

Minutes of Old Marston Parish Council Meeting 7th December 2010

Present:-

Charlie Haynes, Chairman (CH)
 Duncan Hatfield, Vice-Chairman (DH)
 Peter Cox (PC)
 Michael Cadd (MC)
 Roy Jones (RJ)
 Wally Cox (WC)
 Gill Cox (GC)
 Barrie Lewis (BL)
 Patricia Hall (PH)
 Peter Sarac (PS)

Kate Stratford, Clerk (KS)
 Councillor Beverly Hazell (BH)

1	Requests from Members of the Public to Speak None.	ACTION
2	Apologies for Absence Cllr. Mary Clarkson, Mrs Angie Tiwari.	
3	Minutes of Last Meeting The minutes in November noted income for Brown Memorial and Handley Memorial. The Handley cheque was paid in and cleared by the end of November, so this is correct, but the Brown cheque was not presented due to a query over the proposed stone. Also, the number of leaflets to be printed for the MT flyers should have read 1,500. With those corrections, the minutes of the last meeting were accepted as a true and correct record with no other additions or corrections.	
4	Matters Arising from Minutes Omitting Those For Which an Agenda Heading Follows: None.	
5	Correspondence (Letters/Emails) See Appendix A <ul style="list-style-type: none"> • Meeting between OCC and Parishes – Meeting attended and minutes received. Healthy walks flyer for noticeboard. 2 copies of the Good Councillor Guide have been purchased and are available for PCllrs to borrow. Invitation to attend Parish Transport Representatives Meeting on 26 th November – Cllr Jones was in attendance, see under Highways. Date arranged for the unveiling of the clock – 21 st December at midday and afterwards tea and mince pies. KS to contact and invite the Oxford Mail. PH will bring a camera. GC and DH can not attend, but CH emphasised he hoped as many Parish Councillors as possible will be in attendance. Next NAG meeting – RJ was due to attend, but as the meeting date and time was so frequently re-arranged, was not able to do so. Invitation to Lord Mayor’s Reception received – 13 th December at 6:00pm. KS to RSVP that the Chairman will attend. County have invited PC to consult on proposed new disabled parking bay in Old Marston. This is for a particular resident – no comment.	<p>KS/PH ALL</p> <p>KS</p>

New PCllrs have been sent a register of interests form to be completed and returned to OCC. **ACTION**

Marie Curie Cancer Care has requested PC makes a donation – agreed to keep donations to local issues.

John Batey has asked about PC finances and in particular at Boults Lane.

Chairman has met JB to discuss.

Letter of thanks was sent to Ken Sheean.

Oxford Civic Society – Oxclean flyer.

Oxfordshire County Council – LPT3 consultation.

Journal of Local Planning – offering help with planning issues.

Fairer Votes Oxfordshire – invitation to event on 29th November 2010.

Oxfordshire County Council – apparently due to close the library in Old Marston – see under AOB.

Emergency Operations Centre – inviting PC to event in March 2011.

Norfolk China – offering items to commemorate the royal wedding.

OCC – new pool in BBL flyer.

SODC – Consultation of their Core Strategy.

Oxford Theatre Guild – flyers for noticeboard.

Came and Company – offering PC insurance cover – may investigate further when insurance is due for renewal.

OCC – agenda for Standards Committee Meeting – Clerk has sent NB's apologies as they will not accept deputies.

Countryside Services – flyer of services.

ORCC – Oil Bulk Buying Scheme.

OCC inviting consultation on new pool in Blackbird Leys.

6 Planning

- 17 Beechey Ave – sent no comment.
- 1 Broughton Close – sent objection on grounds of overdevelopment, loss of privacy and insufficient car parking.
- 10 White Hart – sent no comment.

Applications considered between meetings:-

85 Oxford Road – demolition of garage, erection of two bedroomed detached house. Creation of new vehicular access of existing house. Objection on same grounds as previous – dangerous access, tight space, garden too small, over-development of site.

Applications to be decided:-

5 Cromwell Close – application for erection of a single storey rear extension and conservatory – no comment as long as neighbours consulted.

2 Cotswold Crescent – application for demolition of existing garage. Proposed front, side and rear extension – no objection as long as neighbours consulted.

Decisions

17 Beechey Avenue – approved.

32 Ashlong Road – refused.

49 Elms Drive – approved.

1 Broughton Close – refused.

10 White Hart – approved.

ACTION

Planning met CH to discuss 7 Boults Lane. A useful and productive meeting on both sides. Thanks were sent to the Head of Planning.

Work was carried out by the Clerk on Mapping the Conservation Area and has sent to Planning. Several parishioners from Mill Lane have also been in touch with comments, all of which were passed to Planning. Thanks were received from the Conservation Officer, who is considering holding an open day on Saturday 18th to encourage others to contribute.

The Friar (Tesco) is appealing to the Secretary of State. Previous submissions will be taken into account.

Email received from Lesley Downing from Planning Aid regarding cuts to their funding. Clerk to write to MP Eric Pickles objecting.

