

Minutes of Old Marston Parish Council Finance Committee 16th October 2015 at 16:00 in the Mortimer Hall.

Present:

**John Batey – Chairman (JB) Michael Cadd (MC) Angie Tiwari (AT)
Pat Hall(PH) Tim Cann (Clerk)**

Apologies: None

Members of the Public : 0

F15/10/01 - Minutes of previous meeting held on the 26th June 2015

MC proposed accepted. PH seconded.

Matters Arising (omitting those for which an agenda heading follows) –

JB asked about Total Pest Control contract. The Clerk advised that this had now changed as we were looking at possibly adding the Mortimer Hall Recreation Ground to the control it was being reviewed.

F15/10/02 Income & Expenditure.

JB read through the expenditure figures for the first quarter (April – June), 8 categories are overspent but not any significant amounts.

JB then read through the expenditure figures for the second quarter (July – September) – 4 categories are overspent again by not significant amounts. The Clerk explained the reasons behind these overspends.

JB read through the half years expenditure figures briefly explaining that these were the compilation of the first two quarters.

JB read through the income figures for the first quarter (April – June) – No queries.

JB then read through the income figures for the second quarter (July – September) – there was a query with the difference in burial income, first quarter being £1,400 while second quarter being £2,700. The Clerk will check and advise at full Council.

F15/10/03 Review 2016/17 draft budget

Allotments : £1,500

The Clerk explained that if the paddock in Mill Lane was sold part of the agreement tends to be that at least some of the money is re-invested into the remaining allotments.

Burial Ground : £1000

Contractors have been taken out and listed separately. PH pointed out that this would not be enough with potential work being done to make gravestones and surrounds safe.

Agreed to increase to £2,000 although recognised that this too would probably not be enough.

Recreation Grounds : Replacement : £6,000

This was for play equipment and noticeboards, if the one on the Jack Russell was needed to be relocated.

Maintenance : £1,000 : Contractors have been taken out and listed separately.

RoSPA : £200

Pavilion Alarm : £140

New Pavilion : £5,000

Signed by the Chairman.

Grants : £3,800
Other Grants : £2,100
Admin : Clerk : £15,750
Stationery : £800
Soft/Hardware : £500
Webmaster : £500
Legal Advice : £750
Council Training : £1,500
Insurance : £2,600
Contracts :
Vermin Control : £1,800

The Clerk is currently looking at how much it would cost to add Mortimer Hall Recreation Ground to the contract so this may increase.

Recreation Maintenance : £3,150
Cemetery Maintenance : £2,320
Verti-draining Boults Lane Recreation Ground : £6,800

Audits :
External Auditor : £450
Internal Auditor : £550

Memberships :
OALC : £660
ORCC Plus : £300
Maintenance Work : £4,000
Chairman's Expenses : £1,000
Total : £65,170

The Committee agreed to recommend the above draft budget to full Council for approval.

F15/10/04 Contracts

The Clerk reminded the Committee that he was awaiting a quote from Total Pest Control for adding the Mortimer Hall Recreation Ground to the contract.

F15/10/05 Community Infrastructure Levy Receipt

JB asked about how this money is allocated within the accounts. The Clerk advised that it is allocated a separate budget code and appears on the agenda and minutes with the balance of the account then "(including £1,137.60 CiL Money)". It was decided not to open a separate account as long as the money was separately accounted for and that a budget heading of CiL account should be inserted

The Clerk advised that another £1,170 received. He then stated that the Oxford City Council had sent a list of their CiL priorities however none were in the Parish.

PH asked what could the money be spent on and it was decided to ask the full Council members for suggestions.

F15/06/06 Information Sharing. None.

Ended: 17:30

Date of Next Meeting: 18th December 2015 and 25th March 2016 all at 16:00 in the Church Hall.

Signed by the Chairman.