

Old Marston Parish Council

Annual Report

1st April 2018 - 31st March 2019

Old Marston Parish Council

Parish Councillors

Mr D. Hatfield – (Chairman)
Mr T. Greenfield – (Vice-Chairman) (Retired November 2018)
Mr M. Bates (Elected May 2018)
N. Bartleet
Mr M. Cadd
Mr P. Cox
Ms P. Hall
Ms M. James (Elected May 2018)
Ms L. Milford (Co-opted January 2019)
Mr A. Morris (Elected May 2018)
Mr M. O’Keefe
Mr A. Spence (Co-opted January 2019)
Ms A. Tiwari (Retired December 2018)
Mr P. Williams

Oxford City Councillors

Mrs. M. Clarkson
Mr. M. Haines

Oxfordshire County Councillor

Mr. M. Lygo

Clerk & Responsible Financial Officer

Mr T.L. Cann

Internal Auditor

Mr R. James. FMAAT ATT

External Auditor

MooreStephens LLP

Objectives

- To represent the local community's interests;
- To support local organisations and activities;
- To help provide amenities, such as allotments, burial grounds, recreation grounds etc. and;
- To help look after all aspects of the Parish of Old Marston.

Old Marston Parish Council

Introduction

Over the centuries, poor relief passed from the monasteries to the church vestries and in combined parishes to the Boards of Guardians. Vestries were given power to provide lighting and charge a rate on the householders, another charge was permitted for highway work within the parish, in addition to the poor rate. This was the beginnings of local government as we know it. Boroughs were historically self-governing, the whole country was parished and counties well established.

The demand for services, and the organisation of them, resulted in groups of parishes being joined into Rural District Councils. As a result of the apportionment of services to those councils the parishes were left with no mandatory functions but parish government was formalised in 1894 in two ways. Parishes with elected councils were created; where councils were not elected the district council could appoint one.

The first Marston Parish meeting, where candidates to be Parish Councillors were nominated, was held on the 4th December 1894, with councillors signing a declaration of acceptance to office at their next meeting on the 31st December 1894.

The first elected chairman was a Rev. Charles Morris, the clerk, which was an unpaid position and one of the councillors, a Richard Lambourn and treasurer was Mr. W. Marycotts.

At their meeting on the 15th January 1895 they elected Mr A. Evans as vice-chairman, agreed unanimously that the public would be let in but “..anyone wilfully interrupting would be excluded from meetings for twelve months.”, reporters would also be allowed in and a search for suitable land for allotments started.

However, the first ‘elections’ as such, which was just a show of hands from those present, did not take place until the 23rd March 1896.

The Council met quarterly, and most of the business, for the next 20 years or so, seem to mainly evolve around obtaining land for allotments and the day to day management of them. Although they did agree to pay two shillings a night for the six Winter months and a shilling a night for the six Summer months for lighting and cleaning of the School, the building which now houses the Church Hall.

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On the 27th March 1917 it was proposed to obtain a carriage with wheels for funerals in the parish but this was deferred to a future meeting and never mentioned again.

At their meeting of the 22nd July 1918 Brasenose College proposed to increase the rent for the land being used for allotments from £2 5 shillings per acre to £4 per acre. Councillors were astounded at this increase as many plots were now vacant due to tenants being away on military service. The Clerk wrote to the Agricultural Board to see if the college was within its rights to increase the rent so much especially during war time, the Agricultural Board replied that the college were within its rights. After two public meetings with plot holders it was agreed to pay rent of £20 but under the agreement that any termination of the lease could only happen either in September or April.

The Parish of Marston, at that time, covered all of what we now know as Old Marston and New Marston running as far east as St Clements and north up to Elsfeld.

As with everything, things have moved on from those days, especially with the passing of the 1972 Local Government Act which is still one of the main legislations for Parish and Town Councils, although added to this is the ever increasing legislation such as the Localism Acts, Governance & Accountability Regulations and Transparency Regulations, etc.

The Clerk is now a paid officer of the Council, there to advise the council on matters such as law and good practice, as well as providing administrative, financial and clerical services.

