

Minutes of the Old Marston Parish Council Meeting held on the 9th April 2018 in the Mortimer Hall at 7:35pm.

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman

Nils Bartleet (NB)

Barrie Lewis (BL)

Anjana Tiwari (AT)

Peter Williams (PW)

Tim Cann (Clerk)

Tony Greenfield (TG) – Vice-Chairman

Michael Cadd (MC)

Michael O’Keefe(MO)

Pat Hall (PH)

Peter Cox (PC)

City Council: Cllr Mick Haines (MH)

Thames Valley Police: None

Members of the Public: 7

18/04/01 No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

18/04/02 Social Media: DH reminded people that the Council has a website, Twitter account and Facebook page and that any information regarding the Parish Council can be found there..

18/04/03 Apologies for Absence: Parish Councillor John Batey – Unwell,
County Councillor Mark Lygo & City Councillor Mary Clarkson – Clash of meetings.

18/04/04 Minutes of the meeting held on 5th March 2018. It was RESOLVED these are a true record.

18/04/05 Matters Arising (omitting those for which an agenda heading follows):

- The Clerk had sent a report regarding the Boundary Review stating that it would be reviewed and the Clerk informed in due course..
- Signage; OPT have refused permission for a sign on the Victoria Arms playing field. They will be putting up their own signs and wish these to all be of a similar corporate image.
- Although the majority of the items on the Action Plan are from the budget which has already been agreed by Council, there are elections in May and therefore a “new” Council will be sitting. Therefore the Action Plan will be deferred until after the election results as it would be short sighted to agree a plan which may not fully sit with the new Council vision. AT advised that the telephone kiosk in Salford Road had still not been removed. The Clerk confirmed that it had been reported.
- NB asked if the Council would relook at meeting on a Monday. The problem being that Bank Holidays always fall on the first Monday so disrupts the calendar of meetings, plus the County and City Councils have meetings on Mondays, hence why the respective representatives find it difficult to attend.

18/04/06 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. County & City Councillors Report(s)

City Councillor Mick Haines: Confirmed he would be doing another school presence with PCSO Kerry Yaxley on the 16th April. He also has a traffic meeting coming up

Signed by the Chairman.

and will be pushing for retaining the roundabouts in Cherwell Drive. The money to paint the underpass has now been received and he had contributed £900 from his allowance, so this can now proceed. He will still be pushing for a pump station to deal with the extra waste from Barton Park. He asked if the Parish Council would continue to support Bradlands residents by paying a grant to Aspire for the bus service. The Clerk advised that he had spoken to Aspire who confirmed that residents use of the bus service was very spasmodic and few, however there were other residents within the Parish who would benefit should the Council continue their grant.

- b. **Thames Valley Police:** No Report Received.
- c. **Public Participation:** None.

18/04/07 General Data Protection Regulation (GDPR): The Clerk had sent out an update which made Councillors aware of why the regulations are necessary, what is needed to be done and that further information will be presented at the May meeting.

18/04/08 Request to metal detect on Parish Council land: The Clerk read out the email received. After some discussion it was RESOLVED the gentleman requesting access should provide more specific locations he wishes to work on.

18/04/09 Marston Community Gardening Group request for support: After some discussion it was RESOLVED the Council supported the project in principle and looked forward to hearing further from the group once it had been fully formed.

18/04/10 Recreation Grounds & Cemetery

- a. TG confirmed that the weekly safety checks had been done.
- b. It was RESOLVED to allow Headington Road Runners to use Boult's Lane Recreation Ground for the starting point of their annual Headington 5 Race on Sunday 26th August.

18/04/11 Boult's Lane Development Update: The Clerk advised that since writing the agenda he had received a quotation from SSE for moving the electric meter. This was £15,942.96 including VAT, however the digging and reinstating of the trench across Parish Council land would be the responsibility of the Council and therefore not included in the quote. After some discussion it was RESOLVED to seek further advice from other suppliers and try to get more quotes.

18/04/12 Finance

- a. Bank balance as at 03/04/2018 –
 Current Account £11,351.67 (including £8,087.26 CIL money) Petty Cash £125.34
 Business Reserve Account £3,746.49 Newbury Building Society Account £113,536.24

The following accounts to be paid:	£ (Incl. VAT)
Clerk's Pay Including Expenses, Pension, etc. – March 2018	
OALC (2018/19 Membership)	622.62
BGG (Litter Picking for February 2018)	61.80

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BGG (Hedge Cutting around Parish)	1,320.00
Office Outlet (New Printer for Council Office)	310.95
CommunityFirst Oxfordshire (2018 Membership)	70.00
Oxford City Council (Cemetery Waste Collection)	83.22
ED Construction (Replace Waste Bin Liner in MH Rec)	250.00
Castle Water (Cemetery Water Usage)	11.92
GDT Fire Alarm Ltd (Alarm System Service)	84.00
AuthSMTP (Renewal of email accounts)	35.00
TOTAL	£4,550.84
Petty Cash Expenditure:-	
Michael Cadd (Refund for Charge for disposal of tyre)	10.00
TOTAL	£10.00
INCOME :-	
TOTAL	£00.00

It was RESOLVED unanimously to accept the above payment of accounts.

b. The Clerk went through the budget v expenditure and income analysis for February.

