

Minutes of Old Marston Parish Council Meeting 1st April 2014 at 7:30pm.

Present:

Parish Council

Charlie Haynes (CH) - Chairman
Barrie Lewis (BL)
Peter Cox (PC)
Michael Cadd (MC)
Michael O'Keefe (MO)
Peter Sarac (PS)

Duncan Hatfield (DH) – Vice-Chairman
Roy Jones (RJ)
Patricia Hall (PH)
Angie Tiwari (AT)
Peter Williams (PW)
Tim Cann (Clerk)

City Council

Cllr Mick Haines(MH)

Cllr Mary Clarkson (M)

County Council

Cllr Mark Lygo (ML)

Members of the Public : 3

14/04/01 Apologies for Absence

ACTIONS

Nils Bartleet

14/04/2 Minutes of the last meeting held on 4th March were approved. All Agreed.

14/04/3 Requests from members of the public to speak : NONE

14/04/4 Matters Arising (omitting those for which an agenda heading follows)

No Items.

14/04/5 Correspondence

Email from City Councillor Mary Clarkson re clearing Pond Lane of fallen leaves

Email from Councillor Mary Clarkson re Highways agreeing to clear Marsh Lane drains

Letter from St Nicholas Church Marston Wives Group thanks for grant

Email via Mary Clarkson re opening ring road for Bradlands building traffic

Email from Jan Manson re grass verge maintenance

OALC training on Planning (10 July), Roles & Responsibilities – Working on your local council (3 Sept) & Chairmanship (15 Oct)

Signed by the Chairman.

14/04/6 Planning

Applications to be decided

14/00533/FUL – 66 Elms Drive – Removal and replacement of flat roof to side of main dwelling at an increased height. Additional works internally but which do not require planning permission. Current use described as “hobby room” to be changed to “Living room” with attached shower room and back door (moved from previous location) – **NO OBJECTION.**

14/00032/LBC – 15 Mill Lane – Internal alterations to reconfigure annexe to form new kitchen/diner, involving removal of partitions, new secondary glazing, under floor heating, blocking existing doorways and reinstatement of previous doorways, new doors. – **NO OBJECTION.**

14/00686/FUL – 147 Oxford Road – Erection of part single, part two storey side and rear extensions. Alterations to windows and doors on front elevation. – **CONCERN OVER SIZE OF BUILD IN RELATION TO SITE.**

14/00683/FUL – 50 Oxford Road – Erection of first floor rear extension – **NO OBJECTION IF NEIGHBORS AGREEABLE.**

14/00137/FUL – 56 Marsh Lane – (Amended) Demolition of an existing garage. Erection of 1 x 3 bed dwelling house (use class C3) Provision of private amenity space, car parking, refuse and cycle stores. Provision of new vehicle access from Marsh Lane. – **NO OBJECTION.**

14/00611/FUL – Mill Lane Allotments – Installation of locker container on allotment site – **NO OBJECTIONS.**

Applications considered between meetings : None

Decisions: NONE

Awaiting Decisions: NONE

14/04/7 Boults Lane Development Project

CH informed the meeting that of the five quotation packs sent out we received four replies. The Pavilion sub-committee are meeting tomorrow to review the tenders and will report back.

14/04/8 Recreation Ground

CH reported that BGG have started and the recreation ground is looking good. AT said that the City Council are cutting the verges and leaving the cut grass M and MH said that they would take this up. CH said that fencing around the dog field needs painting he had received one quote and awaiting another. CH suggested CH, PS, MC and the clerk look at quotes when arrive. All Agreed.

Signed by the Chairman.

PC agreed to pass on £100 float for cemetery maintenance.

14/04/9 Finance

- a. Bank balance as at 24/03/2014 –
current account £3,250.36
business reserve account £18,706.60
Newbury Building Society Account £200,000.00
- Petty Cash balance £44.58

The following accounts to be paid:

	£ Incl. VAT
Charlie Haynes (Phone/broadband March 2014)	20.00
Clerks Pay Including Expenses – March 2014. Details in correspondence file and displayed in the minutes book.	
JJ Sykes (Pavilion Plans)	237.62
OALC Membership	626.62
Total Pest Control	390.00
Lyreco (Stationery)	389.36
OALC (Training for Chairmanship)	156.00

Income –

Marston Saints FC (Rent for 2014)	150.00
Openreach BT (Wayleaves)	8.82

- b. Due to the Governments new laws on how local authorities can pay suppliers there has been new financial regulations issued. CH suggested that the clerk highlights the differences between the new and old regulations and presented to the next meeting. All agreed.
- c. CH reported to the Council that he and the clerk had reviewed the insurance cover held by the Council and it was felt adequate.
- d. After some discussion regarding the work of the Oxford Greenbelt Network it was agreed that the Councils membership be renewed. All Agreed.