However, it is still the local authority that makes decisions on behalf of the people in the parish. It is the level of government closest to the community, with the district authority (Oxford City Council) above it in the hierarchy.

As it is the authority closest to the people, parish councils are invariably the first people go with concerns or ideas. For this reason, they are a vital part of any community.

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Chairman's Report

Welcome to the Annual Parish Meeting for Old Marston. As we reflect on the past year, we can see that Old Marston has faced some considerable challenges and upheavals and continues to do so.

Planning

One of the most debated and at times contentious issues locally are items related to planning in various forms. At the beginning of 2018 we were made aware of a proposal to build at least 750 houses on land owned by Christ Church College below Elsfield, on green belt land, which would have a large impact on the environment and traffic in the parish. The Parish Council has debated this issue and submitted their comments to the planning department, prior to the closing date for submissions. We will be watching to see what happens next.

Concerns have been raised regarding the loss of a community asset, the Jack Russell pub. The building has been demolished and the flats that were to replace it remain unbuilt and the site a dangerous eyesore.

After much opposition and concerns raised locally, planning permission was granted for the building of the Swan School and the demolition and expansion of the Harlow Site. A lot of misunderstanding and conflict of opinion has been expressed throughout the community. Firstly, people are asking why Meadowbrook College is consolidating its services on this site rather than at another of their sites, considering the effects on traffic, limited space and being next to a large residential area. Secondly, residents have asked why the Swan School could not be built on the land vacated by the Harlequins Rugby Club, which is larger than the present site, instead of taking the St Nicholas School recreational ground? Also, concerns have been raised about traffic crossing the busy cycle track - why not build an underpass instead of putting at risk the lives of the children cycling to school. We have noticed that the local media have not been impartial in their reporting of this development, making out that it is popular with local residents, which various meetings have shown otherwise. Also, there have been many instances of construction traffic using Raymond Road and other residential areas as a thoroughfare, causing some damage to trees and hedges. We will continue to monitor this project. The Access to Headington road development scheme has been a part of our lives this past year and is already several months past its completion date. There has been a negative effect on the area with the loss of trees, worsening potholes in

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Cherwell Drive and Marsh Lane, confusing new road layouts, with accidents occurring, damage to houses caused by vibrations from heavy vehicles hitting potholes. We are pleased that road surfacing work will be carried out later this year and trees will be replanted, including a few extra.

The Oxford Plan 2036 policy document is looking at possible sites around Oxford, including three in the parish (Hill View Farm at Mill Lane, land west of Mill Lane and Marston Paddock in Butts Lane), for development of new housing. The council have expressed concerns regarding development on greenbelt land and traffic. **Parish**

Council

There was an election for the Parish Council and we welcomed new members Micky Bates, Alistair Morris and Mary James. After thirty-two years Anjie Tiwari stepped down and Tony Greenfield resigned – the Council is thankful for their contributions over the years. The Council also co-opted Louise Milford and Alan Spence.

The council is updating its procedures and policies to become GDPR compliant and is working towards obtaining a Local Government Quality Award Scheme and regularly review all its policies and procedures. There is a website, Facebook and Twitter site but the Council is looking at ways at how to communicate with the local community. The Council have been looking for a site for another notice board after losing the site outside the old Jack Russell.

The Parish Council is looking at ways to cut costs and to do its part in protecting the environment. It is investing in electronic tablets to reduce the amount of paper used. Also, it has issued a statement of commitment to review the work it does and its impact on the environment.

As the County Council continues to be under financial pressures and reduced central government funding, cuts back what it provides, the Parish Council will in the future look at what it may take on, such as possibly hedge cutting or pruning grass verges.

Also, we remember Alun Jones, former chairman of the Parish Council who passed away last year. He also contributed a lot of information and documents on the local history of Marston which can be found on the Parish Council website.

