

Minutes of the Finance Committee of Old Marston Parish Council Meeting held on the 23rd August 2018 at 6:00pm in the Roy Garner Pavilion.

Present:

| | | |
|--------------------------|--------------------|------------------|
| Pat Hall (PH) – Chairman | Angie Tiwari (AT) | Mary James (MJ) |
| Michael Cadd (MC) | Nils Bartleet (NB) | Tim Cann (Clerk) |

Members of the Public: 0

No Councillors declared any prejudicial interests and no one intended to record the proceedings of the meeting.

FIN18/08/01 Requests to record the meeting: NONE

FIN18/08/02 Apologies for Absence: NONE

FIN18/08/03 Public Participation: NONE.

FIN18/08/04 It was **RESOLVED** the minutes of the meeting held on the 28th November 2017 was a true record.

FIN18/08/05 Matters arising omitting those for which an agenda heading follows: NONE.

FIN18/08/06 Finance:

| The following accounts to be paid: | £ Incl. VAT |
|--|------------------|
| Clerks Pay Including Expenses, Pension, etc. – August 2018 | |
| Staples Ltd (Stationery) | 111.18 |
| Total Pest Control (Quarterly Contract Charge) | 177.60 |
| BGG (Grass Cutting & Litter Picking June) | 438.00 |
| MP Security (Pavilion Annual Alarm) | 125.00 |
| S. Merrett Services (Vert-draining Boults Lane) | 2,768.88 |
| GDT Fire Alarms Ltd (Annual Fire Alarm Contract) | 432.00 |
| Oxfordshire County Council (Contribution to Street Light) | 500.00 |
| OMMLAA (s.137 repayment of cheque not cashed) | 300.00 |
| TOTAL | £6,265.74 |
| Petty Cash Expenditure:- | |
| Oxford Bus Company (Clerk travel to Parish Forum meeting) | 3.70 |
| Tony Greenfield (Repair Bolt for Zip Wire) | 0.50 |

Signed by the Chairman.

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| Keypit (2xpadlocks for cemetery garage) | 55.80 |
| TOTAL | £60.00 |
| INCOME:- | |
| SSE Wayleave | 8.00 |
| Reeves Memorial Ltd (Holroyd) | 250.00 |
| HMRC (VAT Return 3 rd Quarter) | 1102.58 |
| Openreach (Waleaves Payment) | 26.46 |
| TOTAL | £1,387.04 |

It was RESOLVED to accept the above payments.

FIN18/08/07 Risk Assessment: The Clerk read through the Risk Assessment, giving a brief explanation of the new entries. It was RESOLVED the assessment be accepted.

FIN18/08/08 Insurance Review: The Clerk advised the Committee that there was a reduction in the cost this year as there was no machinery cover after the break in and the old pavilion had been taken off the policy.

MC asked about if anyone broke into the old pavilion and hurt themselves would the Council be liable. The Clerk advised that as the building had been empty for some time there would be a reduced cover so the sooner the building was demolished the better.

It was RESOLVED to accept the insurance premium of £2,883.74

FIN18/08/09 Information Sharing

The Clerk informed the committee that he had received the invoice for £20,370.00 in respect of the Elsfield Road footpath so funds would need transferring from the Newbury Building Society to cover this.

FIN18/08/09 Anything of an urgent nature which has come to the Clerk's attention since setting the agenda: NONE.

Meeting ended: 6:22pm

Date of Next Meeting: 25th October 2018 at 6pm in the Roy Garner Pavilion.

Signed by the Chairman.