

Minutes of Old Marston Parish Council Meeting 3rd December 2013 at 7:30pm.

Present:

Parish Council

Charlie Haynes (CH)

Duncan Hatfield (DH)

Barrie Lewis (BL)

Nils Bartleet (NB)

Roy Jones (RJ)

Peter Cox (PC)

Patricia Hall (PH)

Michael Cadd (MC)

Angie Tiwari (AT)

Michael O'Keefe (MO)

Peter Sarac(PS)

Tim Cann (Clerk)

City Council

Mary Clarkson (M)

Mick Haines (MH)

County Council

Mark Lygo

Members of the Public 4:

13/12/01 Apologies for Absence

ACTIONS

Peter Williams

13/12/2 Minutes of the last meeting held on 5th November were approved. All Agreed.

13/12/3 Requests from members of the public to speak

NONE

13/12/4 Matters Arising (omitting those for which an agenda heading follows)

CH informed the Council that we are in discussion with Chris & Janet Crane of the Mortimer Hall and it is hoped to be resolved satisfactory for the January meeting.

13/12/5 Correspondence

Oxford City Council – Proposed Neighbourhood Forum (Wolvercote & Summertown)

Oxford City Council – CIL Training for Parishes

Rural Services Network – November Bulletin

Special Events Road closure notice – Santa's on the run

Signed by the Chairman.

BT – Kiosk

Rural Services Network – RSN Programme 2014 – 15

Fields in Trust

Community Transport – Oxfordshire

Proludic play & sports areas

OALC – Roles and Responsibilities Working on your Local Council

13/12/6 Planning

Applications to be decided

13/02988/FUL - 1 Nicholas Avenue – Erection of 1 x 2 bed dwelling – Decision - Site too small, concern about overcrowding. M to call in.

13/03048/FUL - 42 Elms Drive – Erection of single storey side and rear extension – Decision – No Objection.

A copy of the Oxford City Council email - Bradlands Update handed out to all Councillors and CH thanked Mark Lygo and Vicky Barker for keeping the Council informed.

Applications considered between meetings

None

Decisions:

13/02395/ADV – The Red Lion – APPROVED

13/02187/VAR – 5 Windsor Crescent – REFUSED

13/02238/FUL – 12 Elsfield Road – APPROVED

Awaiting Decisions:

13/1796/FUL – 34 Mill Lane However, this had since been refused after the agendas had been sent out.

13/012/7 Boults Lane Development Project

CH reported that things were moving along, we were awaiting some final figures before being able to produce documentation packs to send out to prospective builders asking for quotations.

ML asked if he could be involved with the project, he could not promise anything but suggested that the Parish Council write again to both the Oxford City Council and Oxfordshire County Council regarding possible financial support. CH confirmed that ML would be invited to the next pavilion steering meeting.

Signed by the Chairman.

13/12/8 Recreation Ground

- a. Tree Report had now been received from the Oxford City Council. CH reported that 2 trees needed removing from Boult's Lane recreation ground and 1 needed cutting back, as it overhangs the pitch which contravenes FA regulations. There was also 2 trees that needed reducing in height.
CH suggested that the Parish Council needed to consider planting new trees as over the years many had been removed but not replaced. All agreed. M said that ward allowance could be used for tree planting.
- b. Verti draining. CH reported that we were still waiting for John Page to come back regarding the work.

13/12/9 Grants

- | | |
|---|---------------|
| a. Old Marston Over 50s Club - £300 | Agreed - £300 |
| b. Old Marston Mill Lane Allotment Association - £100 | Agreed - £100 |
| c. Marston Times - £300 | Agreed - £300 |
| d. Marston Church Properties - £300 | Agreed - £300 |
| e. 43 rd Oxford Scout Group - £433.06 Maximum £300 | Agreed - £300 |
| f. St Nicholas Primary School Gardening Club – £300.00 | Agreed - £300 |
| g. St John Ambulance Northway Cadet Unit - £300.00 | Agreed - £150 |
| As the application stated only 40% of users lived in Parish. | |
| h. OXSRAD - £500.00 Maximum £300 | Agreed - £300 |
| i. FOSNS (Friends of St Nicholas School - £300.00 | Agreed - £300 |
| j. St Nicholas Society of Bell Ringers | Agreed - £300 |

ML agreed to match fund the St John Ambulance Northway Cadet Unit from his ward allowance.

