

Minutes of the Old Marston Parish Council Meeting held on the 3rd April 2023 at the Mortimer Hall from 7:00pm.

UNCONFIRMED

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman	Charlotte Vinnicombe (CV)
Mary James (MJ)	Peter Cox (PC)
Peter Williams (PW)	Pat Hall (PH)
Louise Milford (LM)	Skye Denno (SD)
Tim Cann (Clerk)	

Members of Public: 4

23/04/01 Intention to record the proceedings of the meeting: NONE.

23/04/02 Apologies for Absence: Parish Councillors Alistair Morris – Vacation, Louise Upton – Vacation, Mick Bates – Working, Charlie Haynes – Previous engagement.

23/04/03 Declaration of Interests:

No interests were declared.

23/04/04 Website and social media: DH advised the number of followers on FaceBook continues to grow with approximately 350 on Facebook and 850 on Twitter.

23/04/05 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

a. Thames Valley Police: PC Atkinson and PCSO Tedstone attended the meeting. PC Edkins and PCSO Tedstone are the officers which includes Old Marston. There are currently no specific issues to report. As usual any non-urgent matters can be reported on 101, urgent matters always on 999.

PH asked about parking on grass verges at school drop off and pick up times; unless obstruction this should be reported to the city council.

MH asked about antisocial behaviour, which needs to be reported on 101.

b. County & City Councillor Reports:

MC reported that she has had complaints about the resurfacing work done on Cherwell Drive and the fact it is being done overnight. There have also been complaints about parking near the Islamic Centre on the Marston Road which is being addressed.

c. Public: A member of the public said about the litter in Boults Lane Recreation Ground with the bins not being emptied regularly, the lights on the pavilion being on all night and school parking along the Oxford Road and around the Swan School entrance. It was **RESOLVED** that the Clerk will contact Swan School re parking around the entrance and also St Nicholas Primary School and Swan

School regarding parking on Oxford Road. The Clerk advised that he is looking into getting covered bins to prevent birds getting at the bin contents but would also contact the contractor. The Clerk will also contact Marston Saints about the rubbish behind the pavilion.

23/04/06 Minutes of the Parish Council Meeting held on 6th March 2023.

It was **RESOLVED** these are a true record.

23/04/07 Matters Arising (omitting those for which an Agenda heading follows):

- PH, PW, PC & the Clerk visited the Risinghurst & Sandhills Parish Council meeting in March. An interesting exercise with the meeting being very similar to Old Marston. The Clerk had picked up a couple of tips which he is incorporating.

23/04/08 Operational Checks:

- The Clerk reported that the weekly checks on the defibrillator had been carried out. All working correctly.
- The Clerk reported that the weekly checks on the play equipment had been carried out. The new 'NO DOGS' sign for both Boult's Lane and Mortimer Hall Recreation Grounds, will be installed ASAP. The Clerk also reported that the new part for the Boult's Lane play equipment had been ordered and will be installed as soon as it arrives.

23/04/09 Planning:

Applications considered between meetings: NONE.

Decisions:

22/02540/FUL – 46 Oxford Road – APPROVED

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

22/00960/FUL – 21 Haynes Road

22/01801/FUL – 10 Nicholas Avenue

22/02983/FUL – 4 Haynes Road

22/02984/FUL – 142 Oxford Road

22/03014/FUL – 3 Ewin Close

23/00087/FUL – 86 Arlington Drive

23/00144/FUL – 73 Cherwell Drive

22/03049/FUL – Land North of Bayswater Brook

Applications to be decided:

- **23/00549/FUL – 60 Cherwell Drive** – Demolition of conservatory and partial demolition of the garage. Conversion of garage into habitable space. Erection of a part single, part two storey rear extension and single storey side extension. Formation of 1no. rear dormer. Insertion

of 1no. window to side elevation. Alterations to 1no. rear window.
 Alterations to 1no. door to create 1no. window to side elevation.
 Provision of bin and bike stores – **NO OBJECTION.**

- **23/00607/FUL – Court Place Farm Pavilion, Marsh Lane** - Change of use of sports pavilion (Use Class F2(c)) to a place of worship and a community centre (Use Class F1(f)). External alterations to include insertion of new windows and doors, provision of carking and cycle storage. Alterations to landscaping. – **CONCERN WITH WEEKEND PARKING IN HORSEMAN CLOSE. OTHERWISE NO OBJECTION. A GOOD ASSET TO THE COMMUNITY.**
- **Update on Land West of Mill Lane and Hill View Farm:** No further information received.
- **Update on Land North of Bayswater Brook** – PW advised again he had received no response from County Councillor Mark Lygo. MC to chase up.

