

Minutes of Old Marston Parish Council Meeting 5th April 2016 at 7:30pm.

Present:

Parish Council

Duncan Hatfield (DH) – Vice-Chairman	Patricia Hall (PH)
Michael Cadd (MC)	John Batey (JB)
Peter Cox (PC)	Barrie Lewis (BL)
Tony Greenfield (TG)	Peter Williams (PW)
Tim Cann (Clerk)	

City Council

Cllr Mick Haines (MH)

County Council

Cllr Mark Lygo

Members of the Public : 7

As the Chairman had given his apologies Duncan Hatfield chaired the meeting.

DH asked if anyone intended to record the proceedings of the meeting. None.

DH asked Councillors to declare any prejudicial interests. None

16/04/01 Apologies for Absence:

Charlie Haynes	Angie Tiwari	Michael O’Keefe	Cllr Mary Clarkson	ACTION
-----------------------	---------------------	------------------------	---------------------------	---------------

16/04/02 Minutes of the meeting held on 1st March 2016. All agreed a true record and approved.

16/04/03 Matters Arising (omitting those for which an agenda heading follows): None.

16/04/04 Requests from members of the public to speak: None.

16/04/05 Planning

Applications to be decided: None.

Applications considered between meetings: None.

Decisions: None

Awaiting Decisions:

15/02282/OUT – The Jack Russell Public House

15/03410/FUL – 19 Arlington Drive

16/00054/FUL – 1 Harlow Way

16/00144/FUL – Land adjacent 20 Salford Road

16/00262/FUL – 31 Oxford Road

16/00355/FUL – 60 Marsh Lane

16/00216/FUL – Pond House, 2 Mill Lane

16/00392/FUL – Oxford City FC, Court Place Farm, Marsh Lane

16/04/06 Neighbourhood Plan

PW went through document, attached, and confirmed that at present they felt a Neighbourhood Plan was not needed. JB suggested quarterly reviews of the Parish and that a policy covering this was needed. PW agreed and that if this was the case it would need to be a regular agenda item. DH thanked PW and JB for the work they

Signed by the Chairman.

had put into the project and it was agreed the Clerk draw up a policy and make the Neighbourhood Plan a regular item on future agendas.

16/04/07 Tree Survey. The Clerk explained about Mill Lane recreation field not being owned by the Council but he had spoken to the Oxford Preservation Trust and the Council insurers and there was a grey area as to whether the Council were responsible for the trees there so this section may come out of the quote. JB asked why only two quotes. Clerk assured he had sent out three tenders but one never replied. PC asked if fell trees could be used or sold on. JB proposed accepting quotation B. PH Seconded. All agreed.

16/04/08 Boults Lane Development:

- a. **New Pavilion.** The Clerk advised that he had spoken to Andy at the Football Foundation and they are still waiting to hear how much funding they were going to get, they are definitely getting funding but as yet have no idea how much. Therefore nothing was definite as to whether we would get a grant but it had been muted that IF we did it could be in the region of 50%.
- b. **Barton Pavilion.** DH explained why he felt an emergency meeting was not possible before to discuss, too short notice, the Easter weekend adding to things. ML stated that it was not too late, the decision had been put back so Old Marston Parish Council could discuss fully. JB felt that against going for it was timing – all rushed due to urgency, will cost allot to dismantle, move and rebuild then there are all the utilities. However, for it is that its only 5 years old, about the same size that was recommended, vandal proof and much cheaper than a complete new build. ML pointed out that the new pavilion at Quarry last year was over £900K. JB proposed that the Council make an offer of £20,000. MC seconded. All in favour. It was agreed to have an extra ordinary meeting on Tuesday 12th April 7:30pm to discuss further the way forward. Agreed City Council officer be invited to give information and support from City Council.

16/04/09 Cemetery

- a. **Request for 2 plot pre-purchases.** PH asked if living in the Parish. Clerk confirmed they had lived in Mill Lane for over 50 years. All agreed.
- b. **Mrs Chaulk memorial.** The Clerk passed the form around the table showing design and size. All agreed acceptable.
- c. **Mr Farley memorial.** The Clerk passed the form around the table showing design and size. All agreed acceptable.

16/04/10 St Nicholas Church Community Garden. Parish Councillors had been invited to the opening of the new community garden of remembrance at St Nicholas Church on Sunday 26th June at 3pm. Councillors to let the Clerk know if they wished to attend.

16/04/11 Queen's 90th Birthday Celebration. The Clerk advised the Council that the Victoria Arm were thinking of holding a "bring a picnic" in the afternoon of the 11th/12th June for a small nominal fee. People then could eat their picnic on the field by the river and purchase drinks from the pub. They are also holding their Parish Fete

Signed by the Chairman.

on the 16th July 12 until 4pm. The Red Lion are holding a music night on the 11th June as part of the Queen's Birthday celebrations.

