

Minutes of the Old Marston Parish Council Meeting held on the 1st April 2019 in the Mortimer Hall at 7:30pm.

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman	Patricia Hall (PH)	Mary James (MJ)
Louise Milford (LM)	Peter Cox (PC)	Alistair Morris (AM)
Michael O’Keefe (MO)	Mick Cadd (MC)	Mick Bates (MB)
Peter Williams (PW)	Alan Spence (AS)	Nils Bartleet (NB)
Tim Cann (Clerk)		

City Council: Cllr Mick Haines (MH) Cllr Mary Clarkson (M)

Thames Valley Police: None

Members of the Public: 3

19/04/01 No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

19/04/02 Apologies for Absence: County Councillor Mark Lygo – Unplanned meeting.

19/04/03 Website, Facebook and other social media: DH reminded those present that the Council have a website and various social media sites which are updated regularly and where information can be found.

19/04/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. **Thames Valley Police:** No Report.

b. **County & City Councillor Reports:** **City Councillor Mick Haines** reported that he is collecting letters in support of the Old Marston Post Office to give to the Post Master. There are still delays with the street light in Church Lane and an alternative type is being reviewed. He is meeting with Thames Water to discuss the risk of flooding in Marston.

City Councillor Mary Clarkson reported that the Access to Headington project is causing a number of issues. All three Councillors are trying to resolve the problem but getting no response. There has not been a stakeholders meeting since January and they were assured the traffic lights would be working in March but nothing happening so far.

c. **Public:** As the only member of the public wishing to speak was about the Swan School the Chairman said this would be dealt with under the agenda item.

19/04/05 Minutes of the Parish Council Meeting held on 4th March 2019. It was **RESOLVED** these are a true record.

19/04/06 Matters Arising (omitting those for which an agenda heading follows): None.

19/04/07 Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported: The Clerk confirmed that the checks had been done.

19/04/08 Boults Lane Play Equipment: Andrew Earnshaw, Business & Facilities Development Manager for the Oxfordshire Football Association, attended the meeting to give

Signed by the Chairman.

advice and answer questions. Andy confirmed that in 2007 the Football Foundation funded £26,500 for the drainage system in Boult's Lane and this agreement, which the Council signed at the time, may have a bearing on the play equipment project. It was **RESOLVED** to defer any decision until further information is obtained. It was also **RESOLVED** that the Recreation Grounds & Cemetery Committee and Pavilion Committee meet jointly on the 17th April to look at the play equipment and its location and recommendations brought back to the full Council meeting in May.

19/04/09 Swan School Update:

- www.marstonschools.com
- info@marstonschools.com
- Construction Consultation Plan
- Trees damaged along the Service Road/Oxford Road. This was reported and quickly actioned by County Council; thanks to Mark Lygo for assistance.

Tony Harris, Senior Project Manager for Galliford Try attended the meeting to give an update and answer any questions. He advised that road signs will be placed on the major roads directing all construction vehicles to the Marston Ferry Road entrance.

- A key from the County Council is being obtained to ensure cycle track is secure at all times,
- All construction vehicles are instructed to use the dedicated route of Marsh Lane, Cherwell Drive to the Marston Ferry Road access point,
- All waiting areas, signage and road markings are for construction purposes so temporary, permanent signs and road markings will be installed as the project nears completion ready for school use.

The Chairman thanked Tony for attending.

19/04/10 Finance:

a. Bank balance as at 26/03/2019:

Current Account £5,046.52	Business Reserve Account £3,750.53
Newbury Building Society Account £119,329.86	Petty Cash £102.90

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – March 2019	
BGG (Litter Picking for February 2019)	66.00
Maltby's Bookbinders. (Final payment to bind minutes)	90.00
SLCC (Regional Training Seminar)	96.00
Mr T. Cann (Clerk's travelling expenses to SLCC Seminar)	29.20
Oxford City Council (Rates for Cemetery)	93.65

Signed by the Chairman.

Castle Water (Cemetery Water Use)	6.09
Wilko (Cleaning Material for Road Signs)	25.00
PC World (Clerk's Laptop)	2,399.00
Argos (10 x Tablets)	1,029.80
TOTAL	£5,192.66
Petty Cash Expenditure:	
Oxford Bus Company (Clerk's Fare to Parish Forum)	3.70
Oxford City Council (Car Park for Banking)	2.00
TOTAL	£5.70
INCOME:	
Openreach (Wayleave)	8.82
Newbury Building Society (Annual Interest)	1,163.62
TOTAL	£1,172.44

It was **RESOLVED** to accept these accounts.

b. Grant assistance with public transport: Aspire have six parishioners using their service. There has been an increase in the annual membership from £35 to £50 per user. It was **RESOLVED** to defer any decision to the next meeting until the Clerk can obtain further information on service providers.