14/04/10 Burial Ground

PC reported that both mowers were approximately 8 years old, one was still in working order, however the other was a problem starting and to maintain the

Signed by the Chairman.

cemetery with only one reliable mower was unrealistic. PC had looked into mowers and costs and had found one for £250. CH proposed that due to the urgency in the need for the mower STO were suspended. RJ seconded. All agreed to purchase mower for £250.

PC asked about Mr Simmonds burial plot, he was still waiting for documentation. The clerk advised that, a request had been received from Ms Manuell asking if she could a plot next to her parents. The problem was the parents had already purchased plots so it was a case of getting them to agree to move plots to accommodate the daughters wishes. The Clerk assured all that this is being sorted and Mr Simmonds will receive the paperwork shortly.

14/04/11 Highways

- a. Although not from official sources but it has been said that the second survey had been carried out. However, still no communication from David Tole of the Oxfordshire County Council with regards to statistics from the survey or any proposed findings. MH confirmed that he had tried on numerous occasions to contact David Tole will little joy however to rest assured he will continue trying.
- b. **Bridle Way** : A complaint had been received about overhanging vegetation Along the Bridle way. There was some query over this as firstly it was via the Oxford City Council website and secondly not from a parishioner. Also Dennis Ward assured the meeting that he had cut back the whole length of the track only last year. It was agreed that CH and TC to take a look.

CH TC

14/04/12 Library : No Items.

14/04/13 Allotments

CH reported that he had spoken to the secretary of CPFAA who acknowledged receipt of the Councils letter.

14/04/14 Website

DH asked for any pictures, old or new, details of events coming up and reminded everyone of the Parish Council Facebook page.

14/04/15 Email from Dennis Ward re Small Paddock end of Mill Lane.

Dennis Ward contacted the Council asking, due to the wetness of the field, if he could put down hard-standing an area approximately 25 yards x 10 yards and the entrance. The remaining field would be landscaped and grassed, there would be no buildings erected. CH reported that he currently paid £150 per year but was willing to pay £500 on a yearly contract ending January 2015. Dennis Ward stated that when he does vacant the field all will be returned to how it was. CH said that it was a possibility that this field may be sold in the future but that was some way off. All agreed Dennis Ward could rent the paddock on a yearly contract.

Signed by the Chairman.

14/04/16 OxClean (DH)

DH thanked all who came along, they had double the number of volunteers this year.

- a. A waste bin was needed at the Harlow Centre. M said need to contact Doug Loverage at the City Council TC
- b. Need dustpan & brushes etc. suggested £50 PH seconded All agreed
- c. Suggested buying and planting bulbs. After some discussion CH asked if this could be put into a proposal for the Council to look at and discuss.
- d. Cars were parking on grass verges at level crossing when school coming out and driving dangerously through crossing where people stand. Write to Highways.

14/04/17 Parish Council Elections.

TC advised that as soon as election application forms are received he will send to each Parish Councillor and these need to be completed and returned by 4pm on Thursday 24th April.

14/04/18 Information Sharing

RJ reported that the enquiry about an evacuee at the last Council meeting had been resolved with a successful end.

MH reported that he was conducting a second traffic survey on the village tomorrow (2nd)

MC reported that Elsfield Road just past the cemetery was still flooding badly. M

M agreed to take this up.

PH asked for additional picnic table(s) to be a future agenda item. TC

PH said about overhanging vegetation at an address in Oxford Road needs reporting. TC agreed to do this Oxford City Council online. TC

BL reported that Beechey Avenue floods. M agreed to take this up. M

Date of Next Meeting: Tuesday 6th May 2014, 7:30pm at Mortimer Hall.

Signed by the Chairman.