

Minutes of Old Marston Parish Council Meeting 2nd April 2013 at 7:30pm.

Present:

Parish Council

Charlie Haynes (Chairman) (CH)

Duncan Hatfield (Vice-Chairman) (DH)

Peter Cox (PC)

Roy Jones (RJ)

Patricia Hall (PH)

Michael O'Keefe (MOK)

Peter Sarac (PS)

Michael Cadd (MC)

Barrie Lewis (BL)

Peter Williams (PW)

Nils Bartleet (NB)

Angie Tiwari (AT)

City Councillor Mick Haines (MH)

Members of the public

Gemma Woodley

Rachel Slatford

1 Apologies for Absence

Mary Clarkson

2 Minutes of the last meeting held on 5th March were approved. All Agreed.

ACTION : GW to correct Nils Bartleet's name in list of members present

3 Matters Arising (omitting those for which an agenda heading follows)

4 Request from members of the public to speak

The Landlord of the Victoria Arms attended the meeting to propose the Victoria Arms as a venue for Village summer fete. Potential date is Saturday 22nd June, 12noon-4pm. The aim of the event is to raise money for charity through stalls run by local schools and Scouts/Brownies.

CH is keen for plans to progress with the village fete. The Committee agreed with the proposal and thanked Joe for attending the meeting.

Committee members were asked to liaise with Joe re: ideas for the fete and offer their assistance if they would like to help.

5 Correspondence

CH presented the below table of communications, and members were asked to advise him of any letters/emails they wished to see.

Sender	Subject
HMRC	Kate S P35
Oxsrad	Letter thanking PC for the donation

Phil Reeves, Oxford City Council	Oxford City Council re: new pavilion
Elaine Bennett	Minutes of PC meeting
Jan Gosset	OALC Courses
Mr Smith	Rippington Drive, parking issues
Payroll Services	New clerk's admin
Susan Ward	Paddock
Pamela Strange	PC proposed contribution to Bonfire
Elaine Bennett	Minutes & Agenda of PC
Old Marston Village Hall Committee	Thank You letter for kitchen grant
James Lawrie	Barton Development

6 Planning

13/00540/LBC, 9 Oxford Road – the former Three Horse Shoes Public House

Internal & external alterations, incl. Loft conversion.

No Objections.

Applications considered between meetings – None

Decisions approved: 9 Haynes Road

CH noted that the plans for 9 Haynes Road were not received as they were sent to the incorrect address. CH has spoken to the City Council and will raise this at a meeting with them on 15th April.

Awaiting decisions:

4 Boults Lane – approved

141 Oxford Road – refused

Oxford City Football Ground – awaiting decision

14 Elsfield Road – awaiting decision

7 Boults Lane Development Project

CH noted that Oxford City Council decision re financial contribution towards the development is pending.

Oxford Bridge Club, who wish to move premises, have expressed an interest in making a contribution upon agreement of lease for use of the premise. Further discussions required

in order to agree detail and contract. OMPC will seek legal advice prior to an agreement being made.

The council agreed to principle that this would be a good idea, beneficial to both parties.

8 Recreation Ground

The Scouts will be organising a fete on 29th September at Boult's Lane recreation ground. CH has advised them to liaise with Marston Saints re: fixtures to ensure this doesn't clash with a home game.

9 Finance

There is a new system in place for employers to link with HMRC, called "Real Time". CH noted communication with Diane Mally who could provide this service and handle the new clerk's payroll, pension, holiday entitlement and pay etc. This would cost £55 per year. OMPC agreed that this would be a good investment.

CH noted a letter received from BDO re: auditing of OMPC's accounts. RS has agreed to look through the books and prepare necessary information for BDO. The council agreed and thanked RS in advance for her help with this.

The bank account balances as of 27/03/2013 are as follows:

Current Account: £25,965.00 Reserve Account: £168,619.00

The following payments have been made:

Caroline Duffy	Final Salary	424.00
Charlie Haynes	Phone/Broadband March 2013	20.00
Royal Mail	Redirection of mail (Annual fee)	205.00
RM Slatford	March invoice	90.00
Mortimer Hall	Meeting room hire (11 months)	121.00
Lyreco	Stationary	219.83
Employment Law Plus	Employment Advise	282.00
Total Pest Control	Mole Control	325.00 + VAT

Income: None

10 Burial Ground

Action remains for CH & PC to review the protocol

Headstone request for L.J. McFarlane – approved by the Committee

Pest Control contract – received and agreed by the Committee

PH noted that a plot at the cemetery has dipped substantially. PH will meet CH and PC at the Cemetery to show them.

ACTION: CH & PC to review the burial ground protocol

11 Highways

Waiting for a reply from David Toll re: parking restrictions – CH to chase

Oxford Brookes University have made contact with CH. CH to arrange meeting with to discuss parking issues.

12 Library

No items

13 Allotments

Email from Andrew Smith MP. CH replied and awaiting response.

14 Website

No items

15 Information Sharing

AT thanked Mick Clark for litter picking in the area

AT noted a large crack in the road on Mortimer Drive. CH advised AT to inform the County Council directly, in the absence of Parish Clerk

RJ noted that the new Church Lane sign has been erected

RJ noted has thanked Stagecoach for providing leaflets on board the village bus to inform the public of changes to the timetable. Notices at the bus stops would have also proven helpful

MC would like to know the date of the firework party. CH to confirm date ASAP

NB noted that parking problem remains on Mortimer Drive and Rippington Drive and requested that OMPC inform the County Council of the ongoing issues.

NB attended the Public Transport Meeting on 12/03/2013 where it is noted that Thornhill Park and Ride is overused

NB requested that RJ updated him prior to Public Transport Meetings re: any feedback with local services

DH reminded members to submit any historical facts, photos or information to him for the website

16 Parish Clerk Recruitment

The clerk's posts have been advertised on Daily Info, in the Marston Times and on the OMPC website. 6 applications received. The panel will consist of CH/NB/PW/RJ and will agree shortlisting for interview.

CH recommended that the Clerk's position will be increased to 20 hours per week. The council supported this recommendation.

17 Date of next meeting: Tuesday 7th May 2013, 7.00pm at Mortimer Hall for the Annual Parish Meeting & Parish Council meeting.