

Minutes of the Old Marston Parish Council meeting held on Monday 13th April 2026 at Mortimer Hall from 19:00.

CONFIRMED

Present: Parish Council:

Duncan Hatfield – Chairman	Pat Hall	Mary James
Charlotte Vinnicombe (Vice-Chair)	Louise Upton	Jackie Osman
Charlie Haynes		

In attendance: Tim Cann

Members of Public: 6

Oxford City Councillor: Kate Robinson

26/04/01 Intention to record the proceedings of the meeting:

None.

26/04/02 Apologies for Absence:

- Parish Councillor: Alistair Morris – away
- Parish Councillor: Martin Smith – away
- Parish Councillor: Kevin Jones – away
- Parish Councillor Mickey Bates – away
- City Councillor Mary Clarkson – prior engagement

26/04/03 Chair's Welcome:

The chair welcomed everyone to the meeting and reminded all that protocol was for things to go through the chair.

26/04/04 Website and social media:

Duncan went through the five social media platforms currently held by the parish council

26/04/05 Public, County & City Councillors & Thames Valley Police participation (if any requests received):

- Thames Valley Police:** No report received.
- County Councillor Report:** No report received.
- City Councillors Report:**

Kate Robinson said items in her report already have agenda items so can bring up then.

Mary Clarkson sent a report by email which the clerk read out.

1. **Dangerous Dogs:** I'm afraid that the dogs from Park Way, which attacked one dog and killed another last year were involved in another attack in March. I understand that they were off the lead and chasing a deer when a local dog was in their path and was attacked. Fortunately, it has survived but received four serious puncture wounds. The owner of the

injured dog reported this to the police, and I informed the ASBiT Team who were going to follow it up as it appears that the requirement for the dogs to be muzzled and on a lead had been ignored.

2. **Hill View Farm:** Non-compliance with the traffic management plan continues, despite regular complaints to the planning enforcement team from residents and local councillors. The work on the city council site at Almonds Farm has just started and I am due to have a meeting with the project managers and with the contractors in the next week or so. I will hope to arrange it so that a parish council representative can be there too.
3. **Marston Paddock:** The new path leading from the development out to the ring road is on quite a steep incline and the city council are looking to instal a barrier there.
4. **Postal Problems:** There seems to have been a particular problem with postal deliveries in Raymund Road, which I am following up.

d. Members of Public:

- A member of the public spoke about the daily issues with school pick up and drop off. Students sitting on people's walls and hedges, damaging them, throwing gravel around from people's gardens. Vehicles parking on grass verges, drives, Oxford Road and Cherwell Drive virtually becoming single lanes. It was RESOLVED the clerk write to the head teacher of Swan School making her aware of the issues.
- Another member of the public said about the dog attack and how it seems nothing is being done, even when reported to the police.

26/04/06 Approval Of The Minutes Of The Meeting Held On The 2nd March 2026:

It was RESOLVED these are a true record

26/04//07 Operational Checks:

- Weekly operational checks on the defibrillator have been carried out. Councillor Smith confirmed checked and ok.
- Weekly operational checks on the play equipment have been carried out. Councillor Smith confirmed checked and ok.

26/04/08 Planning:

Applications considered between meetings:

None.

Decisions:

- 25/01054/FUL – 1 Mill Lane – APPROVED
- 25/02706/VAR – 22 Raymund Road – REFUSED
- 25/02591/FUL – 80 Arlington Drive – APPROVED

Awaiting Decisions:

- 20/02457/DEL – Willow Barn, Oxford Road
- 25/00634/FUL – 24 Haynes Road
- 25/01436/FUL – 32 Oxford Road
- 25/02371/FUL – 56 Cherwell Drive
- 25/02487/FUL – Ibstocks, 1 Pond Lane



Applications To Be Decided:

- **26/00544/FUL – 24 Ashlong Road** – Erection of a single storey rear extension. **NO OBJECTIONS.** 20/02457/DEL – Willow Barn, Oxford Road
- **26/00594/VAR – 66 Arlington Drive** – Variation of condition 2 (Develop in accordance with approved plans) of planning permission 25/01244/FUL (Demolition of existing garage and single storey rear extension. Erection of a part single, part two storey side and rear extension including an integral garage. Removal of existing front gate. to allow revisions to the approved drawings including removal of rear side protection, revised roof arrangement and internal layout amendments. **NO OBJECTIONS.**
- It was said residents had received a letter concerning parking permits for 66 Cherwell Drive. clerk to write to city council.
- **26/00496/FUL – 1A Mill Lane** – Erection of a part single, part two-storey extension to east elevation. Installation of roof insulation and insertion of 2no. rooflights to west facing roof slope. **NO OBJECTIONS.**
- **26/00743/FUL – 7 Southcroft** – Demolition of existing conservatory, erection of a single storey rear extension. **NO OBJECTIONS.**

Update on Almond's Farm:

An update was given as part of Oxford city Cllr Clarkson's report.

Update on Hill View Farm:

A member of the public stated that the planning permission had expired so work had not started.

