating the request for some solar lighting on the

unlit section of the main non-road route from Marston into Oxford City Centre.

c. **Public:** No requests to speak.

22/12/05 Minutes of the Parish Council Meeting held on 7th November 2022.

It was **RESOLVED** these are a true record.

22/12/06 Matters Arising (omitting those for which an Agenda heading follows):

- **Queen's Jubilee Tree Avenue:** AM has advised that the Parish Council do not need to contribute to phase 1; county will supply trees, arrange to install and pay for everything. He has asked for £5,000 funding to be used for some other planting elsewhere, or for future plantings of Queen's Avenue. Also, a plaque, if parish council would like to commemorate the occasion and sign avenue. It was **RESOLVED** to use the £5,000 towards other tree planting subject to locations.

22/12/07 Operational Checks:

- The Clerk reported that the weekly checks on the defibrillator had been carried out with no faults found.
- The Clerk reported that the weekly checks on the play equipment had been carried out with no faults found. CH advised that the roundabout in Boults Lane Recreation Ground seemed faulty. The Clerk would check.

22/12/08 Planning:

Applications considered between meetings: NONE.

Decisions:

22/001168/FUL – 76 Cherwell Drive - WITHDRAWN

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

21/03100/FUL – Land to rear of 1 Cromwell Close

22/00960/FUL – 21 Haynes Road

22/01801/FUL – 10 Nicholas Avenue

22/01718/FUL – 19 Arlington Drive

22/01607/FUL – The Red Lion, 40-42 Oxford Road

22/02220/FUL – 78 Oxford Road

22/02276/FUL – 39 Elms Drive

22/02401/FUL – 26 Cavendish Drive

22/02477/FUL – 2 Lewell Avenue

Applications to be decided:

22/02540/FUL – 46 Oxford Road – Change of use from House of Multiple Occupation (Use Class C4) to a Large House of Multiple Occupation (Sui Generis). Provision of bin and cycle storage. – It was **RESOLVED** to ask this to be called in as there were concerns with vehicle access and cycling safety.

- **Land North of Bayswater Brook:** No further information received.
- **Update on Land West of Mill Lane:** No further information received.

22/11/09 Finance: Bank balance as at 31/10/2022 –

Unity Trust Bank Account £29,662.14 (including CiL Money £25,354.60)

Newbury Building Society A/c £86,950.84

Skipton Building Society A/c £5,036.09

Petty Cash £100.70

The following accounts to be paid:	£ (Incl. VAT)
Clerk's Pay Including Expenses, Pension, etc. – November 2022	
MP Security (Pavilion Intruder Alarm Service)	97.20
OALC (CV Training)	66.00
Total Pest Control (Quarterly Charge)	177.60
BGG (October grass cutting & litter picking)	174.00
Moore (External Auditor EOY Report)	360.00
Andrew Job Plumbing (Pavilion Boiler Repairs)	1,426.80
Fantastic Fireworks (Display)	1,500.00
Radcliffe Academy Trust (Underpass paint)	686.35
NALC (Webinar Clerk)	38.93
Mortimer Hall (Reading Groups Grant s.137)	300.00
BestHost (Website hosting)	160.00
Acacia Landscaping (Annual Hedge Cutting)	1,680.00
CoreGreen Recycling (Skip)	250.00
BT (Clerk's Office Phone)	134.25
TOTAL	£8,934.28
Petty Cash Expenditure:	(NO EXPENDITURE)
INCOME:	(No Income)

- It was **RESOLVED** to accept these accounts.
- The council reviewed the minutes of the Finance Committee meeting held on the 28th November 2022 and made the following resolutions:
- To adopt the draft budget (attached).
- To increase the 2023/24 precept by 1.99%
- To award the following grants:

○ St Nicholas Society of Bell Ringers	92.00
○ Mortimer Hall	300.00
○ Mortimer Hall Pre-School	300.00
○ Marston Community Garden Group	300.00
○ Marston Times	300.00
○ OXSRAD	300.00
○ St Nicholas Primary School Forest School	300.00
○ Court Place Farm Allotments Association	300.00
○ Old Marston Mill Lane Allotments Association	300.00
○ 43 rd Scout Group	300.00
○ FOSNS	300.00

TOTAL **3,092.00**

- f. The Clerk will, in future, send out the grant application form and one reminder.
- g. To adopt the Financial Regulations.
- h. To transfer £5,000 from the Newbury Building Society to the Skipton Building Society.
- i. To view the Half Year Budget v Expenditure & Income

