

Minutes of the Old Marston Parish Council Meeting held on the 9th December 2020 virtually & at OXSRAD from 7:00pm.

Present:

Parish Council: Duncan Hatfield (DH) – Chairman

Pat Hall (PH) – Vice-Chairman Mary James (MJ)

Charlotte Vinnicombe (CV) Peter Cox (PC)

Alistair Morris (AM) Peter Williams (PW)

Mick Bates (MB) Mick Cadd (MC)

Alan Spence – virtually (AS)

Tim Cann (Clerk)

Oxford City Council: Cllr Mary Clarkson - virtually (M) Cllr Mick Haines (MH)

Members of Public: 4

20/12/01 Intention to record the proceedings of the meeting: NONE.

20/12/02 Apologies for Absence: County Councillor Mark Lygo – Prior engagement. Parish Councillor Louise Milford – Prior engagement.

20/12/03 Website and social media: DH informed the Council that he has set up a YouTube account and an Instagram account, however nothing has been posted to them yet.

20/12/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

- a. **Thames Valley Police:** No report received.
- b. **County & City Councillor Reports:** MH informed the Council that residents in Gordon Close had complained to him about the pavement being slippery.
- c. **Public:** Naomi Winnifrith and Moira Dorey of the Swan School gave an update on the running of the school since last met. They had their annual travel survey in early November where 94% of pupils responded. 77% travel to and from school by sustainable methods – 49% cycle, 15% walk or by public transport, 2% scooter. 5% car share and 23% travel by car. There was also Active Travel Week where they discuss travel, over lunch and have a competition etc. There are various route maps available showing best ways to and from school. There were several questions and comments from the Councillors such as number of students on bikes without lights or hi-viz clothing, contractors vehicles parking on Oxford Road making it dangerous for bike users, parents parking on Cherwell Drive and grass verges. Naomi and Moira said they would feed back to the school.

Signed by the Chairman.

Kay Wood, the headteacher, couldn't make this evening due to Parents Evening but would like to attend a future meeting.

The Clerk read out the report from Tony Harris re GallifordTry.

20/12/05 Minutes of the Parish Council Meeting held on 4th November 2020. It was **RESOLVED** these are a true record.

20/12/06 Matters Arising (omitting those for which an agenda heading follows):

- The Clerk advised that the Playdale engineer had attended the Boults Lane Recreation Ground and corrected the faults found from the RoSPA report.

20/12/07 Operational Checks:

- The Clerk reported that the weekly checks on the defibrillator had been carried out with no faults found.
- The Clerk reported that the weekly checks on the play equipment had been carried out with no faults found.

20/12/08 Governance & Administration:

- The Clerk confirmed that the annual return for the Mortimer Hall Recreation Ground had been submitted to the Charity Commission.
- It was **RESOLVED** to hold future monthly Council meetings at OXSRAD, subject to Government restrictions, to be reviewed in March 2021.

20/12/09 Planning:

Applications considered between meetings: - NONE

Decisions:

20/02168/FUL – 16 Jessops Close – REFUSED.

18/01549/FUL – 20 Raymund Road – APPROVED.

20/02285/FUL – 17 Cavendish Drive – APPROVED.

20/02235/T56 – Land at Marsh Lane – **Prior Approval Required**

Awaiting Decisions:

20/0717/FUL – 9 Cotswold Crescent

20/02286/FUL – 17A Cavendish Drive

20/02457/FUL – Willow Barn, Oxford Road

20/02529/DEL – 86 Oxford Road

20/02580/FUL – St Nicholas School.

Signed by the Chairman.