Consultations

None

26/04/09 Transport:

- **Speed Awareness signs:** Clerk to arrange an open meeting for general discussion. The traffic survey data to be reviewed.
- **Oxford Road ground cover update:** Now fixed. The council thanked Cllr Vinnicombe for her tenacity in getting this resolved.
- **Elsfield Road Parking:** Clerk awaiting advice from county council.
Clerk to ask county council about moving of the bus stop in Elsfield Road as the bus blocks Church Lane entrance.

26/04/10 Finance:

Correct on 31st March 2026

Unity Trust Current Account	£34,758.97
Newbury Building Society	£44,095.65 - 2.90%
Skipton Building Society	£64,149.99 - 2.05%
Petty Cash	£2.94
TOTAL	£143,007.55

CiL Money (included in above figures)	£67,094.61
The following accounts to be paid:	£ Incl. VAT
Clerk's Pay, Expenses, Pension, etc. (March 2026):	£
Oxford City Council (Cemetery Rates):	£185.64
Wells Pharmacy (OXCLEAN First Aid Kit & Sharps Box):	£15.83
Total Pest Control (Quarterly Charge):	£189.14
TOTAL:	£4,868.95
Petty Cash Expenditure:	£0.00
Income:	
None	£0.00
Reserves:	
Total Balances:	£143,007.55
General Reserve:	£31,216.00
Fixed Asset Reserve:	£10,000.00
Emergency Reserve:	£10,000.00
Unallocated Reserve:	£91,791.55

- a. It was resolved to accept payments:
- b. Council reviewed and approved the Risk Assessment

26/04/11 Charity/Charities to benefit from OXFEST 2026:

After some discussion it was RESOLVED that any surplus would be equally divided between OXSRAD, the Village Hall Mortimer Hall and Old Marston Charities Trust.

26/04/12 Use of Boults Lane Recreation Ground & Pavilion by Headington Road Runners for H5 Race. Sunday 23rd August 2026:

It was RESOLVED to allow.

26/04/13 Clerk's Report.

- Update on Bleed Kits –
- Mortimer Hall Clock Update: The clerk reported that he had got a price from the company to repair the clock - £590.00 + VAT. However, he has been unable to get the cost of a new clock. He contacted another clock company who asked for a photo of the inner mechanism of the clock before a price for repair could be sent.
- Noticeboard – Orchard Triangle – In progress
- Noticeboard – Salford Road – In progress.
- Confirmation that Old Marston Parish Council has resubscribed as an Oxford Living Wage Employer.
- GRASS CUTTING: The clerk explained that he had heard from one contractor who had quoted £447 per cut. He was waiting on two other contractors. It was RESOLVED to get the one contractor to do one cut while waiting for further quotes.
- Elsfield Road Cemetery Hedge: A quote was received to cut/clear and remove/dispose of all overgrown foliage from underneath the Elsfield Road Cemetery hedge which has grown/gone over on to the pedestrian footpath. It was RESOLVED to accept.

26/04/14 Staffing & Standards Committee Feedback:

The Committee was not quorate However the following priorities were suggested:

- May Elections
- Unities Council.
- Mill Lane Recreation Ground (and relationship with OPT)
- Impact of housing development (Almond Farm)
- Impact of traffic filters
- Bringing the Orchard Triangle back into use as a recreation area
- Chair's training for all councillors of more than 4 years, after the May election.

26/04/15 Orchard Triangle and Smaller area maintenance:

Cllr Vinnicombe went through the work already done. One tree has already been planted. Mr Ward to send quote for work needed on smaller area. Suggestion of a flower meadow once brambles are cut down. Regarding the planters, it was RESOLVED to ask the council if they can empty them before being moved. They can then be cut down.

26/04/16 Mill Lane Recreation Ground Update:

The chair advised the meeting that a team of residents are working on getting proposals together on how to improve the area. It was RESOLVED the clerk arrange an informal open meeting for further discussions. Invitation to be circulated to all parish councillors.

26/04/17 Reports from Members

No meetings as such, although Cllr Vinnicombe reported on the open meeting held by the Oxford Preservation Trust and how they are keen to work with the parish council and the community

26/04/18 Information sharing (including correspondence):

- OALC Newsletter
- Rural Services Network Digest etc,
- Oxford Half Marathon Sunday 11th October 2026.
- Old Marston Parish Council election is Thursday 7th May 2026
- Marston Art Day - Saturday 16th May 10:00 to 13:00 at Mortimer Hall.
- The chair thanked Pat Hall, Mary James and Alistair Morris for being parish councillors.
- <https://www.thamesvalley.police.uk/area/your-area/tvp/oxfordshire/oxford-north-east/about-us/our-priorities>

26/04/19 Date of next meeting:

Monday 11th May 2026 19:00 in Mortimer Hall. Please note this will be the Annual Parish Council meeting.

MEETING CLOSED: 20:14

Signed.....Chairman

Date.....

Please note: Minutes become CONFIRMED following resolution at the following full council meeting.