

OLD MARSTON PARISH COUNCIL Elsfield Road **Cemetery - Fees, Terms and Conditions**

Adopted by Council: 4th June 2022

Revised: May 2023

Costs

Burials are subject to the payment of fees determined by the Council annually, currently:

Burial plot purchase (Exclusive Rights for 75 years) £1,454.00
(excludes grave diggers charge, arranged directly via undertaker with nominated digger)

Advance plot CONTACT THE CLERK

Ash Plot Purchase (Single Depth) £614.00

Interment of Ashes in existing plot £79.00

Search Fee –

General Enquiry (1-2 searches) £16.00

Family History (3 – 5 searches) £21.00

Family History (5 – 10 searches) £26.00

To Verify Deed Holder where no Deed Produced £73.00

Exhumation Fee (excluding cost of work) £4,200.00.

Photography -

Commercial photography (per hour or part hour) £168.00

Minor filming or recording (per hour or part hour) £289.00.

Major filming (per hour or part hour) £420.00

Copying Services

Photocopies of Grave Section Maps (A4 per sheet)
£0.55

Photocopies of registers (A4 per sheet) £0.55

Copy of Deed Document £52.00

Please note: There is now **no** deposit or fee for flowers.

Memorial Fee

For a headstone or tablet, with the first inscription

Burial £260.00 Interment £210.00

For each subsequent inscription

Burial £157.00 Interment £105.00

The above fees are doubled in respect of those normally resident outside the Parish at the time of death.

The above fees are reduced by one half in respect of the burial of a person under the age of 11 years at the time of death.

Arrangement of a Funeral and Erection of a Memorial

1. The Parish Council will not directly arrange funerals or the erection of memorials. Most people employ a funeral director or memorial mason to act on their behalf. The Parish Council will work to assist Funeral Directors, Memorial Masons and Families with the arrangements.

Maintenance of Cemeteries

1. Following an interment, the plot will be returned to flat grass.
2. No ground may be broken at the Burial Ground unless the Clerk or the Clerk's representative is in attendance.
3. The Cemetery is maintained by the Parish Council and volunteers. If you would like to help, please contact the Clerk.
4. Kerbs, mounds or other ways of enclosing grave spaces, freestanding vases, or obstructions to mowing are not permitted and will be removed and disposed of without notice.
5. If it is desired by friends or family to place obstructions to mowing on the grave(s), then it is the responsibility of those people to ensure mowing can easily take place, and the parish council reserves the right to remove anything that impedes the mowing.
6. Flowers and wreaths may be placed on graves. These will be removed one month after the burial or when their appearance deteriorates.
7. Artificial flowers are not encouraged and will be removed when their appearance deteriorates.
8. Those tending graves are obliged to remove rubbish away from the site.

Attention is drawn to conditions 4 – 8 inclusive. It is a primary condition of permission to erect a memorial stone that the plot is maintained.

Burial Rules and Regulations

The operation of this Burial Ground is subject to the following conditions.

1. Burials are at the discretion of the Council, available only in respect of those who were normally resident in the Parish at the time of death and to those who moved out of the Parish within five years prior to their death due to medical or care needs.
2. Advance purchase of plots will only be permitted for the spouse or civil partner or family of the deceased and are at the discretion of the Parish Council.
3. It is the responsibility of the persons arranging the funeral to evidence advance plot purchase. In the event that this can not be proved, a fee of half the current advance plot purchase will be levied.
4. The ground is not consecrated; any officiating Minister may do that.

5. Plots are allocated by the Clerk under the advisement of the Parish Council.
6. The interment of ashes is only permitted in a grave in which an interment has already taken place and following approval of the Parish Council. The normal fee for an interment of ashes will apply.
7. Memorials may be erected subject to the Council's prior written approval, normally arranged by the mason. Any erected without prior approval will be removed without notice.
8. Headstones, not exceeding 0.75 meters in height, with or without an integral vase incorporated within the base, the top of which must be flat with the surface of the stone base placed level with the soil.
9. The Council's grave number to be inscribed on the south side of the stone.
10. Photographs will be permitted, no larger than 15 x 20 cms.
11. Subject to approval a tablet level with the soil with or without provision for an integral vase subject to the top of the vase being flush surface of the tablet, will be permitted. The Council's grave number is to be inscribed on the bottom right-hand corner of the tablet that shall be 35 cms. square.
12. Single plots are not large enough to accommodate caskets and vaults but requests to purchase two adjoining plots will be considered.
13. Children of parents who are buried in the burial ground may approach the parish council to request their ashes are interred in the same grave as their parent(s), and the parish council will consider each request. The normal fee for an ash interment will apply.
14. The Undertakers grave digger shall be used at all times.
15. These fees and conditions will be reviewed annually by the Parish Council.

Interment of Ashes Rules and Regulations

1. The strip along the fence towards the seat is reserved for the interment of ashes subject to the discretion of the Council.
2. Use of the facility is not reserved for Old Marston residents, although fees are doubled for those not living in the parish.
3. Internments will be in the centre of an area 70cms square, which will be dug by our approved grave digger. Ashes may be interned either in suitable caskets or vases or poured into a hole allowing a soil cover of 20cms to allow for second family internment.
4. Advance purchase of plots will only be permitted for the spouse of civil partner or family of the deceased and are at the discretion of the Parish Council.
5. It is the responsibility of the persons arranging the funeral to evidence advance plot purchase. In the event that this can not be proved, a fee of half the current advance plot purchase will be levied.
6. Plots are allocated by the Clerk under the advisement of the Parish Council.
7. A tablet 35cms. square, level with the soil, with an inscription will be permitted with provision for an integral vase, subject to the top of the vase being flush with the tablet, subject to the Council's prior written approval, normally arranged by the mason. Any erected without prior approval will be removed without notice. The Council's grave number is to be inscribed on the bottom right-hand corner.
8. The ground is not consecrated; any officiating Minister may do that.
9. Children of parents who are buried in the burial ground may approach the parish council to request their ashes are interred in the same grave as their parent(s), and the parish council will consider each request. The normal fee for an ash interment will apply.
10. The Undertakers grave digger shall be used at all times.
11. These fees and conditions will be reviewed annually by the Parish Council.

Enquiries should be addressed to: The Clerk, Old Marston Parish Council, 8 Nicholas Avenue, Old Marston, Oxford, OX3 0RN. Telephone 01865 203 139 clerk@oldmarston-pc.gov.uk

A copy can be downloaded from our website www.oldmarston-pc.gov.uk