

Minutes of the Old Marston Parish Council Meeting 4th December 2017 held at the Mortimer Hall at 7:00pm.

Present:

Parish Council :

Duncan Hatfield (DH) – Acting Chairman
Barrie Lewis (BL)
Nils Bartleet (NB)
Anjana Tiwari (AT)
Peter Williams (PW)
Tim Cann (Clerk)

Michael Cadd (MC)
Michael O’Keefe(MO)
Tony Greenfield (TG)
Pat Hall (PH)
Peter Cox (PC)

City Council : Cllr Mick Haines (MH)

Cllr Mary Clarkson (M)

County Council: Cllr Mark Lygo (ML)

Thames Valley Police None

Members of the Public: 5

17/12/01 No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

17/12/02 Website, Facebook & other Social Media: DH informed the meeting that more people are following the Council website and various social media accounts to keep up with what the Council are doing and what is happening locally.

17/12/03 Apologies for Absence:

Parish Councillors:

John Batey – Away on Holiday. Charlie Haynes – Clash of Meetings.

TG asked for his comments to be included in the minutes, and questioned Parish Councillor Charlie Haynes non-attendance. He feels his constant non-attendance out of order as he was elected to serve the Parishioners so should attend meetings and contribute with his knowledge and experience.

17/12/04 Minutes of the meeting held on 6th November 2017. It was RESOLVED these are a true record.

17/12/05 Matters Arising (omitting those for which an agenda heading follows): None.

17/12/06 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. County & City Councillors Report(s)

City Councillor Mick Haines: Informed the meeting that Roy Jones’s memorial tree replacement would be planted on the 6th December. He had taken another traffic survey in the village between 7:30am and 9am on the 24th November – 872 Cars &

Signed by the Chairman.

Vans, 76 Cycles, 4 Motor Bikes and 1 Bus. On the 30th November he also did a safety awareness session with the local PCSOs making people aware of the danger of cycling on footpaths. DH thanked MH for the update and for the work he does.

City Councillor Mary Clarkson: Informed the meeting that the street lights along the Marston Ferry Road cycle track, which are not working, is an SSE issue which they are investigating. She will also be attending an Access to Headington meeting tomorrow.

b. Thames Valley Police: No Report Received.

c. Public Participation:

Mr C. Langton of Gordon Close spoke about the Parish Council writing to the County Council regarding their concerns about poor and dangerous parking. He fully agrees this is an issue, stating about a van being parked on the grass verge on the corner of Oxford Road and Gordon Close, making it difficult to see if pulling out of Gordon Close.

17/12/07 Boundary Review: DH advised that he and John Batey had attended a meeting on the boundary review. The Boundary Commission are reviewing the wards as some are too big so need adjusting, apparently the Marston ward is approximately 10% over the maximum number of electors. The Boundary Commission do not have the powers to change a Parish Council's boundary, this is the City Council. However, this might be an appropriate time for the Parish Council to review its boundary; does the current Parish boundary cover all which is now seen as Old Marston? This will be on the January agenda for further discussion.

17/12/08 Applications considered between meetings: None.

Decisions:

17/02567/FUL – 40 Mortimer Drive – APPROVED

Awaiting Decisions:

17/02536/FUL – 147 Oxford Road

17/02714/FUL – 17 Salford Road

Planning Applications to be decided: NONE.

17/12/09 Swan School

a. Introduction of Visitors – Graham Wilson (Senior Design Manager at Galliford Try), Melena Lipska (Principle Transport Planner at Robert West) and Paul Erskine (Associate at Galliford Try).

b. Questions from Councillors –

PW advised that he had reservations on enough being done with the impact on traffic, was unimpressed with the presentations as these did not seem to explain much. He had grave concerns about congestion in Marsh Lane, Cherwell Drive and the whole of Marston area and the intrusion onto the Green Belt.

RESPONSE: They are fully aware of the parking conditions in the residential area's hence why they would make no access to the school from the residential estate.

Encouragement to car share and cycle will have an impact.

Signed by the Chairman.

NB stated that an Environmental Impact Assessment was essential. A school is needed, school places are needed but there is still the question no one has answered adequately. Is it in the right place?

RESPONSE: All of the necessary work needed will be done, there is a vast amount being done in the background to make this project a success.

MC asked if plans had yet been submitted

RESPONSE: No, but they should be submitted before Christmas.

MC asked about waste system coping with amount of people using the new school.

RESPONSE: Thames Water will conduct a study to provide all the facts and figures to ensure all utility services are covered.

TG spoke about the alternative relocation of Meadowbrooke College.

RESPONSE: The location of Meadowbrooke College had been discussed at great length in the design stage and there were good reasons why its proposed location was chosen. All access, including during construction, will be through the new access point, there will be no access via the residential estate.

c. Questions from members of the public:

Mr Langton asked about the estimates that 80% of the pupils would walk or cycle was unrealistic and that still left 20% adding to an already unacceptable traffic issue.

RESPONSE: Estimates are taken from locality of catchment area, parents who had been unsuccessful in getting first choice recently. It is not necessarily that 20% will all be arriving or leaving in individual cars.

Mrs Dendy from Rimmer Close asked if Barton Park will be in the catchment area so how will people access across the dual carriageway?

RESPONSE: M stated that there were still questions to be answered on Barton Park. As yet there is no idea on bus routes so Barton Park difficult to answer by anyone at the moment.

PW stated the crucial point is that the environmental impact had not been addressed. Not just within the Parish but looking at the wider picture of surrounding areas which will also have a knock on effect. He suggested that once the planning application had been submitted representatives be invited back. Agreed. DH thanked the representatives.