Local Works

In May the Parish Council ordered the building of the path from the cemetery in Elsfeld Road to join the path at the Marsh Lane junction,

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paid mostly from Community Infrastructure Levy. The council is looking at the possibility of solar powered street lighting in Elsfield Road as a way to improve safety. The Parish Council contributed towards the cost of the installation of a new streetlight in Church Lane. The Council is also investigating the possibility of installing another light in School Lane after concerns raised about safety when it is dark.

Boundary Review

The Boundary Commission has conducted a review of the ward and division boundaries of Oxford, which have been implemented, although Marston Ward remains unchanged. Oxford's Parish Councils were invited to a private meeting with the boundary commission for their comments. The Parish Council is looking at the current parish boundaries and have put in a request to expand the parish boundaries. Local residents will be consulted before a decision is made.

Local Groups and Organisations

There are numerous local groups and organisations in the parish and the Parish Council seeks to work with and support them when it is in the interests of the parish, and in some cases has given small grants. Three new groups that have been formed recently are the Oxford Road and Elsfield Road Residents Association who are concerned with the problems of traffic in the village, the Protection of Old Marston and Elsfield who are concerned with the Lower Elsfield development and other threats to the local area, and the Marston Community Garden group who are interested in developing the local environment including the planting of flowers and trees in the parish.

We once again welcomed the Headington Road Runners who annually hold a 5 mile run starting at Boults Lane Recreation Ground, who raised money for Oxsrads.

OxClean

This was our twelfth annual litterpick around the parish. This year there were thirty volunteers and a huge amount of litter and fly tipping collected – thank you to everyone who took part.

Boults Lane Recreational Ground and Pavilion

The pavilion is now complete and in regular use, both as a football pavilion and a meeting room. There are a few issues remaining such as enclosing the meter which is in the old pavilion. When this is done, then the asbestos will be removed from the old pavilion before it is demolished, making way for additional parking.

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Since the play equipment was removed to make way for the new pavilion, the Parish Council has been looking at replacing it. Taking advice from the Football Foundation, the Football Association, Marston Saints, City Council planning officers and Playing Fields Association the Parish Council have delayed the provision of the equipment. However, the Council hope to have it installed soon. The Council have consulted local children. Delivering both house to house and at St Nicholas Primary School, a questionnaire to find out what sort of equipment they would like.

Law and Order

The local police have been looking at issues of parking in residential areas and rat running through the village and Elms Drive. There was concern when the police failed to attend a break in at Salford Stores where the staff were threatened and stock damaged. There have been instances of theft and police advised keeping items locked away and not on view.

Fête and Family Fun Day

In June we had a very successful fête and family fun day at the Victoria Arms, supported by the Parish Council and St Nicholas Parish Church, and bringing different local groups together, blessed with superb weather, and we are looking forward to the next one in 2019.

Local Environment

The newly formed Marston Community Garden Group have planted bulbs and trees, including some on Parish Council land. Also, the Parish Council are liaising with local residents, Thames Water, Environment Agency and Exeter College in order to remove rubbish, sediment and over-growth in Marston Brook, to improve the flow of the water and reduce the risk of flooding and to keep it maintained. There is concern about parking on the land beside the Orchard Triangle, which has turned the area into mud. The Parish Council are therefore looking at moving the fence and planting trees or shrubs on the land. It was decided to leave the land at the edge of the cemetery as it will be needed in the future when burial space runs out in the current cemetery in the fenced area.

Traffic and Transport

Traffic and parking are an ongoing issue in Old Marston. The council approached the Highways department asking if they would install additional bollards in Raymund Road as cars regularly park on the

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pavements when children are walking to school, putting lives at risk. They refused, saying they wanted to see what happens regarding the Swan School development.

Controlled Parking Zones are being looked at by Highways for Old Marston. Local residents have been consulted and now we are awaiting the findings.

Once again, the Oxford Half Marathon was imposed on the residents of Old Marston regardless of taking into account the views of local residents or the impact on the community. We hope any future events will take more notice of the concerns of the local community.

Marston Remembers

11th November 2018 was the one hundredth anniversary of Armistice Day. The Parish Council obtained four silhouettes and a brass band concert was held to remember those who returned as well as those who did not in the conflict. The Parish Council gave a donation towards the event.

