

**Minutes of the Finance Committee of Old Marston Parish Council Meeting held on the 25<sup>th</sup> October 2018 at 6:00pm in the Roy Garner Pavilion.**

**Present:**

Pat Hall (PH) – Chairman      Angie Tiwari (AT)      Mary James (MJ)  
Michael Cadd (MC)      Tim Cann (Clerk)

Members of the Public: 0

No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

**FIN18/10/01 Requests to record the meeting: NONE**

**FIN18/10/02 Apologies for Absence:** Parish Councillor Nils Bartleet – Previous engagement.

**FIN18/10/03 Public Participation: NONE.**

**FIN18/10/04** It was **RESOLVED** the minutes of the meeting held on the 23<sup>rd</sup> August 2018 was a true record.

**FIN18/10/05 Matters arising omitting those for which an agenda heading follows: NONE.**

**FIN18/10/06 End of Year Report from External Auditor:** The Clerk informed the committee that the external auditor had passed the 2017/18 accounts with no items of concern.

**FIN18/10/07 Review of Draft Budget for 2019/20:** The Clerk read through the various items on the attached draft budget (Appendix A). After some discussion it was **RESOLVED** to recommend to Council:

- Ask OMMLAA for a quote for repairs to water system.
- Keep the grant maximum at £300.
- The Clerk should purchase a replacement computer ASAP.

**FIN18/10/08 Review of 2019/20 Precept Options:** The Clerk read through the various items on the attached precept options (Appendix B). He pointed out that as from next year the Central Government Grant stops completely. After some discussion it was **RESOLVED** to recommend to Council to accept a 5% increase.

**FIN18/10/09 Information Sharing: None.**

**FIN18/10/09 Anything of an urgent nature which has come to the Clerk's attention since setting the agenda: NONE.**

**Meeting ended: 6:45pm**

**Date of Next Meeting:** Thursday 6<sup>th</sup> December 2018 at 6pm in the Roy Garner Pavilion.

Signed by the Chairman.

**APPENDIX A: Old Marston Parish Council Draft Budget 2019-20**

	Work	2018/19	Details
Allotments	Refurbishments	£1,000.00	
Cemetery	Expenses	£500.00	Brown bin collection, Water charges.
Recreation Ground	Events		
Play areas	Replacement	£5,000.00	Play Equipment, Noticeboards
	Maintenance	£2,000.00	
	Annual Inspection	£300.00	ROSPA
Pavilion		£1,000.00	alarm maintenance
	New Pavilion	£1,500.00	Contingency amount for any teething problems.
Grants	s.137	£4,500.00	For local groups.
Events Grants	s.137	£3,000.00	Displays/Events
Admin	Clerk	£19,750.00	Wages, pension, telephone, tax/NI, payroll services.
	Stationery	£800.00	printing expenses, paper, sundry items.
	Soft/Hardware	£1,000.00	Repairs, new equipment
	Webmaster	£500.00	Domain Name, virus software
	Legal Advise	£250.00	Books etc.
	Council Training	£1,000.00	
Insurance		£3,500.00	increase for Insurance on new pavilion
Contracts			
	Pest Control	£2,500.00	Mole Control in Cemetery, Boults Lane & MH
	Recreation	£3,750.00	Grass maintenance and litter picking
	Cemetery	£3,500.00	Grass maintenance
	Tree Maintenance	£1,000.00	Remove & Replace damaged/dangerous trees
	Verti-draining	£4,000.00	
Audit Fees	External	£1,000.00	
	Internal	£600.00	
Memberships			
	OALC	£675.00	
	Other Memberships	£550.00	ORCC, SLCC, Greenbelt Network, ICCLM, ILCM
Maintenance Works		£4,000.00	works around the Parish on public areas
New Projects		£5,000.00	
Chairman's Expenses		£1,000.00	Chairman's expenses
<b>TOTAL</b>		<b>£73,175.00</b>	

Signed by the Chairman.