

Minutes of the Old Marston Parish Council Meeting held on the 3rd October 2022 at the Mortimer Hall from 7:00pm.

UNCONFIRMED

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman	Charlotte Vinnicombe (CV)
Mary James (MJ)	Peter Cox (PC)
Peter Williams (PW)	Charlie Haynes (CH)
Mick Bates (MB)	Skye Denno (SD)
Louise Milford (LM)	Tim Cann (Clerk)

Members of Public: 2

22/10/01 Intention to record the proceedings of the meeting: NONE.

22/10/02 Apologies for Absence: Parish Councillor Pat Hall – On Vacation, Parish Councillors Alistair Morris & Louise Upton, City Councillor Mary Clarkson & County Councillor Mark Lygo – Clash of City Council meeting.

22/10/03 Website and social media: DH advised that a lot of followers are making positive responses about the underpass project.

22/10/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

- a. **Thames Valley Police:** No report received.
- b. **County & City Councillor Reports:** No report received.
- c. **Public:** No requests to speak.

22/10/05 Minutes of the Parish Council Meeting held on 5th September 2022.

It was **RESOLVED** these are a true record.

22/10/06 Matters Arising (omitting those for which an Agenda heading follows):

- There were no matters arising for discussion.

22/10/07 Operational Checks:

- The Clerk reported that the weekly checks on the defibrillator had been carried out with no faults found.
- The Clerk reported that the weekly checks on the play equipment had been carried out with no faults found. CH advised that the roundabout in Boults Lane Recreation Ground seemed faulty. The Clerk would check.

22/10/08 Planning:

Applications considered between meetings: NONE.

Decisions:

21/02580/FUL – St Nicholas Caravan Park/Marston Paddock – **APPROVED**

22/00404/FUL – 36 Cavendish Drive – **APPROVED**

22/01403/FUL – 21A Oxford Road – **APPROVED**

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

21/03100/FUL – Land to rear of 1 Cromwell Close

22/00627/FUL – 86 Arlington Drive

22/01168/FUL – 76 Cherwell Drive

22/00960/FUL – 21 Haynes Road

22/01801/FUL – 10 Nicholas Avenue

22/01718/FUL – 19 Arlington Drive

22/01607/FUL – The Red Lion, Oxford Road

22/01812/FUL – 33 Church Lane.

Applications to be decided: NONE.

- **22/02220/FUL – 78 Oxford Road** – Demolition of single storey rear extension and garage. Erection of part single, part two storey rear extension. Erection of rear outbuilding to create workshop/store. Insertion of 2no. rooflights to rear roof slope. – **NO OBJECTIONS.**
- **22/01969/FUL – Land to the Rear of 1 Cromwell Close** - Demolition of existing garages. Erection of a single storey building to provide 1 x 2 bed dwellinghouse (Use Class C3). Provision of private amenity space, bin and cycle storage. – **CONCERN WITH OVERDEVELOPMENT & PARKING, ASKED TO BE CALLED IN.**
- **Update on Land West of Mill Lane** – A member of the public (Dennis Ward) advised the council that this had gone to arbitration.
- **Update on Hill View Farm** – A member of the public (Dennis Ward) advised the council that this had gone to a Judicial Review.
- **Land North of Bayswater Brook:** CH advised the council that the Oxford Preservation Trust had sold a field to the Oxford City Council in connection with this potential development. It was **RESOLVED** the Clerk to write to the OPT stating the council's concern at what appears to be a change of objectives by OPT. It was **RESOLVED** the Clerk to contact the Oxfordshire Green Belt Network and CPRE making them aware of the OPT's actions.

- **Oxfordshire County Council Traffic Calming Consultation** – PW stated he was very concerned that these consultations were mere box ticking exercises. That decisions were already being made regardless of the outcome of any consultation. He feared the Parish Council was not being taken seriously by the County/City Council's, and that the Parish Council itself was not treating these matters seriously either. It was **RESOLVED** that PW would write a draft letter making the County and City Councils aware of the Parish Council's concerns.
- It was also **RESOLVED** that CV would write a draft response to the traffic calming consultation.
- It was **RESOLVED** that the Clerk would invite planning to a meeting.

