

Minutes of Old Marston Parish Council Meeting 3rd April 2017 at 7:30pm.

Present:

Parish Council

John Batey (JB) – Chairman

Patricia Hall (PH)

Barrie Lewis (BL)

Nils Bartleet (NB)

Tim Cann (Clerk)

Duncan Hatfield (DH) – Vice-Chairman

Michael Cadd (MC)

Michael O’Keefe(MO)

Peter Cox (PC)

City Council

Cllr Mick Haines (MH)

Mary Clarkson (M)

County Council

Cllr Mark Lygo (ML)

Members of the Public: 8

17/04/01 No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

17/04/02 Apologies for Absence:

Charlie Haynes – On Holiday

Angie Tiwari – Unwell.

ACTION

Peter Williams – On Holiday Tony Greenfield – Unwell

17/04/03

a. Public Participation:

Roger Crisp spoke about the village being used as a rat run. There are signs but they are ignored; the police do not have the resources to tackle the problem long term. He suggested that Elsfield Road be made no entry weekdays between 6:30 and 9:30 and possible a camera. He has spoken to City Councillors Mick Haines and Mary Clarkson who think this is a good idea and he came to Council for Parish Council support.

b. County & City Councillors’ Reports:

County Councillor Mark Lygo: Informed the meeting that there had been a public meeting on the future plans for the Marston Medical Centre, which was well attended, and there was a further meeting scheduled for next month.

City Councillor Mary Clarkson: Informed the meeting that she had been advised the Swan School planning application would probably be submitted in the Autumn and they hoped to start work by the end of the year. She had also been advised that approximately 40% of children in the Marston and Northway area did not get their first choice of school. She also advised that the bollard on the cycle track of the Marston Ferry Road which had been removed by the travellers was hopefully to be replaced soon. A new bollard would cost around £700 and so it had to wait until the new financial year before the Council could purchase.

City Councillor Mick Haines: Informed the meeting that he had heard from Tim Peart, Transport Planner for the Oxfordshire County Council, thanking him for his traffic survey data

Signed by the Chairman.

and that these would be taken into consideration when the Swan School application is received.

- c. There was no official report from Thames Valley Police, however the Clerk advised the meeting that there had been another increased patrol routine carried out last weekend.

17/04/12 Underpass: The Chairman advised that as some people had come purely to discuss this item he had brought the item forward so as to not hold up others who had given up their time to come and speak. Tim Wilson spoke about repainting the underpass. He had spoken to County Councillor Mark Lygo, City Councillor Mary Clarkson and Mick Haines who all supported the idea. The County Council are willing to do the base work to prepare the walls ready for painting. Tim was looking to hopefully get a grant from WREN but at present had no idea of costings. Francesca Shakespeare and Miranda Creswell, the Artists, spoke about other projects they had been involved in such as the Cherwell River Project and the Cornerstone in Didcot. They intend to get the children from St Nicholas Primary School involved to give some ownership and less vandalism. Johanna McNulty, the art co-ordinator from St Nicholas, said that she had been at the school 10 years as well as being a pupil and felt that the pupils would be very enthusiastic at being involved. JB thanked them for speaking and looked forward to seeing their plans.

17/04/04 Minutes of the meeting held on 13th March 2017. It was RESOLVED these are a true record.

17/04/05 Matters Arising (omitting those for which an agenda heading follows): None.

17/04/06 Planning Applications to be decided:

17/00679/FUL – Land to rear of 44 Mortimer Drive – Erection of a two storey building to create 1 x 1 bed flat (Use Class C3) – NO OBJECTION

17/00720/FUL – 99 Oxford Road – Erection of a single storey side extension. – NO OBJECTION

Applications considered between meetings: None.

Decisions:

16/03108/RES – Jack Russell, 21 Salford Road – APPROVED

17/00080/FUL – 44 Mortimer Drive – REFUSED

16/03274/FUL – Colthorn Farm – APPROVED

17/00063/FUL – 1 Mortimer Drive – APPROVED

17/00095/FUL – 17 Raymund Road – APPROVED

17/00021/FUL – 38 Oxford Road – APPROVED

17/00125/FUL – 7 Elsfield Road – APPROVED

17/00165/FUL – 19 Arlington Drive - APPROVED

Awaiting Decisions:

16/03116/FUL – Victoria Arms, Mill Lane

17/00266/FUL – 10 Dents Close

17/00281/FUL – 21 Haynes Road

17/00352/FUL – 16 Fairfax Avenue

17/00282/FUL – 7 Raymund Road

17/00355/FUL – 4 Cavendish Drive

17/00234/FUL – 55 Rippington Drive

17/00393/FUL – Marston Vicarage, Elsfield Road

Signed by the Chairman.

17/04/07 Recreation Grounds & Cemetery

- a. As TG was still unwell the Clerk confirmed that the weekly safety checks had been done and that no problems had been found. JB advised that TG was currently in the JR hospital and he would be visiting him tomorrow.
- b. PC reported that he had been out of action but will be working on the cemetery shortly. PH asked about the water tap leak and the Clerk confirmed that he will get someone to repair it next week.