DL asked if we could ask for pictures or any correspondence to include on the website so as to make people aware of some of the work done local organisations and the support given by the Parish Council.

13/12/10 Finance

- a. Bank balance as at 27/11/2013 –
current account £25,093.80
business reserve account £218,682.46

The following accounts to be paid:

	£
	Incl. VAT
Mrs R. Cox (Cemetery Maintenance November 2013)	240.00
David Hook (Recreation Ground Repairs)	85.00
Oxon County Council Clerks Pension (November 2013)	155.87
Thames Water (Burial Ground 7 Aug – 3 Nov 13)	9.73

Signed by the Chairman.

Fantastic Fireworks	1750.00
Charlie Haynes (Phone/Broadband November 2013)	20.00
Clerks Pay Including Expenses - November 2013. Details in correspondence file and displayed in the minutes book.	
HMR&C (Clerks Quarterly NI)	141.26
Employment Law Plus (Clerks Contract & Job Description)	902.40
Lyreco (Stationary)	160.12
BT (Clerks Telephone)	75.00
Richard James (Interim Audit)	209.00
National Pen Promotional Products Ltd	55.14

Income –

Oxford City Council (Precept)	30,612.50
Tony James Memorial (Mr Washington)	100.00
Mrs Cartlidge (pre purchase of burial plot)	1200.00
SSE (Wayleave)	8.00
Mortimer Hall Rent	5p

- b. CH suggested that the Parish Council open an account with Nationwide to get a better interest on surplus funds. All agreed.

13/12/11 Burial Ground

A request for a pre purchase of a burial plot was presented to the Council from a Mr Simmonds. CH proposed all in favour.

A burial request from Mr Brennan's estate was discussed. CH proposed all in favour.

13/12/12 Highways

The traffic survey was carried out the week commencing 25th November.

MC reported that the road sign on the Elsfeld Road had been knocked down. CH said that it had already been noticed and the clerk had reported it.

13/12/13 Library

No items

Signed by the Chairman.

13/12/14 Allotments

A request had been received from OMMLAA for a grant of £2,000 towards purchasing a secure container. CH informed the meeting that plot holders tools were being stolen and needed a secure place to store them. PC proposed. NB seconded. All in favour.

13/12/15 Website

DH reminded people the Parish Council has a FaceBook page and asked as many people as possible to “like” it and for any local information. MH reported that Tesco was to start work in February 2014 and hoped to start trading later that year.

13/12/16 Clerks Job Description, Contract & Appraisal

CH informed the Parish Council that the appraisal had been carried out and the contract signed by both.

13/12/17 Information Sharing

CH reported that he and the clerk had drafted a proposed budget, copies handed out, this would be further discussed at the January meeting, when the precept would also be discussed.

RJ reported that the bus stop opposite the Three Horse Shoes was called “Oxford Road” which causes confusion with the bus stop by the traffic lights in Cherwell Drive. It was agreed the clerk to write to the Bus Company to try and get name changed to avoid confusion. **TC to write to Bus Company**

AJ said there was allot of leaves all around Oxford Road and the grass verges long. ML said he will look into.

MC said the bonfire night was excellent, Dennis Ward was to be congratulated on the work he did.

PH said there should be a weight limit of vehicles going down Cherwell Drive as people were still reporting vibrations. ML said he will talk to Highways.

DH advised all Oxclean will be 8th March 2014.

Date of Next Meeting: Tuesday 7th January 2014, 7:30pm at Mortimer Hall.

Signed by the Chairman.