Applications to be decided:

20/02533/FUL – 44 Mortimer Drive – Erection of a rear garden gazebo (Retrospective) – **Asked to be called in as there were concerns about affect on neighbouring property.**

20/02709/FUL – 17A Cavendish Drive – Demolition of existing garage and erection of a two-storey side extension to create a 1 x 3 bed house in Multiple Occupancy (Use Class C4). Erection of a single storey rear extension. Provision of private amenity space, bin storage and car parking (part retrospective). – **M to speak to Planning Officer as may be able to make exempt from future CPZ, meaning no permits available.**

20/02792/FUL – 58 Raymund Road – Change of use from dwelling house (Use Class C3) to House of Multiple Occupation (Use Class C4). - **M to speak to Planning Officer as may be able to make exempt from future CPZ, meaning no permits available.**

20/02854/FUL – 8 Southcroft – Erection of a two-storey side extension. – **NO OBJECTION.**

20/02840/FUL – 34 Raymund Road – Demolition of existing single storey rear extension. Erection of single storey rear extension, formation of new front bay window, conversion of garage into habitable space, alterations to enhance porch and formation of 1no. rear dormer. – **NO OBJECTION.**

- **Potential Mill Lane Developments:** PW gave an update that the application was imminent on being submitted.
 - An independent group of residents had taken on looking at traffic surveys, not just in Mill Lane but Cherwell Drive as well as Marsh Lane, etc. This was currently being privately funded but may seek assistance from the Parish Council at a future time.
 - A further letter to Andrew Wilkins was needed, asking what decisions, if any, had been made from the Council's previous letter.
 - A leaflet was needed making residents aware of the developments and the need for them to respond, whether for or against.

- It was **RESOLVED** that PW and CV would construct a letter to Andrew Wilkins. The Clerk would circulate to Councillors for comments and, if acceptable by all, then send.
- It was also **RESOLVED** that PW and CV would construct a flyer to be sent to residents making them aware of the developments and the importance in commenting.

20/12/10 Finance: Bank balance as at 05/11/2020 –

Signed by the Chairman.

Current A/c £52,939.44

Business Reserve A/c £3,760.10

Newbury Building Society A/c £85,718.40

CiL Money: £38,234.56

Skipton Building Society A/c £5,000.00

Unity Trust A/c. £15,000.00

Petty Cash £179.74

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – November 2020	
BGG (Litter Picking for October)	69.00
A.S. Agriservices Ltd (Pavilion Roof Repairs)	2,985.60
Screwfix (4 x Mole Traps)	11.30
Amazon (Reflective Tape for Boults Lane Barrier)	14.00
Moore (External Auditors Fee)	480.00
OALC (MJ Training)	60.00
OALC (MJ & Clerk Training)	120.00
BT (Office Phone)	129.73
OALC (DH Training)	60.00
AWBS Ltd (Topsoil for Mortimer Hall Rec)	81.10
TOTAL	£6,063.32
Petty Cash Expenditure:	(No expenditure)
INCOME:	
Reeves Memorial Co Ltd (Memorials for Dibsfall & Holvey)	500.00

It was **RESOLVED** to accept these accounts.

- The Clerk confirmed that the online payments were successfully processed on the 9th November.
- The Clerk confirmed that the external auditor had signed off the accounts for the financial year ended 30th March 2020 and all relevant legals have been actioned.

20/12/11 Pavilion, Recreation Grounds & Cemetery Committee:

- It was **RESOLVED** to purchase a Standford Seat for the paddock behind the Cemetery for £967.82 plus VAT.

Signed by the Chairman.

- It was **RESOLVED** to use the hedging plants along the front of the Boult's Lane Recreation Ground, next to the car park, and to clear the fencing line of the Orchard Triangle next to St Nicholas School.

20/12/12 Council Newsletter: It was **RESOLVED** to produce a Parish Council Newsletter. Initially as an E-Newsletter, emailed to all interested parties and available on the website. Hard copies could be available on request.

20/12/13 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:

- **Possible upgrade of the Boult's Lane Recreation Ground footpath to include a cycle track:** It was **RESOLVED** that, although the Parish Council are not against the concept, advice was needed from the Oxfordshire Football Association on regulations on Health & Safety etc. for the use of the football pitch.

20/12/14 Information sharing (including correspondence)

Rural Services Network Digest etc,

- AM asked if the Mortimer Hall Management Committee had met. DH replied that it had not, due to the current pandemic restrictions.
- PH asked if the recent resurfacing of Cherwell Drive had been completed as work seems to have stopped, yet there were still areas in need of attention. The Clerk agreed to contact Highways at the County Council for confirmation.

Date of Next Meeting: Wednesday 6th January 2021 at 7pm.

MEETING CLOSED: 9:00pm