As we look towards the future, we know there will be challenges facing us but we look forward to seeing what the next year brings.

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Old Marston Parish Councils Action Plan for 2018/19

Roy Garner Pavilion:

The new pavilion is now complete and Marston Saints Football Club have occupancy. However, there is still work to be done to complete the project. The intention this year is to:

- Resolve the electric meter situation whether to move it to the new building or retain in some form on old site
- Demolish the old building so as to increase the parking facilities,
- Resurface the parking area and bay
- Install Cycle Rack(s)

Elsfield Road Footpath:

Background: The footpath going down Elsfield Road stops at the cemetery gates which has always made it difficult for walkers especially with pushchairs etc. The intention this year is to:

- Extend the footpath from the Cemetery gate all along joining up with the footpath on the ring road in Marsh Lane,
- A quotation has been received and Council resolved to use CIL money, there has also been £5,000 set aside in the last two years' budget so there should be the funds available.

Play Equipment in Boults Lane:

Background: The old play equipment had to be removed as it was located where the new pavilion is to be located. As it was very old it did not meet current safety standards and so once removed could not be re-used. The Council intend to:

- Seek the views of parishioners, including local children, for what play equipment they would like to see,
- Endeavour to obtain grants covering at least the majority of the cost.

The Council to be a quality awarded council:

- To introduce the necessary policies and procedures to meet the criteria and achieve Foundation and/or Quality Award
- To ensure these standards are the norm

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Ongoing activities:

Background: Old Marston Parish Council is fortunate to own a number of facilities such as Mortimer Hall Recreation Ground, Boults Lane Recreation Ground and Mill Lane Allotments, although the allotments are managed on a day to day basis by the allotment association on behalf of the Council. However, with this fortitude is also the burden of upkeep and maintenance. The intension this year is to:

- Ensure the recreation grounds and cemetery are maintained to a high standard, grass cut and edges strimmed regularly - this is achieved by employing a contractor,
- An annual safety check is performed on all play equipment and any faults actioned - this is achieved by having a contract to ensure done,
- As well as annual safety checks, a weekly check is done so as to ensure ongoing safety of the Councils equipment - the chairman of the appropriate committee checks weekly and gives a report at meetings,
- All trees on Council land are checked at least on a biannual basis and any work needed is actioned - the Clerk gets a tree survey done.

As a consultee by statute, the Parish Council will continue to view planning applications in the Parish and comment accordingly with the best interest of the Community as a whole.

It will also monitor neighbouring developments to ensure the infrastructure, integrity and quality of life within the Community of the Parish of Old Marston is not compromised.

To act as guardians of the Conservation area.

To seek where possible the opinions of Parishioners concerning issues relating to the Parish.

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Administration Report (including finances)

Budget & Precept

General

The budget is a financial plan that the Council is responsible for and should reflect anticipated items of income and expenditure. The income for the Council includes the precept levied on residents as part of their overall Council tax. The level of precept levied should reflect the income and expenditure as well as any adjustment to the level of reserves that the Council wishes to hold at the end of its financial year.

Level of Reserves

This is an important part of the budget setting process. The reserves are held for three main purposes:

- A working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing. This forms part of general reserves
- Reserves to cushion the impact of unexpected events or emergencies and expenditure that the timing or amount is unknown. This also forms part of general reserves
- Earmarked reserves, to meet project liabilities, this currently includes the Boults Lane Pavilion.

Precept: This is the actual figure which is collected from every household through the Council tax.

Grant: The Oxford City Council gives the Parish Council a grant to assist in the maintenance of public areas owned by the Parish Council which are open to everyone, regardless of whether they are parishioners or not. This includes the two recreation grounds, allotments and cemetery.

Central Government Grant: When the boundary changes were done back in the 1990's some local councils gained while others lost out so to soften the blow central government gave those who lost out a grant. This grant has been decreasing by approximately 30% each year and will stop completely next year in the 2019/20 financial year.

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CiL Money: For every new build within the parish the developers pay a Community Infrastructure Levy, of which a percentage goes to the Parish Council.

