

Minutes of the Old Marston Parish Council Meeting held on the 4th April 2022 at the Mortimer Hall from 7:00pm.

CONFIRMED

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman	Pat Hall (PH) – Vice-Chairman
Mary James (MJ)	Charlotte Vinnicombe (CV)
Skye Denno (SD)	Peter Cox (PC)
Alistair Morris (AM)	Mick Cadd (MC)
Peter Williams (PW)	Mick Bates (MB)
Tim Cann (Clerk)	

Members of Public: 18

22/04/01 Intention to record the proceedings of the meeting: NONE.

22/04/02 Apologies for Absence: Parish Councillor Louise Milford – Away, Parish Councillor Alan Spence – Away, County Councillor Mark Lygo – County Council commitments.

22/04/03 Website and social media: DH informed the meeting that everything is posted on the website which is regularly updated. Anything happening around the Parish please let him know.

22/04/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

- a. **Thames Valley Police:** No report received.
- b. **County & City Councillor Reports:** No reports received.
- c. **Public:**

A member of the public spoke about the proposed development at Marston Paddock. Most of the public present were residents from St Nicholas Park who understandably felt strongly about the development. It was said that the City Council planning meeting had taken place and asked why no one from the Parish Council was present. Talk of lorries having access from the ring road through the park as Butts Lane too narrow. It was **RESOLVED** that the Clerk would contact City Councillor Mary Clarkson and County Councillor Mark Lygo for clarification.

22/04/05 Minutes of the Parish Council Meeting held on 7th March 2022.

- It was **RESOLVED** these are a true record.

22/04/06 Matters Arising (omitting those for which an Agenda heading follows):

- Planting trees on verges: Oxford Direct Services has advised that for every tree planted a test pit needs to be dug which costs on average £4-5,000 per pit. On top of this, the lifetime maintenance of the tree costs approximately £20,000. AM is meeting with the County Council Tree Officer and will report back to the Council.

22/04/07 Operational Checks:

- The Clerk reported that the weekly checks on the defibrillator had been carried out with no faults found.
- The Clerk reported that the weekly checks on the play equipment had been carried out with no faults found.

22/04/08 Queen's Platinum Jubilee:

SD advised that there would be an 'open house' garden party at the Vicarage on Saturday 5th June from 11am until 2pm. There will also be Evensong in the evening. It was **RESOLVED** the Council budget of £1,000 for refreshments and any remaining would be donated to a local charity working with the Ukrainian crisis.

22/04/09 Planning:

Applications considered between meetings: NONE.

Decisions:

20/03034/FUL – Hill View Farm – **APPROVED**

21/01217/FUL – Land West of Mill Lane – **APPROVED**

21/02887/FUL – 52 Mill Lane – **APPROVED**

21/03410/FUL – 47 Cherwell Drive – **APPROVED**

21/03446/VAR – Street Record from Raymund Road to Garages Rear of
18-34 Mortimer Drive - **APPROVED**

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/02580/FUL – St Nicholas Caravan Park/Marston Paddock

21/03294/FUL – 56 Marsh Lane

21/03100/FUL – Land to rear of 1 Cromwell Close

22/00187/FUL – 140 Oxford Road

22/00434/FUL – 4 Southcroft.

Applications to be decided:

- **22/00627/FUL – 86 Arlington Drive** – Demolition of existing front porch, rear glass house and rear extension. Erection of a part single part two storey rear extension and single storey front extension. Conversion of garage into habitable space. Formation of 3 rear dormers in association with a loft conversion. Insertion of 1 rooflight and alterations to fenestration on front elevation. Insertion of 3 rooflights to rear elevation. – **NO OBJECTION.**
CV expressed an interest in the next application as she was temporarily living there.
- **22/00359/FUL – Manor Barn, 15A Mill Lane** – Replacement of existing rooflight to rear elevation. Demolition of existing rear shed. Subdivision of plot and erection of a three storey building to create 1 x 5 bed dwellinghouse (Use Class C3). Provision of car parking and bin stores. – **ASKED IF THIS COULD BE CALLED IN DUE TO OVERDEVELOPMENT IN AN HISTORIC AREA OF THE CONSERVATION AREA. THE THIRD FLOOR WOULD DOMINATE THE SKYLINE.**
- **22/00404/FUL – 36 Cavendish Drive** – Erection of a single storey rear extension. Formation of 1 rear dormer in association with a loft conversion and insertion of 2 rooflights to front elevation. – **NO OBJECTION.**
- **Update on former Jack Russell site:** Work ongoing.

22/04/10 Finance: Bank balance as at 04/03/2022 –

Unity Trust A/c. £39,447.48 (including CiL £18,189.40) Petty Cash £179.74

Skipton Building Society A/c £5,036.09 Newbury Building Society A/c £86,950.84

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – March 2022	
BGG (Litter Picking January)	69.00
Amazon (Bunting & Flags)	72.90
Acacia Landscaping & Fencing (Parish Tree Work)	2,700.00
Ambassador (Pavilion Shutters)	922.20
BGG (Litter Picking for March)	69.00
Oxford City Council (Cemetery Rates)	144.70
TOTAL	£5,652.73

Petty Cash Expenditure:	No Expenditure
INCOME:	
Openreach (Wayleave)	8.82
Marston Saints FC (Annual Rent)	1.00
TOTAL	9.82

- It was **RESOLVED** to accept these accounts.

22/04/11 Annual Parish Meeting:

- It was **RESOLVED** to make this a separate meeting from the Annual Parish Council Meeting and be a more social format.

22/04/12 Community Shop Proposal:

- The Clerk advised that no response had been received from the Mortimer Hall Management Committee. He had contacted CommunityFirst Oxfordshire who advised that a referendum should be held to get the majority of residents' wishes. The Clerk also contacted a solicitor who advised on the legal restrictions. It was **RESOLVED** to defer this until after the Mortimer Hall AGM late in April.

22/04/13 Trees in Boult's Lane:

- The Clerk advised that branches of two trees in Boult's Lane Recreation Ground are hanging over a resident's garden who has asked for them to be cut back. As these are in the conservation area the Clerk had notified planning at the City Council who have no objections to the work being carried out. It was **RESOLVED** to have the work done at a cost of £600+VAT.

22/04/14 Community Car:

- Parish Councillor Alistair Morris has asked if the Parish Council are willing to contribute towards funding an electric vehicle. After some discussion it was **RESOLVED** that a business plan was needed from an organisation who would manage the hiring of the vehicle before the Council could make any decision.

22/04/15 Community Emergency Plan:

- The Clerk advised that this is something that is encouraged by the County Council and key emergency response services so that if/when an emergency occurs there is a plan of action to be followed. The plan is still missing a few items such as contact details of response volunteers, etc. A request has been sent out in the latest Marston Times.

22/04/16 Plus anything of an urgent nature which comes to the Clerk's attention since the agenda was set:

- NONE.

22/04/17 Information Sharing:

- AM asked about the Parish Council sending out a leaflet giving a brief profile of all candidates standing for the Parish Council election. It was **RESOLVED** that the Clerk will contact all 15 candidates asking for a brief resume by the 11th April and get this printed.
- Rural Services Network Digest etc,
- OALC Newsletter.

22/04/18 Date of next meeting:

Monday 16th May 2022 at 7pm in the Mortimer Hall.

MEETING CLOSED: 9:00pm

Signed:
Chairman

Date:

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.