22/12/10 Pavilion, Recreation Grounds, Allotments & Cemetery:

- **Right of Way Gates:** It was **RESOLVED** to accept the cost of two wooden gates on the footpath in the cemetery at £1,052 + vat. (2 gates, 4 gate posts, gate fittings for two gates, concrete). It was also **RESOLVED** the Clerk liaise with County Council with regard to safety issues such as a handrail.
- **Plot Request:** It was **RESOLVED** to allow the ashes of the resident in Southcroft to be interned when the time comes.
- **Bollards outside St Nicks school:** It was **RESOLVED** the Clerk contact the County Council regarding installing barriers to slow cyclists on the path leading to the Marston Ferry Road cycle track. This to be on the January agenda.

22/12/11 Governance & Administration

- The list of training opportunities for councillors was sent with the agenda.
- Revised Calendar of Meetings:

Date	Meeting	Time	Venue
7 th November	Full Council	7pm	Mortimer Hall
28 th November	Finance Committee	6pm	Mortimer Hall
5 th December	Full Council	7pm	Mortimer Hall
19 th December	Environment Committee	6pm	Mortimer Hall
9 th January	Full Council	7pm	Mortimer Hall
30 th January	S&S Committee	6pm	Mortimer Hall
6 th February	Full Council	7pm	Mortimer Hall
27 th February	Finance Committee	6pm	Mortimer Hall
6 th March	Full Council	7pm	Mortimer Hall
27 th March	P, RG, A & C Committee	6pm	Mortimer Hall
3 th April	Full Council	7pm	Mortimer Hall

22/12/12 Plus anything of an urgent nature which has come to the Clerk's attention since the agenda was set:

- Mortimer Hall Cycle Rack Installation: It was **RESOLVED** to accept the cost of £160 for three bollards to be installed to protect cycles from vehicles in car park.

22/11/13 Information Sharing:

- OALC Newsletter: Already sent
- Correspondence.
- OXCLEAN 4th March 10am at Mortimer Hall.

- LU advised the council that the Cumberlege Close development had won an award from the Oxford Preservation Trust.
- MJ asked if the Oxford Preservation Trust could be notified about the fly tipping in one of their fields in Mill Lane.

22/12/14 Date of next meeting:

Monday 9th January 2022 at 7pm in the Mortimer Hall.

MEETING CLOSED: 7:50pm

Signed: Chairman

Date:

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.

2023/24 BUDGET

EXPENDITURE	Work	Code	2022/23 B	2023/24 B
Allotments		10	£0.00	£500.00
Cemetery	Expenses	21	£300.00	£400.00
Recreation Ground	Replacement		£5,000.00	£0.00
	Maintenance	31	£2,000.00	£2,500.00
	RoSPA	32	£225.00	£200.00
Pavilion		43	£2,000.00	£4,000.00
BL Project		63	£2,000.00	£10,000.00
Grants		71	£3,000.00	£4,000.00
Other grants		72	£5,000.00	£7,500.00
Administration		91-96	£25,300.00	£27,440.00
	Stationery	81	£500.00	£500.00
	soft/hardware	89	£500.00	£1,000.00
	Webmaster	84	£500.00	£400.00
	Legal Advise		£100.00	£50.00
	Training	83	£2,000.00	£1,000.00
	Property Value		£4,000.00	£0.00
	Initiatives		£1,000.00	£3,000.00
	Elections		£1,500.00	£0.00
Insurance		87	£3,300.00	£3,300.00
Contracts	Pest Control	36	£2,500.00	£2,500.00
	Recreation	34	£3,000.00	£3,000.00
	Cemetery	24	£1,500.00	£1,500.00
	Tree Care	35	£3,000.00	£3,000.00
Audit Fees		82	£1,100.00	£1,200.00
Memberships	OALC, Etc	88	£700.00	£1,500.00
Maintenance			£4,000.00	£2,000.00
New Projects			£5,000.00	£5,000.00
Chairman's Exp		85	£1,000.00	£1,000.00
Total			£80,575.00	£86,490.00
INCOME	Precept		£60,969.00	£62,182.28
	Discretionary		£10,000.00	£10,000.00
	Rents		£511.00	£511.00
	Burial Fees		£5,540.00	£2,500.00
	Memorials		£500.00	£500.00
	Wayleaves		£44.00	£44.00
	VAT Return		£6,000.00	£6,000.00
	CiL Money		£0.00	£2,000.00
	BS Interest		£800.00	£800.00
Total			£84,364.00	£84,537.28
			2022/23 B	2023/24 B