Cemetery Income: Self-explanatory really, this is the fee collected for burials, headstones, etc.

VAT Returns: The Parish Council can reclaim the VAT paid on non-business activities such as maintaining the recreation grounds.

Wayleaves: Is the consent in writing that allows utility companies to carry out work on privately-owned land. It is a written legal agreement between the company and the land/property owner that grants access to install, maintain or repair network equipment.

Rent: A charge for use of Parish Council land or building.

Others: This was £115 donated from the Victoria Arms as part of the Family Fun Day which the Council donated to local causes, and a refund from the insurance company.

	<u>Income</u>	
	Budget	Actual
Precept	£55,618.83	£55,618.82
Grant	£10,000.00	£10,000.00
Central Government Grant	£327.20	£327.20
CIL Money	£1,600.00	£8,855.03
Cemetery Income	£0.00	£475.00
VAT Returns	£6,000.00	£7,612.87
Wayleaves	£43.28	£43.28
Rents	£510.00	£511.05
Others	£0.00	£565.53
Interest Received	£1,100.00	£1,168.26
TOTAL INCOME	£75,199.31	£85,177.04

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Expenditure v Budget

	Budget	Actual
Allotments	1,000.00	00.00
Cemetery	700.00	277.61
Recreation Grounds	6,200.00	2,887.02
Roy Garner Pavilion (Maintenance)	100.00	3,457.93
Roy Garner Pavilion (Capital)	2,500.00	4,662.00
Grants (s.137)	7,000.00	8,093.00
Administration (Salary, stationery etc.)	19,550.00	20,775.23
Software/Hardware/Webmaster	1,300.00	488.21
Software/Hardware		3,814.14
Legal Advice	250.00	00.00
Council Training	1,500.00	336.00
Insurance	3,500.00	2,883.75
Contractors		
Recreation Grounds	3,750.00	3,279.60
Cemetery	3,500.00	1,176.00
Pest Control	2,500.00	2,270.40
Verti-draining	4,750.00	2,768.88
Tree Maintenance	500.00	1,830.00
Audit Fees (External & Internal)	1,125.00	1,421.56
Memberships (OALC, SLCC, ICCM, etc.)	1,225.00	1,136.95
General Maintenance	4,000.00	
New Projects (Elsfield Road Path)	5,000.00	20,370.00
Chairman's Expenses	1,000.00	276.62
Miscellaneous		1,771.75
TOTAL	£70,950.00	£83,976.65

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Overview

Allotments: The Parish Council owns the allotment site in Mill Lane, it is run on a day to day basis by the Old Marston Mill Lane Allotments Association (OMMLAA)

Cemetery: This covers Land Rates, Waste Collection and water usage which is metered.

Recreation Grounds: These are the Mortimer Hall Recreation Ground, Boults Lane Recreation Ground and the field in Mill Lane, (on the right of the entrance to the Victoria Arms drive) which although not owned by the Council it is maintained by the Council for local children to play.

Roy Garner Pavilion (Maintenance): This is for the intruder and fire alarm annual service. A large part of this was to repair the footpath outside the building which had become unsafe.

Roy Garner Pavilion (Capital): Most of this expenditure was for a new air conditioning unit in the new building. As the building is increasingly being used for meetings, such as the Parish Council Committee meetings, it was felt that heating was essential, especially in the Winter months. An asbestos survey was also carried out on the old building.

Grant (s.137): This covers the Firework display, the Family Fun Day and grants the Council give to local organisations to assist them in carrying out the work they do. This year the recipients were:- OMMLAA, Marston Community Garden Group, St Nicholas Church Junior Choir, St Nicholas Society of Bell Ringers, OXSRAD, St Nicholas Primary School Gardening Club, Old Marston Over 50's Club, Oxfordshire Association for the Blind, Marston Times, Mortimer Hall, Mortimer Hall Preschool, Marston Saints FC, FOSNS, 43rd Scout Group. A grant was also given to Aspire for membership of those unable to use other more easily accessible transport.

