

Minutes of the Finance Committee of Old Marston Parish Council Meeting held on the 28th November 2017 at 3pm in the Roy Garner Pavilion.

Present:

Parish Council

Pat Hall (PH) – Chairman Angie Tiwari (AT) – Vice-chairman
Mick Cadd (MC) Barrie Lewis (BL) Tim Cann (Clerk)

Members of the Public: 0

FIN17/11/01 No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

FIN17/11/02 Apologies for Absence:

Nils Bartleet – Unwell.

FIN17/11/03 Public Participation: None.

FIN17/11/04 It was **RESOLVED** to accept the minutes of the previous meeting held on the 24th August 2017.

FIN17/11/05 Matters arising omitting those for which an agenda heading follows: None

FIN17/11/06 Review draft 2018/19 Budget:

The Clerk read through the budget items

Allotments	£1,000	Council Training	£1,500
Cemetery Utilities	£200	Insurance	£3,500
Cemetery Expenses	£500	Contracts Pest Control	£2,500
Recreation Grounds: Replacement	£5,000	Contracts Recreation	£3,750
Recreation Grounds: Maintenance	£1,000	Contracts Cemetery	£3,500
Annual Inspection	£200	Contracts Tree maintenance	£500
Pavilion	£100	Contracts Vert-Draining	£4,750
New Pavilion	£2,500	Auditors External	£550
Grants s.137 Local Groups	£4,000	Auditors Internal	£575
Grants s.137 Events	£3,000	Memberships – OALC	£675
Admin Clerk	£18,750	Memberships – Others	£550
Stationery	£800	Maintenance Work	£4,000
Soft/Hardware	£800	New Projects Elsfield Path	£5,000
Webmaster	£500	Chairman's Expenses	£1,000
Legal Advice	£250	TOTAL	£70,950

It was **RESOLVED** to keep the Local Groups grant maximum at £300 making this budget item £4,000
With this amendment it was **RESOLVED** to recommend to Council the budget of £70,950 be accepted.

FIN17/11/07 Review 2018-19 Precept Options

The Clerk ran through the various options and after some discussion it was **RESOLVED** to recommend to Council that the precept be increased by 3%

Signed by the Chairman.

FIN17/11/08 Information Sharing: None

FIN17/11/09 Plus anything of an urgent nature which has come to the Clerk's attention since the agenda was set:

The Clerk advised that he had sent out 13 application forms but to date had only received 3 back:-

OMMLAA Grant: Asking for £300 towards repairs and maintenance to fences and access points, hedge cutting and the creation of a well-managed communal compost heap/fire pit. RESOLVED to give £300

Old Marston Over 50's Club: Asking for £300 towards a coach trip. RESOLVED to give £300

OXS RAD: Asking for £300 towards providing Rebound Therapy. RESOLVED to give £300

At the November Parish Council meeting someone gave the Clerk a grant request from the Mortimer Hall Pre-School however as he was uncertain whether this was as part of the usual application process or a one off assistant request he had written to them including an application form asking them to clarify.

Also, nothing received from the Subway repainting project.

It was RESOLVED that without a completed application form no grant funding could be given to an organisation.

The Clerk informed the Committee about the Regional Training Seminar ran by the SLCC covering topics such as the new GDPR (General Data Protection Regulation), latest financial requirements, It costs £75 plus VAT. It was RESOVLED the Clerk attended the seminar.

The Clerk advised the committee that with committee meeting being held in the pavilion it meant that they were not restricted as much to availability. He asked Councillors views about having set meeting times, such as:

May – to approve accounts and review annual return (ready for June Council meeting),

August – Review insurance & Risk Assessment,

October – Review end of year reports & draft budget,

December – Review grants.

Obviously there would be further meetings if things came up between these times.

It was generally agree this a good idea then people would have the dates in their diary from the start.

Meeting ended: 3:39pm

Date of Next Meeting: TBA

Signed by the Chairman.