19/04/11 Roy Garner Pavilion Committee: The minutes of the committee meeting held on the 20th March 2019. There were no recommendations made as the Clerk is still chasing tenders for:

- Removal of asbestos
- Demolition of the old building
- Enclosing of the electric meter.

19/04/12 Parish Council Website host & Service provider: The webmaster has reported a drop in the standard of service provided by Get-On-Line Ltd; calls not being returned, queries not being resolved, and has suggested changing. DH advised that one service provider is charging £200 per month, one which is used by the NALC giving the council unlimited email addresses at a cost of approximately £320 per year. It was **RESOLVED** to go with the £370 per year tender.

19/04/13 Training: The Clerk reminded the Council that they had agreed to having further GDPR training and this can either be a briefing style as part of a Council meeting or a separate, more in-depth session. It was **RESOLVED** to have the briefing style.

19/04/14 Old Marston Fun Day at the Victoria Arms: It was **RESOLVED** the Council would not have a stand on the day but there would be a noticeboard with various information about the Parish Council.

Signed by the Chairman.

19/04/15 Highways:

- a. School Lane junction with Cherwell Drive:** It was **RESOLVED** that the Clerk needs to ascertain if there are any utilities underground, get costings for fencing and planting – to be brought to May meeting.

19/04/16 Parish Transport Representative Report: NB reported that, since the County Council had stopped funding, the meetings were self-managed and without County involvement and had little powers.

19/04/17 Parish Council's Forum: AM reported that there was a presentation on the City Council's strategic plan.

19/04/18 Local Environment:

- a.** AM gave an update of the trees planted by the Marston Community Garden Group and trees given to local residents etc. NB and AM to meet to discuss where trees could go and the impact and future maintenance to be brought to the May Council meeting.

19/04/19 Planning:

Applications considered between meetings:- NONE

Decisions:

19/00234/FUL – 24 Ashlong Road - APPROVED

Awaiting Decisions:

18/01549/FUL – 20 Raymund Road

18/03048/FUL – Manor Farm, 15A Mill Lane

18/03385/FUL – Cumberledge House, Cumberledge Close

19/00239/FUL – 29 Mill Lane

19/00288/FUL – 17 Haynes Road

19/00220/FUL – 1A Mortimer Drive

19/00233/FUL – 60 Mortimer Drive

Applications to be decided:-

19/00548/FUL – 2 Haynes Road – Demolition of existing garage. Erection of part single, part two storey front and side extension. – **CONCERN WITH EFFECTS ON NEIGHBOURING PROPERTIES, ASKED IF THIS COULD BE CALLED IN.**

19/04/20 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:

- Consultation on reduction of speed limit from 40 to 30mph around new Swan School entrance point. It was **RESOLVED** to recommend reducing the speed limit to 30mph.

19/04/21 Information sharing (including correspondence)

Rural Services Network Digest etc,

OALC Newsletter,

Marston Times Article

School Lane & Elsfield Road street lighting awaiting report from County Council,

Street Art Facility ongoing with City Council,

- St Nicholas Society of Bellringers 'Marston Update' for 20th November 2018,
- Newsletter from the Oxfordshire Association for the Blind,
- Clerks & Council Direct March 2019
- LCR Winter 2019
- Oxford Civic Society March 2019 & Annual Review 2018
- Newspaper cutting 'New Swan School appoints deputy head'

Signed by the Chairman.

- Newspaper cutting ‘An ugly duckling building site is turning into a Swan’
- Newspaper cutting ‘Children could die in trench at building site of former pub’
- Newspaper cutting ‘Residents campaign rescues police office’
- Newspaper cutting ‘Mystery as a post office closes without warning’
- The Clerk & Parish Councillor Mary James attended a meeting on Oxfordshire County Council’s Corporate Peer Challenge process. A copy of the County Council’s Position Statement is included.
- ICCM Journal Spring 2019
 - Letter from The Post Office informing the Council of the temporary closure of the Marston Post Office and apologies for the late notification.
 - Parish Councillor Louise Milford asked about asbestos in the Harlow Building. The Clerk read out the response.
 - Temporary Road Closures –
 - Cherwell Drive for A2H alterations.
 - Marsh Lane for resurfacing.

19/04/22 Date of next meeting: - Annual Parish meeting Monday 13th May 2019 in the Mortimer Hall at 7pm followed by the Annual Parish Council meeting Monday 13th May 2019 in the Mortimer Hall at 7:30pm.

MEETING CLOSED: 9:22pm

Signed by the Chairman.