

Minutes of the Old Marston Parish Council Meeting held on the 3rd July 2023 at the Mortimer Hall from 7:00pm.

UNCONFIRMED

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman	Pat Hall (PH) (Vice-Chair)
Charlotte Vinnicombe (CV)	Mary James (MJ)
Peter Williams (PW)	Alistair Morris (AM)
Peter Cox (PC)	Mick Bates (MB)
Tim Cann (Clerk)	

Oxford City Council: Councillor Mary Clarkson

Members of Public: 2

23/07/01 Intention to record the proceedings of the meeting: NONE.

23/07/02 Apologies for Absence: Parish Councillors Skye Denno, Louise Upton & Louise Milford – Vacation, Parish Councillor Charlie Haynes – family matter.

23/07/03 Website and social media: DH advised that followers of the council on Facebook and Twitter had increased. There is a problem with eM Client so advised councillors to use Outlook. The license with Microsoft Office had expired but councillors could still use to view.

23/07/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. Thames Valley Police: No Report received.

b. County & City Councillor Reports:

AM advised that the city council had not had a meeting since the last parish council meeting. The Goodgym had helped clearing and tidying the Orchard Triangle. PW asked when the grass verges are to be cut. AM replied later in the year although some are already being started.

MC advised that she had reported dangerous parts of the grass verges where visibility for drivers was limited. Personally, not in favour of leaving the verges as not being managed properly; ODS do not have the right machinery to collect grass after cutting which defeats the whole exercise. PW stated that he recognised over forty species of grass along the Oxford Road. It was asked if a survey had been carried out before the stopping to cut the verges as this would tell if of any benefit. Neither MC or AM knew.

MC has met with Hertford College regarding lighting along part of the cycle track going into Oxford. Nothing had happened before as there is no electricity supply along the track. However, Hertford College has electricity supply to their pavilion and they are negotiating regarding using this supply for lights on the cycle track.

They are also in talks with the college about creating a footpath to make it safer for pedestrians.

c. Public:

A member of the public spoke about the paths on land with Park Farm where some footpaths were not shown on the map. After some discussion it was **RESOLVED** that the Clerk should start the process of making paths recognised Rights of Way.

23/07/05 Minutes of the Parish Council Meeting held on 5th June 2023.

It was **RESOLVED** these are a true record.

23/07/06 Matters Arising (omitting those for which an Agenda heading follows):

- **Mailbox on the Oxford Road:** The Clerk informed the council that Royal Mail had replaced the broken box.
- **Mortimer Hall Recreation Ground Flooding:** The Clerk informed the council that the Oxfordshire County Council had replied, saying that the drains are scheduled to be cleared. It was questioned whether this would be sufficient. DH to check if a survey had been done in the past. The Clerk to check with Oxfordshire County Council if drainage holes in the subway wall was an option.

23/07/07 Operational Checks:

- The Clerk reported that the weekly checks on the defibrillator had been carried out. All working correctly.
- The Clerk reported that the weekly checks on the play equipment had been carried out. The 'NO DOGS' sign in the Boult's Lane Recreation Ground had also been ripped down. It was **RESOLVED** that the Clerk get more substantial replacement signs.

23/07/08 Planning:

Applications considered between meetings: NONE.

Decisions:

22/02983/FUL – 4 Haynes Road – **APPROVED**
23/00795/FUL – 31 Beechey Avenue – **APPROVED**
23/00549/FUL – 60 Cherwell Drive – **REFUSED**.

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road
21/03294/FUL – 56 Marsh Lane
22/00960/FUL – 21 Haynes Road
22/01801/FUL – 10 Nicholas Avenue
22/03049/FUL – Land North of Bayswater Brook
23/00607/FUL – Court Place Farm Pavilion, Marsh Lane
23/00956/FUL – 45 Arlington Drive
23/0076/FUL – 71 Cherwell Drive.