KS**7 Boults Lane Development Project**

Meeting with Parish rescheduled for 18th January 2011 at Mortimer Hall. Main room booked. Marston Times will assist with advertising for a cost to the PC in the region of £100.00. Flyer has been sent to them for printing. CH noted it would be nice if all Parish Councillors could attend the meeting. The public meeting will be an introduction by CH, he will then go through the stages, will give quotes. Marston Saints will be in attendance.

8 Recreation Grounds

Location of proposed new climbing wall – PC to note that the proposed climbing wall will be sited outside the main play area. PC requested seeing quotes.

KS

FoOMPA AGM was held – PCllrs noted previously circulated minutes and ratified – proposed by MC, seconded by RJ, agreed.

MRC has requested the City Council carry out work on the drainage ditch between Boults Lane allotments and football pitches.

Issue with sewerage in Little Acreage – MRC is dealing.

Noted that the gate between the Fair Field and the field used by MS is missing. CH to investigate with Marston Saints.

CH**9 Finance**

- Clerk has passed survey of who uses Rec Grounds to the City Council.
- VAT return – have petitioned to allow VAT rebate for works at Mortimer Hall – waiting to hear.
- Typographical errors in minutes – to be corrected and signed.
- Bank balance as at 29th November 2010 – current account £22,146.43; deposit account £173,422.85.

KS

The following accounts to be paid:

		£ incl VAT
Mr C Haynes	Bus fare reimbursement	3.60
Mrs K Stratford	Bus fare reimbursement	2.90
Kamalara	Works at Boults Lane	699.13
Thames Water	Burial Ground 6 th Aug – 15 th Nov	9.91
Kate Stratford	Good Councillors Guide book	30.30
Mrs Cox	Removal of Austin flowers	25.00
Old Marston Over	Grant	200.00

50s Club			ACTION
Mortimer Hall Pre-School	Grant	300.00	
St Nicholas PCC (Marston Times)	Grant	250.00	
OMMLAA	Grant	100.00	
<i>Oxsrad</i>	<i>Grant</i>	<i>300.00</i>	
Marston Ringers	Grant	164.50	
FOSNS	Grant	300.00	
St Nicholas Wives	Grant	150.00	
St John Ambulance	Grant	300.00	
St Nicholas Primary School Gardening Club	Grant	300.00	
FoOMPA	Grant	300.00	
Mortimer Hall	Grant	170.00	
Mrs R Cox	Honorarium	100.00	
Mr A.T. Harper	Honorarium	50.00	
Mr C.W. Haynes	Chairman's Allowance	50.00	
Kate Stratford	Reimbursement for phone November 2010	27.40	
HMRC	Tax and National Insurance for November 2010	39.20	
Oxfordshire County Council	Pension for Clerk November 2010	93.33	
Kate Stratford	Salary for November 2010	555.29	
Kate Stratford	Heating and electric weeks 32 - 36 (Thur 28 th Oct– Weds 1 st Dec) @ £3 per week	15.00	
Mrs R Cox	Work in cemetery in November (24 hours at £8.00 per hour)	192.00	
Kate Stratford	Stamps	23.04	
Total Pest Control	Quarterly Bill	511.13	
Lyreco	Paper and labels	25.90	
The Excalibur Pub Company	Event at Red Lion		
Duncan Hatfield	Expenses in connection with website.	50.00	

The following income has been received:

		£ incl VAT
Mr and Mrs Collins	Plot reservation for Alan Collins – grave no G3	500.00
Highworth Memorial	Memorial for Handley – 2 nd inscription.	100.00
Monica Brown	Memorial for John Brown	200.00
Co-op Funeral	Burial and deposit for Alan Collins	550.00

Society of Bellringers have provided copy of accounts, together with Mortimer Hall and Mortimer Hall Pre-School. A grant application has been received from OMMLAA. No accounts were received from Oxsrade, despite Clerk reminding them twice. GC will contact them, if they can provide by the end of this week (10th Dec) the cheque will be drawn and issued.

GC

Richard James has completed the half-yearly audit – report to be provided. CH/WC and KS met with OCC Finance to discuss the precept. A useful meeting. The City Council are keen that we do not put the precept up this year (they are holding their precept). It is likely that the PC will secure a £10,000.00 rebate. Precept will be set by PC at January meeting. Budget for next year supplied for ratification. Proposed by RJ, seconded by MC. All agreed.

RJames

10 Burial Ground

- Martin Handley has sent a cheque to cover the flower deposit, which has been cashed and cleared, so Highworth Memorials have been advised to go ahead with the memorial inscription.
- Contacted Reeves and asked for more information on proposed Brown memorial – provided, but still hard to make an assessment. PCllrs noted, discussed and agreed that the memorial can go ahead. Proposed by GC, seconded by BL. Agreed. Clerk to advise Reeves.

KS

Collins burial plot reserved and paid for. Plot G3. Funeral took place on 2nd December 2010.

Parish Council to note correspondence from Martin Handley.

Mrs R Cox was requested to remove the Austin flowers.