Administration: This covers everything which involves the running of the Council, employing the Clerk; pay, tax, National Insurance and Pension plus any stationery, ink, paper, postage, etc.

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Software/Hardware: This is not only the laptop and printer used by the Clerk but also renewal of the domain address to keep the website and emails active.

Legal Advice: Although not used regularly there is an amount budgeted should the Council need any advice involving legal matters.

Council Training: A Council and its staff need to be up to date with local administration, good practice, understand correct procedures and the law. This covers new Councillors going on training if needed as well as the Clerk/RFO becoming qualified and up to date in their job.

Insurance: By law the Parish Council have certain insurance cover, it would also be very short sighted of the Council if it did not, protect itself and its property from theft or damage.

Contractors: The Council has several contractors who ensure pests such as moles do not infest the recreation grounds or cemetery, as well as keeping mowed the Mortimer Hall Recreation Ground, Boults Lane Recreation Ground and Cemetery. To ensure that all the trees on Parish land are healthy and safe, a survey is done each year. This has had a drastic effect on the Council's tree stock, especially of Ash, as a result of Ash dieback or 'Chalara'. This year alone it has been necessary to remove 11 Ash trees from Boults Lane and Mill Lane Recreation Grounds, leaving just 2 in the Elsfield Road Cemetery paddock, but how long before these remaining 2 are affected is unknown.

Audit Fees: By law the Council have an internal auditor as well as an external auditor, to ensure public money is correctly spent and appropriate records are kept. Although called an 'Internal Auditor' they are not connected to the Council in any way.

Membership: The Council are members of various organisations to assist them in the running of the Council by providing the latest information, training courses etc. These include the OALC (Oxfordshire Association of Local Councils), ICCM (Institute of Cemetery & Crematorium Management), Oxfordshire Green Belt, CommunityFirst Oxfordshire. The Clerk is a member of the SLCC (Society of Local

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Council Clerks) and ALCC (Association of Local Council Clerks). This also included registering with the Information Commissioners Officer which is essential where GDPR is concerned.

General Maintenance: This is a contingency and used for emergencies such as tree damage etc.

Chairman's Expenses: The Chairman to the Parish Council is the public figure of the Council; he attends functions where they represent the Council. Out of pocket expenses are available, such as travel costs to and from functions, any stationery they may use while carry out the role as chairman.

2018/19 Overspends Explained

Stationery: Increased due to the Council becoming more active and its work more complex; the Swan School development, Access to Headington, GDPR, Transparency Regulations, etc. all taking time and increased paperwork.

Council Training: Increased as there were two new Councillors elected at the May 2018 elections and a further two new Councillors being co-opted due to resignations, all meaning basic training necessary.

If you take out the capital expenditure on the Elsfield Road footpath, which was mainly funded from CiL Money, the Council were below budget and within its income. However, there are challenges ahead; there is still the old pavilion in Boults Lane to be demolished and the land made good, the Council tree stock is slowly being eroded, for various reasons, so it would be good to reverse this, to name just two.

End of Year Audit

The end of year audit is performed by the external auditor; for 2018-19 a company called Moore Stephen. They have no connection with the Parish Council and in fact have never visited or attended any of their meetings.

There were no issues raised in this year's accounts.

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2018-19 Councillors

Duncan Hatfield – Chairman of the Council

Outside Bodies & Committees: Old Marston Charities Trust, Standards & Staffing, Webmaster.

Mick Bates – Committees: Pavilion, Planning

Nils Bartleet – Outside Bodies & Committees: Public Transport, Finance, Internal Reconciliation Review.

Michael Cadd – Outside Bodies & Committees: OXSRAD, Old Marston Charities Trust, Pavilion (Chairman), Planning (Chairman), Finance, Recreation Grounds & Cemetery.

Peter Cox – Committees: Recreation Grounds & Cemetery, Standards & Staffing.

Tony Greenfield – Outside Bodies & Committees: Mortimer Hall, NAG & Parish Forum, Recreation Grounds & Cemetery (Chairman), Pavilion.
(Retired from the Council November 2018)

Pat Hall – Committees: Planning, