



## Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council  
8 Nicholas Avenue, Old Marston, Oxford. OX3 0RN  
Tel: 01865 203139 email: [clerk@oldmarston-pc.gov.uk](mailto:clerk@oldmarston-pc.gov.uk)  
Website: [www.oldmarston-pc.gov.uk](http://www.oldmarston-pc.gov.uk) [twitter.com/oldmarstonpc](https://twitter.com/oldmarstonpc)  
[www.facebook.com/pages/Old-Marston-Parish-Council](https://www.facebook.com/pages/Old-Marston-Parish-Council)

### **Members of the Public Welcome & Speaking arrangements:**

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

To: Parish Councillors Mary James, Louise Milford, Charlotte Vinnicombe, Skye Denno, Louise Upton & Alistair Morris

You are summoned to the MEETING of OLD MARSTON PARISH COUNCIL ENVIRONMENT COMMITTEE to be held at **6:00pm on Monday 19<sup>th</sup> December 2022 in the Mortimer Hall**, Oxford Road, Old Marston when the following business will be transacted.

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Yours faithfully

Tim Cann.  
Parish Clerk

13<sup>th</sup> December 2022

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**NOTE: Please ensure that you have familiarised yourself with the items on the agenda before the meeting.**

**From time to time, it may be unavoidable for members to arrive late or need to leave early. Please be aware these occurrences WILL be recorded in the minutes at the appropriate stage of the proceedings.**

**Councillors are requested to declare any prejudicial interest they have in any of the items.**

## AGENDA

1. Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.
2. Apologies for absence.
3. Minutes of the meetings on [16<sup>th</sup> February 2022](#)
4. Matters arising omitting those for which an agenda heading follows
5. **Jubilee Tree Planting:** Council agreed the £5,000 could be used for other jubilee planting subject to location, species etc. These need to be identified ready for the January council meeting.
6. [Traffic Calming](#)
7. [Wild Marston](#): The Clerk has had very little joy with either the City Council or County Council with this project. Committee may want to look at going back to the original plan of a 'wild' patch in people's front gardens.
8. [Terms of Reference](#): It has been discussed several times in council about reviewing the terms of reference for the committees. Attached is the current terms you may wish to take this opportunity to review them.
9. [Revised Calendar of Meetings](#)
10. Any item that has come to the Clerk's attention of an urgent nature since the agenda was set.
11. Information sharing (including correspondence):
  - .
12. Date of next meeting: -

**Minutes of the Environment Committee Meeting held on the 24th  
February 2022 in the Roy Garner Pavilion from 7:30pm.**

Present:

Parish Council:

Peter Williams (PW) – Chairman	Mary James (MJ)
Louise Milford (LM)	Charlotte Vinnicombe (CV)
Alistair Morris (AM)	Tim Cann (Clerk)

ENV 22/02/01 Intention to record the proceedings of the meeting: NONE.

ENV 22/02/02 Apologies for Absence: Skye Denno

ENV 22/02/03 Minutes of the Committee Meeting held on 3rd December 2021. It was **RESOLVED** these are a true record.

ENV 22/02/04 Matters Arising (omitting those for which an agenda heading follows): NONE.

ENV 22/02/05 Jubilee Tree Planting locations/Species:

AM has identified at least ten locations where trees have been removed but not replaced. It was **RESOLVED** to recommend that replacing trees should be a priority.

AM advised that both the County and City Councils charge £500 per tree for them to buy and plant. It was **RESOLVED** to recommend alternative sources be found.

It was **RESOLVED** that the Clerk would write to city council for agreement in principle to locations and varieties.

It was also **RESOLVED** that the Parish Council could set a budget for the project.

ENV 22/02/06 Feedback from Climate Change Workshop:

The Committee thanked CV for writing up such comprehensive notes and it was **RESOLVED** that CV would add the links to the notes and once agreed by the Council they will be posted on the website.

AM advised that there were various individuals/groups who had agreed to work on various projects such as:

look into community shared home retrofits,

offer information on Solid Wall insulation

investigate possibility of Community Shop

research anti flooding measures

consider carpool (New Marston) and community shared electric car club

growing of Street vegetables and herbs.

Each will write a short report for the parish council.

The Mortimer Hall may be eligible for a free Energy Efficiency Test. The Clerk has passed all the information on to the Mortimer Hall management Committee.

ENV 22/02/07 Maintaining Back Lane:

As Back Lane is a Right of Way its maintenance is not the responsibility of the Parish Council.

CV advised the committee that she was organising a working party to sympathetically tidy up Back Lane.

CV had received written confirmation from the City Council about the legal issues with the County Council upgrading Back Lane which she would forward to the Clerk.

ENV 22/02/08 Items of an urgent nature which have come to the Clerk's attention since the agenda was set: NONE.

ENV 22/02/09 Information sharing (including correspondence):

MJ asked about the Bee Square project. The Clerk advised that obtaining funding had not been successful. It was **RESOLVED** to recommend to the Council that a large bag of wildflower seeds is brought with a quantity of small envelopes and AM offered to help with bagging.

ENV 22/02/10 Date of Next Meeting: Monday 21st March 2022 at 6pm

MEETING CLOSED: 8:25pm

## TRAFFIC CALMING

Dear Tim,

Thanks. It still worries me that they're not addressing the fact that there are many people who can't (or don't want to) cycle and may be infirm or not well enough to walk to a bus stop, and don't qualify for a blue badge. And also that there are people who will not be able to do their jobs, or get to their place of work, if they can't use their car - either because they need their private vehicle to do their job, or they have multi-leg journeys to make (e.g. pulling in nursery or infant school drop-offs), or because there simply isn't a bus service that will get them there on time. I also get that they're focusing on the positives, but they need to say what further work will be done to get the bus services upgraded from day one of the filters being in place, and clarify how the permits will work (i keep being asked - is it one permit per filter passed through, or does a permit cover a whole day for all filters in the city?)

Last time I wrote about this, I asked if we could discuss this at the meeting, but in the end, it was passed over rather quickly. I think we need to discuss all the possible ramifications of this for Marston residents and think about how we can help or support or inform them. We need people to send us their concerns. We could be asking local employers to be flexible. We need an open meeting with council representatives present. We have a year to do it, so no hurry, but I think it's important that we're seen to be doing something.

Thanks,

Charlotte

## **Terms of Reference**

Consists: up to 6 elected Councillors    Quorum: 4    Notification: 3 clear days

Meet: Not less than quarterly    Venue: Roy Garner Pavilion

1. In accordance with the Parish Council's Environment Policy, seek to minimize the effects of climate change and take positive action to tackle it.
2. Give encouragement to residents to reduce waste, increase home composting, re-cycle where possible and resist use of single-use plastics.
3. Seek to preserve Green belt land and encourage its use for recreation, crops, forestry, and wildlife.
4. Promote green energy sources.
5. Promote use of allotments, home growing and communal growing within the Parish.
6. Consider measures to discourage traffic congestion and toxic emissions.
7. Preserve and add to existing tree stock where feasible.

### **Possible Additions**

- Monitor affects on residents of the CPZ in the parish,
- Monitor affects of Low Traffic Network/Bus Gates in the parish,
- Monitor changes to public transport timetables/routes,
- Review services/facilities that may improve quality of life for residents such as reducing loneliness, improving health & wellbeing,
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### **Revised Calendar of Meetings:**

Date	Meeting	Time	Venue
7 <sup>th</sup> November	Full Council	7pm	Mortimer Hall
28 <sup>th</sup> November	Finance Committee	6pm	Mortimer Hall
5 <sup>th</sup> December	Full Council	7pm	Mortimer Hall
19 <sup>th</sup> December	Environment Committee	6pm	Mortimer Hall
9 <sup>th</sup> January	Full Council	7pm	Mortimer Hall
30 <sup>th</sup> January	S&S Committee	6pm	Mortimer Hall
6 <sup>th</sup> February	Full Council	7pm	Mortimer Hall
27 <sup>th</sup> February	Finance Committee	6pm	Mortimer Hall
6 <sup>th</sup> March	Full Council	7pm	Mortimer Hall
27 <sup>th</sup> March	P, RG, A & C Committee	6pm	Mortimer Hall
3 <sup>th</sup> April	Full Council	7pm	Mortimer Hall