16/04/12 Finance

- a. Bank balance as at 30/03/2016 –
 Current Account £18,629.46 (including £2,307.73 CIL money) Petty Cash £3.61
 Business Reserve Account £18,742.49 Newbury Building Society Account £244,045.21

The following accounts to be paid:	£ Incl. VAT
BT (Clerk's Telephone)	90.56
Clerk's Pay including expenses, pension, NI, Tax, etc. – March 2016	
Charlie Haynes (Phone/BB Service March 2016)	20.00
BGG (Litter picking for February 2016)	61.80
Total Pest Control (Quarterly Charge)	390.00
CommunityFirst Oxfordshire (2016/17 membership)	15.00
Petty Cash	200.00
Primrose Ltd (10x Mole traps for cemetery)	27.49
SLCC (Clerk's Agenda & Minutes Training)	114.00
MP Security (Annual Pavilion Alarm)	98.50
PCC for St Nicholas Church (Tea Party Contribution)	300.00
TOTAL	2,826.87
Petty Cash Expenditure:-	
OXS RAD (Photocopying Standing Orders 24 pages x 13 x 5p)	15.60
Curry's/PC World (Chairman's Ink)	29.98
Staples (Clerk's Ink & 2 x Memory Sticks)	63.46
Staples (Chairman's Ink)	35.58
Post Office (Stamps)	54.00
Wilko (Green Paint & Small Brush)	10.00
Oxford Bus Company (Clerk's fare to Forum meeting)	3.50

Signed by the Chairman.

Toolmaster (Refund TG for parts used on Pay area gate)	5.70
TOTAL	217.82
INCOME :-	
DL Hancock (Memorial Mrs Chaulk)	250.00
MidCounties Funeral (Memorial Mr Farley)	250.00
TOTAL	500.00

16/04/13 Highways

a. Street light in Boults Lane: The Clerk advised that he had met with representatives from the SSE and Oxfordshire County Council. They advised that a street light could be added to the existing line of lights, running along Boults Lane which would light up the area around the barrier, and a quotation would be sent. However, to add a new street light in front of the scouts building and/or pavilion, with the current safety regulations it would need its own power supply and ongoing running costs. JB proposed not proceeding due to cost. DH seconded. All agreed. BL suggested a solar powered light. Clerk to investigate.

CLERK

b. H1 Bus Service. The Clerk explained that he had spoken to the OALC and Came & Co the insurers and advised that they had advised that it needs to be clear what the County Council are proposing. If they are looking for funding for the service then not an insurance matter however if the Parish Council are taking over responsibility of the service then there would be insurance implications. It was agreed that clarification would be sort and put on the agenda for the May meeting. DH suggested the Finance Committee look at the costings for the next meeting. JB agreed.

16/04/14 Revised Standing Orders

JB pointed out that 3e should read "council business" agreed to amend. JB thought 25c contradicts 25a. JB agreed to write wording that he thinks needed and it be brought to next meeting.

16/04/15 Website, Facebook, Twitter & Streetlife

DH informed the meeting that there were now 750 followers on Twitter. Always looking for local news. A lot of people looking and commenting on Facebook and Streetlife. JB felt that feedback from social media could be shared at meetings.

16/04/16 Information Sharing (including correspondence)

Rural Services Network Digest,
 Path in Mortimer Hall Recreation Ground confirmed start date probably be May,
 Minutes of the Parish Forum on the 14th March 2016,
 Email to HRR confirming Council's permission to use Boults Lane Ground,
 Email from Richard Wyatt, Oxford City Council, with regard to ACV nomination,

Signed by the Chairman.

Email letter from Oxfordshire County Council regarding Unitary Authority,
Oxford Green Belt Network Newsletter,
Email from Oxfordshire County Council regarding Public Service reorganisation for
Oxfordshire,
Email from Janet Manson regarding residents clearing verge by Southcroft,
Email from Ian Homer of Marston Saints in response to my email regarding their 2016-17
rent and the rubbish around the pavilion,
Emails from Tony Greenfield with regard to Barton Pavilion,
Email from Nemesis Pryotechnics about fireworks for Queen's 90th Celebrations,
Email from Peter Williams about a proposal concerning making the entry from the ring road
into Elsfield Road NO ENTRY early mornings,
Email from Darrel Ross & Mary Clarkson with their comments on the Access to Headington
consultation
Clerks & Councils Direct.

Meeting closed 21.10

Date of Next Meeting: Parish Council meeting Tuesday 3rd May 2016 in Mortimer Hall
at 7:30pm.

Annual Parish Meeting to take place Tuesday 3rd May 2016 in Mortimer Hall at 7pm.

Signed by the Chairman.