22/10/09 Finance: Bank balance as at 24/08/2022 –

Unity Trust Bank Account £31,566.93 (including CiL Money £25,354.60)

Newbury Building Society A/c £86,950.84

Skipton Building Society A/c £5,036.09 Petty Cash £100.70

The following accounts to be paid:	£ (Incl. VAT)
Clerk's Pay Including Expenses, Pension, etc. – September 2022	
WKH Development Services Ltd (Interim Payment: Pavilion work)	18,000.00
Total Pest Control (Quarterly Charge)	390.00
BGG (Litter Picking & Grass Cutting for May)	660.00
CommunityFirst Oxfordshire (Annual Membership)	70.00
JDP Solutions (printing of photos for library & ASB leaflet)	210.00
BHIB (Annual Insurance Cover)	2,062.69
Oxford City Council (Cemetery Garden Waste Increase)	120.00
Mr M. Turner (Logo Competition Prize)	54.00
Moore (External Auditor's Fee)	300.00
TOTAL	£23,035.93
Petty Cash Expenditure:	
Mrs J. Crane (Refreshments for MH/Library Event)	32.55
INCOME:	No Income

- a. It was **RESOLVED** to accept these accounts.
- b. **Review of Interest Rates:** Newbury BS 1.45%, Skipton BS 1.4%. PC advised the Council that he had contacted the Newbury BS who confirmed that they were in the process of increasing the interest rate.
- c. **External Auditor:** It was confirmed that Moore, the external auditor, had signed off the 2021/22 accounts with no concerns.
- d. Autumn Fun Day (22nd October) at St Nicholas Church: It was **RESOLVED** to give £500 again this year.

22/10/10 Underpass Project:

- DH advised the painting had not yet been finished but there had been a lot of positive feedback. It was **RESOLVED** to allocate a further £200, making £1,200 in total, in case needed. The Council thanked all involved with the project, especially DH for his perseverance.

22/10/11 Pavilion, Recreation Grounds & Cemetery:

The Council reviewed the draft minutes of the committee meeting held on the 22nd September and **RESOLVED** the following:

- To accept the Old Marston Mill Lane Allotment Association Lease with the recommended amendments.
- The Clerk to get tenders to have shuttering at the edge of the carpark with post and rail fencing and a hedge on the boundary with Court Place Farm Allotments.
- To accept the work completed on the Roy Garner Pavilion and pay final invoice.
- It was noted that Marston Saints FC would complete the extended patio.
- To accept the boiler elements replacement.
- The Clerk to get tenders to fix the cellar ceiling.
- To have a separate meeting to review the Energy Saving Recommendations Report.
- Lucy Crombie advised the council that she had six people interested in discussing future play equipment provision. It was **RESOLVED** the Clerk contact Lucy to arrange a meeting.
- Cemetery:
 - Garage: After some discussion it was **RESOLVED** the Clerk make enquiries and bring to the November meeting.
 - Memorial Safety Check: It was **RESOLVED** to getting the survey done. CH requested that all tripping hazards were checked.
- Burial Plot Request: It was **RESOLVED** to allow at double fee as non-resident.

22/10/12 Firework Display:

- It was **RESOLVED** to accept The Red Lion's kind offer to host. The Clerk will send Diane the logo ASAP for promotional material.

22/10/13 Environment:

- **OXCLEAN:** DH advised the council that the next OXCLEAN was scheduled for Saturday 4th March 2023. It was **RESOLVED** to support this annual event.
- **BEE WILD MARSTON:** It was **RESOLVED** to proceed with the project. The Clerk will contact the County and City Councils to progress.

22/10/14 Community Engagement:

- Youth Work: DH advised the Council that he and the Clerk had met with James Embry from Oxfordshire Youth Services who had various ideas on outreach work to connect with youths in the parish. This is ongoing so will be reported back.
The Clerk advised that the Antisocial Behaviour leaflet was now back from the printer and ready for distribution.

22/10/15 Plus anything of an urgent nature which has come to the Clerk's attention since the agenda was set:

- **Oxford Local Plan 2040:** It was **RESOLVED** this could be dealt with at the November Full Council meeting.
- **Code of Conduct Session:** A training session has been arranged by the City Council Monitoring Officer for Tuesday 18 October 2022, 2-4pm via Zoom.

22/10/16 Information Sharing:

- OALC Newsletter: Already sent
- Correspondence
- Community First Oxfordshire – Annual General Meeting 2022, Monday 17th October. Online via Zoom. 13:00-14:30
- Grant forms will go out over the next week or so.
- UN Elderly Peoples Day, Town Hall, Wednesday 5th October 10am until 3pm
- Harvest Festival (9th October from 10am) also celebrating 900 years of St Nicholas Church. All welcome.
- Ukraine flags: It was suggested to offer to either St Nicholas Primary School or Meadowbrook College and the vicarage.

22/10/17 Date of next meeting:

Monday 7th November 2022 at 7pm in the Mortimer Hall.

MEETING CLOSED: 8:37pm

Signed: Chairman

Date:

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.