11 Highways

- County have finally responded re parking limitations and have said these will be completed by end of Christmas holidays. However, note email from David Tole, as there is scope to extend the parking restriction on Raymund Road to mornings as well as afternoons (the school would like this). PH noted the parking is still an issue. Unanimously agreed to ask for both morning and afternoon restrictions, and ask for enforcement, as people are parking on new double yellows, etc.

KS

- Flyposting has been removed from Parish.

Clerk has met with Shaun Hatton, from OCC CW who explained new Highways department, which is pretty-much joint between County and City. The “Oxford City” team is well known to the Clerk.

Clerk has emailed CW following conversation with PCllr Lewis requesting the bollard at the entrance to Croft Road is removed. Following discussion with officers, the bollard will remain as it is DDA compliant and to remove it will allow access to inappropriate vehicles.

	<p>County wrote to advise of works to be carried out in Marsh Lane. County have invited Cllr Bartleet to Transport Reps Meeting – attended by Cllr Jones, who reported that there may be a cutting down on the number of buses, although this does not seem to impact on Old Marston. The next bus service review is due in 3 – 4 years time. CH gave thanks to Roy for attending this meeting. County are consulting on proposed new disabled bays – only one proposed for a resident in Old Marston – no comment. County have advised temporary closure of Bridleway – Marsh Lane to Stockleys Road.</p>	ACTION
	<p>John Batey has written to MRC requesting implementation of residents parking. Note further correspondence regarding parking in the area. PS noted that the problem in Horseman Close is mainly at weekends when the football is on. PS will monitor situation and report back to PC. Letter sent to residents of 20 Oxford Road asking them to cut back their box hedge. They have agreed to do within next 2 weeks. MC requested the no parking at bus stops is chased up following the meeting, as no progress seems to have been made (BH to advise KS of name of officer). Clerk to chase.</p>	PS
	<p>RJ requested that the bus stop on Oxford Road outside the memorial garden is renamed. Currently called “Oxford Road”, but could perhaps be renamed White Hart. Clerk to pass on request.</p>	KS
12	<p>North East Area Committee</p> <ul style="list-style-type: none"> Request for a dog bin – waiting to hear from NEAC. 	
13	<p>Parish Council Bulletin Next issue planned for the Autumn, but still in preparation.</p>	DH
14	<p>Allotments Mr Manson has verbally advised that he has got money back from Thames Water following the leak at the allotments. Mr Manson got in urgent touch to report that a pipe to the new tap has burst. Clerk has contacted Andy Job and asked him to repair. To look at agreement and confirm who is responsible for paying for the plumber.</p>	KS
15	<p>Website Still very popular, with lots of traffic. CH reported a problem of looking up previous minutes. DH to rectify.</p>	DH
16	<p>Any Other Business</p> <ul style="list-style-type: none"> Risk Assessment of Clerk’s office – carried out but awaiting report. Mr Jones offering map of parish – this is continuing. <p>Nominations to other bodies. See attached sheet. GC has resigned as trustee for Old Marston Charities Trust. Peter Sarac will become a trustee in her place. CH decided not to stand as representative for Mortimer Hall Management Committee and Oxrad. RJ will become the appointed Parish Council’s representative for Mortimer Hall. PH and DH will sit on the FoOMPA committee. All changes proposed by WC, seconded by CH and all agreed. Clerk to advise groups.</p>	DH
		KS

	<p>The PC has been advised that the County Council is intending to cut the funding to the Old Marston Library and that it is therefore likely to close. It was unanimously agreed that the Parish Council would like to see the library remain open if possible as it is agreed it is a great asset to the village. Clerk to ask residents via Marston Times to contact us to let us know if they will give support to the Library staying open. Suggested setting up a steering group (Old Marston Library Action Group). PC, PH and RJ will sit on this. CH will meet with Action Group to discuss way forward.</p> <p>DH will develop a page for the website where people can get information and offer support.</p> <p>Discussed whether it might be possible to charge a peppercorn rent, but WC advised it was not really possible as the room needs to support the running of Mortimer Hall.</p> <p>GC suggested that when the library is closed, the room could be a meeting room for use by the Parish Council. All agreed this was an excellent idea.</p> <p>The Library to appear as a separate agenda item for the foreseeable future.</p> <p>Clerk to contact the Oxford Mail and ask them to speak to CH.</p> <p>DH advised that Oxclean event will be held on 5th March and would be nice for all Parish Councillors to support. Mortimer Hall has been booked.</p> <p>RJ requested a street light is installed in Church Lane. Clerk to request.</p> <p>RJ noted two phone boxes in Old Marston broken, dirty and being used inappropriately. The one on Oxford Road only takes incoming calls. Clerk has contacted BT previously, but to do so again.</p>	<p>ACTION</p> <p>KS</p> <p>PC/PH/RJ</p> <p>DH</p> <p>KS</p> <p>KS</p> <p>DH</p> <p>KS</p> <p>KS</p>
<p>17</p>	<p>Date of Next Meeting</p> <p>Tuesday 4th January 2011 at Mortimer Hall at 7:30pm. Note that in February 2011 the meeting will be held on Wednesday 2nd February instead of Tuesday 1st. Clerk to confirm that this is acceptable to Mortimer Hall.</p>	<p>KS</p>