Applications to be decided:

- **23/01179/FUL – 9 Gordon Close** - Formation of hip to gable loft conversion, including rear dormer, 3no. front facing rooflights and 1no. side facing window. Increased roof height to single storey side aspect including insertion of 1no. rooflights to front elevation, 2no. rooflights to side elevation and 1no. rooflight to rear elevation. Provision of bin storage. (Amended Description) – **NO OBJECTIONS.**
- **23/01216/FUL – 1 Harlow Way** - Insertion of 1no. window and 1no. ventilation extract pipe to side elevation. Alterations to 1no. window and 1no. door to create bi-fold doors to rear elevation. – **NO OBJECTIONS.**
- **23/01218/FUL – 3 Rimmer Close** - Demolition of existing rear conservatory. Conversion of existing garage to habitable space and insertion of 1no. door to front elevation and 1no. window to side elevation. Erection of a new single storey side extension. Insertion of 2no. rooflights to front roof slope and 4no. rooflights to rear roof slope in association with a loft conversion. Insertion of 1no. window to side elevation. Installation of solar panels to side roof slope. Alterations to fenestration. – **NO OBJECTIONS.**
- **Update on Land West of Mill Lane and Hill View Farm:** No further information received.

23/06/09 Finance: Bank balance as at 30/06/2023 –

Unity Trust Account £29,386.63 (incl. CIL Money) £27,272.56
Newbury Building Society A/c £82,636.07, Petty Cash £73.79
Skipton Building Society A/c £10,585.37.

The following accounts to be paid:	£ Incl. VAT
Clerk's Pay Including Expenses, Pension, etc. – June 2023	
JPD Solutions (Survey Printing)	384.00
Mr. R. James (Annual Subscription)	300.00
BGG (Grass Cutting for May)	594.00
Unity Trust Bank (Transfer funds to Skipton BS)	10,000.00
Harlequin Playground Ltd (Zip Wire Repair Deposit)	762.15
TOTAL	£13,898.26
Petty Cash Expenditure:	NONE
INCOME:	
Dr C.A. & Mrs L.A. Milford (Burial Plot Purchase)	1,454.00

- a. It was **RESOLVED** to accept these accounts.
- b. **Appointment of Internal Auditor for next 3 years:** It was **RESOLVED** that Mr R. James be reappointed as Internal Auditor.

23/07/10 Pavilion, Recreation Grounds & Cemetery:

- a. **Zip Wire Repair:** It was **RESOLVED** that Harlequin Playground Ltd repair the zip wire.
- b. **New seat in Cemetery:** DH reported that the bench in the Elsfield Road Cemetery was worn and proposed it was replaced. It was **RESOLVED** the Clerk get costings for a new seat. The old bench could be stored in the garage for possible future use.

23/07/11 Clerk's Report:

- The Clerk asked if there were any questions on the report which was sent out with the agenda. Items in red are completed, in blue are updates, in green new items.

23/07/12 Report from Members:

- DH advised that the Mortimer Hall Management Committee had met, agreed to meet with the parish council and asked for an agenda to be set beforehand. It was **RESOLVED** the meeting would be a working party meeting just between the two organisations.

Agenda items being:

- Future Use of the Mortimer Hall,
- Possibly extending the building with more than one entry/exit,
- Parking Issues
- Broadband
- Village Hall Status
- Funding.

23/07/13 Environment Committee:

Council reviewed the draft minutes of the meeting held on the 26th June where the following recommendations were made:

- It was **RESOLVED** that the Environment Committee look at maps of the parish with a view to recommending potential new tree locations.
- It was **RESOLVED** that the Clerk look at expanding the safer cycling report from last year to include pedestrians.

23/07/14 Bradlands:

PW stated that we hear of another death at Bradlands, sadly not discovered until sometime after. It is difficult to suggest what could be done to help. It was **RESOLVED** that this would be deferred and discussed at the September meeting.

23/07/15 Plus anything of an urgent nature which has come to the Clerk's attention since the agenda was set:

- Pavilion, Recreation Grounds, Allotments & Cemetery Committee: It was **RESOLVED** to hold a committee meeting on Monday 31st July at 6pm.
- Planning Meeting: It was **RESOLVED** to hold a planning meeting on Monday 31st July at 7pm.

23/07/16 Information Sharing:

- OALC Newsletter: Already sent.
- Correspondence.
- Rural Services Network Digest.
- **23/01306/CAT – 3 Oxford Road** - Works to 1no. Crab Apple Tree as specified by Jane Lubbock in the Marston Conservation Area.
- **23/01253/CAT – 5 Rimmer Close** - Reduce group of Laurel trees by 50% as specified by The Oxford Tree Co. in the Marston Conservation Area.

23/07/17 Date of next meeting:

- Monday 4th September 2023 at 7pm in the Mortimer Hall.

MEETING CLOSED: 8:34pm

Signed: Chairman

Date:

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.

DRAFT