18/04/13 Planning:

Applications considered between meetings: None.

Decisions:

17/03403/FUL – 9 Rippington Drive – APPROVED

18/00029/FUL – 35 Rippington Drive – APPROVED

18/00069/FUL – 4 Cavendish Drive - APPROVED (However, in accordance with policies CP10 of the Oxford Local Plan and HP14 of the Sites and Housing Plan the outbuilding hereby approved shall only be used for purposes incidental to the enjoyment of the dwellinghouse and shall not be used as primary living accommodation, i.e. bedroom or living room.

Awaiting Decisions:

18/00104/FUL – 4 Broughton Close

18/00417/FUL – 20 Gordon Close

Applications to be decided:

18/00546/CT3 – Garages Rear of 18 – 34 Mortimer Drive accessed from Raymund Road – Erection of 3no. single storey buildings to create 2 x 1 bed and 1 x 2 bed residential retirement dwellinghouses (Use Class C3). Alterations to

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landscaping, provision of bin and cycle stores to each dwelling and provision of car parking. – **OBJECTION ON OVERDEVELOPMENT & NARROW, LIMITED ACCESS TO SITE.**

18/00631/FUL – Colthorn Farm – Alterations to roof to dual pitched slate roof; alterations to walls to be stone in rubble masonry with lime mortar and extension of footprint at ground floor level in association with previously approved application 16/03274/FUL. – **NO OBJECTION.**

18/00645/FUL – Victoria Arms – Demolish existing fence and timber shelter to south elevation, erection of single storey extension to south elevation, re-cladding to south elevation and detached store, extend the existing low level wall, provision of pedestrian and vehicular access to beer garden and formation of 3no. interpretation boards located on Oxford Preservation Trust land. – **NO OBJECTION.**

18/00571/FUL – 11 Horseman Close – Change of use from dwellinghouse (Use Class C3) to House of Multiple Occupation (Use Class C4) – **ASKED IF THIS CAN BE CALLED IN.**

18/00799/FUL – 20 Raymund Road – Erection of a part single, part two storey rear extension and a two storey side extension. – **ASKED IF THIS CAN BE CALLED IN.**

18/04/14 Information sharing (including correspondence)

Rural Services Network Digest etc,

OALC Newsletter March 2018,

- Oxford Mail article re friends of St Nicholas Primary School and school children painting the underpass,
 - Letters from Direct Services of Oxford City Council regarding Direct Services transferring into two limited companies,
 - Minutes of the Parish Forum meeting of the 19 March 2018,
 - Email from Lisa Buchan with her transcript of Public meeting as taken from Tony Greenfield's recording,
 - Letters from Incomes Team of Oxford City Council regarding Direct Services transferring into two limited companies and invoices will come from Oxford Direct Services Ltd.,
 - Email from Alex Mortimore of the Dorchester Group with copy of presentation from Public meeting,
 - Swan School update,
 - Parish Fete & Fun Day Update,
 - Clerks & Councils Direct
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- The Mortimer Hall Management Committee has their AGM on the 16th April when a decision will be made as to where exactly the Defibrillator will be located.
 - PH advised that a number of residents in Elms Drive are very concerned about the road being used once work starts in Marsh Lane/Cherwell Drive. The Clerk agreed to write to County & City Councils and TVP,

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- PW expressed concern about the wooded area in Elsfield Road being used as a lavatory. The Clerk believes the land is owned by the OPT and agreed to write to them making them aware.
- TG advised that he had a reply to his enquiry about traffic pollution showing levels appearing low.
- AT mentioned the telephone kiosk in Salford Road being vandalised.
- MC mentioned the telephone kiosk on the Oxford Road being covered in vegetation. The Clerk agreed to write.
- NB suggested sending a card to John Batey wishing him well for the future and thanking him for the work he did while a Parish Councillor. The Clerk agreed to send a card.

Public Feedback – None.

18/04/15 Items of an urgent nature which have come to the Clerk's attention since the Agenda was set:

- Play equipment in MHRG: After some discussion it was RESOLVED for the Recreation Grounds & Cemetery Committee to review the Rocker Play Equipment and report back to Council,
- 2018 Elections: As there are 13 candidates standing there will be an election. The Clerk advised that he had spoken to the OALC who advise that if the Council produce any election material it should be purely fact – just a list of candidates. It was RESOLVED not to produce Polling Cards but to issue an information sheet which lists the candidates names.

MEETING CLOSED: 9:30pm

Signed by the Chairman.