17/04/08 Boults Lane Development:

- a. JB explained to the Council that the foundation pillars are in and work commencing on the services. He thanked MC, BL and the Clerk for ensuring public safety while the heavy machinery was operating around Boults Lane.
- b. It was RESOLVED to pay the March storage charge for the building.
- c. JB advised that with all the vandalism and damage being done currently locally there really needs to be some form of security. MC stated that security was the contractors responsibility while work being done until building is handed over. BL agreed with MC, the responsibility is with the contractors. JB stated that as the Council already owns the building the responsibility lies with the Council. PC proposed accepting quotation c) 100watt LED flood light fitting, to be mounted on metal unistrut at an approximate height of 3.5m, metal lockable weatherproof mini cabinet c/w timer unit to control the LED flood light, SWA (Steel Wired Armoured) cable from cabinet to the LED light fitting. Supply, install and certificate. £560 plus VAT. Seconded MC. It was RESOLVED to accept quotation c).

17/04/09 Finance

- a. Bank balance as at 27/03/2017 –
 Current Account £22,840.02 (including £6,057.73 CIL money) Petty Cash £103.50
 Business Reserve Account £3,745.51 Newbury Building Society Account £206,961.14

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – March 2017	
OALC (2017/18 Membership)	617.59
Oxford City Council (Building Control)	709.00
ExpressRelocation Ltd (March storage of building)	1560.00
Oxford City Council (Cemetery Rates)	75.16
CommunityFirst Oxfordshire (2017 Membership)	70.00
Castle Water (Cemetery Water Charge)	8.40

Signed by the Chairman.

Computer Assistance (Repair to Clerk's laptop)	78.00
Oxford Green Belt Network (2017 Membership)	15.00
Getonline Ltd (Renewal of Clerk's email domain)	31.20
TOTAL	£4,453.52
Petty Cash Expenditure:-	
John Batey (Chairman's paper & folders)	11.49
Keypit (Spare key cut for filing cabinet)	4.00
TOTAL	£15.49
INCOME:- NONE	
TOTAL	£0.00

It was RESOLVED to accept payment of accounts.

17/04/10 Swan School Update:

JB spoke about M's report earlier and that everyone was really in limbo waiting for the Education Authority to make their move. DH had done a good job in publicising the information currently available on the website.

NB asked for the County and City Councillors to keep the Parish Council informed.

17/04/11 Unitary Council Update: JB said all had received the resume which was sent with the agenda. The County Council had submitted their proposal so a matter of waiting. NB felt that it only referred to half of the County, no mention of Cherwell so looked incomplete, seems disjointed.

17/04/12 Underpass: This was covered at the beginning of the meeting.

17/04/13 Business Contingency Plan: JB mentioned the OALC report which made him feel the Council needed some form of plan should the Clerk ever be in a position where he is unable to work. JB, PW and the Clerk met, the Clerk had listed all the tasks he does, broken down into months, so the Council has a document to refer to in the case of emergency cover. JB had asked Rachel Slatford regarding finances and she is willing to help when or if needed. Due to the personal nature of some of the information, such as passwords and that the office is in the Clerk's home, JB will submit a report to Council outlining the plan. JB asked if any Councillors felt they could help out with administration to bring this up in Council.

17/04/14 Website, Facebook, Twitter & Streetlife

DH informed the Council that more people are following the Council on Facebook so the work of the Council is getting to more of the Community. He also reminded Council that, as Webmaster, he keeps a backup of all Council emails should anything happen or be needed.

Signed by the Chairman.

17/04/15 Information Sharing (including correspondence)

Rural Services Network Digest etc,

- Email from Oxford City Council regarding Unitary Council,
- Oxford City Council informing the green sacks used for the Cemetery waste have increased to £84 per roll of 50,
- There is a public meeting regarding Marston Medical Centre at the United Reformed Church, Marston Road, 5pm on Thursday 30th March,
- OALC notification re Rural Oxfordshire Network launch event 5th April,
- Email from Oxford City Council regarding bollard along Marston Ferry Road,
- Email from Paul Sloman, Chief Executive, Oxford City Council re him leaving.

17/04/16 Items of an urgent nature which have come to the Clerk's attention since the agenda was set:

- **New Pavilion Insurance:** It was RESOLVED to insure the new pavilion for £500,000 at a cost of £940.50.
- **Air Conditioner:** It was RESOLVED not to have the broken air conditioning unit installed in the new pavilion.

All members of public and media left the room. 21:05

17/04/17 Confidential Item(s) This is detailed in the attached document.

Meeting ended: 21:35

Date of Next Meeting: Annual Parish Meeting Monday 8th May 2017 in the Main Hall of the Mortimer Hall at 7:00pm followed by the Annual Parish Council meeting starting at 7:30pm.

Signed by the Chairman.