23/04/10 Finance: Bank balance as at 26/03/2023 –

Unity Trust Bank Account £7,323.11 (including CiL Money £25,354.60)
 Newbury Building Society A/c £82,636.07
 Skipton Building Society A/c £10,036.09

Petty Cash £100.70

The following accounts to be paid:	£ (Incl. VAT)
Clerk's Pay Including Expenses, Pension, etc. – March 2023	
Mr R. James (Interim Internal Audit)	270.00
Total Pest Control (Quarterly Charge)	390.00
Arcacia Landscaping (Trim tree in cemetery)	300.00
OALC (Annual Membership)	668.24
TOTAL	£3,511.11
Petty Cash Expenditure:	(NO EXPENDITURE)
INCOME:	
Mr Ward (Purchase of Burial Plot)	1,454.00
TOTAL	£1,454.00

- It was **RESOLVED** to accept these accounts.
- Interim Internal Auditor's Report:** The Clerk advised the council that there were no irregularities or concerns raised by the internal auditor from his interim report (copy attached).
- Grant application from PCC of St Nicholas Church for £500 towards bike racks:** It was **RESOLVED** to award the grant funding.

23/04/11 Report on local activities and facilities for people of a certain age.

- SD, PW & the Clerk attended Bradlands 11am today. Not a great turnout with only 5 out of 49 residents. Of the 49 only 1 or 2 working. However, an interesting contact. General feeling was:
 - Difficult to get to see a medic, no visiting doctor or nurse.
 - Treatment Room available but taken over by city council who then never use it.

- Feeling of isolation.
- Not enough car parking spaces
- Minibus/communal transport wouldn't work as only 1 regularly uses it.
- Need better communication with council.
- No TMO, no one to complain to or ask anything.

It was **RESOLVED** that Clerk would set 4 to 6 dates to visit and inform parish councillors so anyone can attend. To also pick various times of day to give alternative for anyone wanting to attend.

23/04/12 Boundary Review:

- After some discussion it was **RESOLVED** CV would contact Roy Darke of the New Marston (South) Residents Association and DH would post something on Marston Mums to see what response ensued.

23/04/13 Coronation Event(s):

- Red Lion: Expects to spend approximately £1,500. It was **RESOLVED** to give £750 under the proviso that activities are free and a breakdown of costs is sent to the Clerk.
- Victoria Arms: No response.
- Coronation Big Lunch: The offer of financial support from the parish council has been thanked but declined.

23/04/14 Communication Board:

- The SENDCo from St Nicholas School has contacted the Clerk. They feel the board would not be used as much as anticipated and suggested seeking advice from Thomley Hall. The Clerk to contact Thomley Hall.

23/04/15 Environment Committee Meeting:

- The Council reviewed the minutes of the Environment Committee meeting held on the 27th March 2023 and made the following resolutions:
 - Community Needs Survey – Closing date to be the 30th June 2023. Further copies can be obtained from the Clerk. The Clerk to get costings for printing.

23/04/16 Pavilion, Recreation Grounds, Allotments & Cemetery:

- a. Flower Deposit: It was stated that there were problems with flowers etc not being removed from plots after services had taken place. It was **RESOLVED** to reintroduce the deposit for flowers.
- b. Request for burial plot for Susan Beer: The Clerk was advised that Ms Beer had already been interred in Dunstan Road Cemetery so no decision necessary.
- c. Mapping of Trees on parish council land: The Clerk advised the council that he had inherited the maps used for the tree survey so are in need of updating.

It was **RESOLVED** that the Clerk contact local schools to see if they would like to be involved in this project.

- d. Northway & Marston Play & Activity Day: It was **RESOLVED** to offer £500 of grant support for this event.

23/04/17 Report from Members: Update from councillors representing the council on external bodies after their organisations has met:

- a. **Parish Forum:** CV advised the Oxford City Council planning team are looking to hold a training event specifically for parish councils.
- b. **Public Transport:** MJ advised that much of the discussion was on rural services who are being affected badly by cuts.

23/04/18 Love Marston, Love Life:

- It was **RESOLVED** to have a stall at this event. To appear on May agenda to agree volunteers etc.

23/04/19 Governance & Administration:

- It was pointed out the list of training events from the OALC and if anyone interested in any event to contact the Clerk.

23/04/20 Plus anything of an urgent nature which has come to the Clerk's attention since the agenda was set:

- NONE

23/04/21 Information Sharing:

- OALC Newsletter: Already sent.
- Correspondence.
- ICCM Spring Journal.

23/04/22 Date of next meeting:

- Annual Parish Council meeting Monday 15th May 2023 at 7pm in the Mortimer Hall.
- Annual Parishioners meeting Monday 22nd May 2023 at 7pm in the Mortimer Hall.

MEETING CLOSED: 8:50pm

Signed: Chairman

Date:

Please note: Minutes become CONFIRMED following resolution at the following Full Council Meeting.