17/12/10 Recreation Grounds & Cemetery

- a. TG confirmed that the weekly safety checks had been done.
- b. Damage to Mortimer Hall Recreation Ground Fencing: The Clerk informed the meeting that he had received an offer to repair but costing was difficult. After some discussion it was RESOLVED TG would make a temporary fix to make it safe and the Clerk to get tenders for replacing the section of fencing.

17/12/11 Boults Lane Development Update: DH said what a success the opening ceremony had been, all had gone well. PC said a vote of thanks was due to BL, TG and MC for all the work they had done on the building. NB said thanks to Parish Councillors past and present in getting us to having the building. PC also said a vote of thanks was needed to ML for giving the Parish Council the opportunity in buying the building otherwise we

Signed by the Chairman.

could have had a large mortgage to be paid off. As it was, we have a really good building and still have cash reserves

17/12/12 Elsfield Road Footpath: After some discussion it was RESOLVED the Clerk gets tenders to have the footpath installed from the cemetery gate through to Marsh lane.

17/12/13 Calendar 2018 TG advised the Council that he had obtained 50 copies and they were on sale for £7.50, which should give a profit, which would be donated to a charity.

17/12/14 Sound System It was RESOLVED to defer this to the January meeting.

17/12/15 Defibrillator The Clerk informed the meeting that Dick Tracey had sent details of the offers he is aware of, a) defibrillator & cabinet £1,225 plus VAT b) defibrillator, cabinet, 8 year theft insurance, free batteries for 8 years, free chest pads for 8 years £1,495 plus delivery (£15) plus VAT. He also advised that there is full funding available, however this opens in March and closes in September each year, so too late for this year. MC proposed waiting until March. PW proposed getting one now and review getting another in March. MC withdrew his proposal and it was RESOLVED to purchase one now to be located at the Mortimer Hall. M offered money from her allowance, if needed.

17/12/16 Policy & Procedures : Grievance Policy & Procedure, Members: Officer Protocol, Dignity at Work Policy and Complaints Procedure. The Clerk confirmed that these were all templates from the OALC so standardised wording. It was RESOLVED to adopt the policies and procedures.

17/12/17 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:

The Clerk advised that, at their last meeting, the Council decided to transfer £40,000 from the Current Account to the Newbury Building Society savings account. It was not until afterwards that he remembered the internal auditor had made the Council aware they were putting public money at risk by having so much money in one account. Should the Newbury Building Society fold, the Council would only get £85,000 back under FSA regulations. It was RESOLVED to move £40,000 into the Newbury Building Society while the Clerk investigates alternative accounts.

17/12/18 Finance

- a. Bank balance as at 28/11/2017 –
 - Current Account £73,509.51 (including £8,087.39 CIL money) Petty Cash £45.17
 - Business Reserve Account £3,745.75 Newbury Building Society Account £71,961.14

The following accounts to be paid:	£ (Incl. VAT)
Clerk's Pay Including Expenses, Pension, etc. – November 2017	
GDT Fire Extinguishers Ltd (Extinguishers for Pavilion)	417.00
BGG (Litter picking & grass cutting October 2017)	337.20
Andrew Job Plumbing & Heating Ltd (Boults Lane Pump)	96.00

Signed by the Chairman.

BT (Clerk's Office Telephone)	92.64
Craig Holloway Electrics Ltd (Repair to Pavilion Light)	80.70
Petty Cash	150.00
Drewitt's Signs (Pavilion Signs)	712.44
TOTAL	£3,173.47
Petty Cash Expenditure:-	
Oxford Bus Company (Clerk's travel to meeting)	3.50
Oxford Bus Company (Clerk to Parish Forum)	3.50
TOTAL	£7.00
INCOME :-	
HMRC (Second Quarter's VAT Return)	1,067.75
TOTAL	£1,067.75

It was RESOLVED unanimously to accept payment of accounts.

- a. Budget v Expenditure for October 2017: It was RESOLVED to adopt the spreadsheets.
- b. Finance Committee minutes of the 28th November 2017. After some discussion it was RESOLVED to accept the 2018-19 budget.
- c. After some discussion it was RESOLVED to increase the precept by 3% for 2018-19.

17/12/19 Information Sharing (including correspondence)

NB said it was fortunate that all the County and City Councillors were present and asked if any other day or time would be more suitable for all of them to attend on a more regular basis. ML advised that any meeting he had missed he spoke to the Clerk beforehand making him aware of any issues or developments, unfortunate there was no ideal day or time. DH suggested that perhaps a written report could be submitted so that this could be presented at the meeting.

ML advised that there was a meeting re next year Half Marathon and he has proposed that there is a meeting next year in Old Marston.

ML advised that there was a meeting re access to Headington which the Clerk is attending.

The Clerk informed the meeting about a link which ML had sent showing all the roadworks planned or being worked on, he will forward the link to Councillors.

Rural Services Network Digest etc,

- OALC Newsletter October 2017,
- OXCLEAN date 3rd March 2017,

Signed by the Chairman.

- Letter from Charlotte Ritchie re Swan School,
- Email from Tony Greenfield re hedge cutting,
- Email from John Batey to Red Lion re promotion of Firework display,
- Acknowledgement from County Council to letter re Half Marathon,
- OMMLAA AGM Minutes,
- Email from Councillor Linda Smith re Swan School & Clerk's response,
- Copy of letter from County Council going to all residents in Cherwell Drive area re Access to Headington public exhibition 14th December 2:30pm – 6:30pm at Headington Prep School.

MEETING CLOSED: 8:38pm

Signed by the Chairman.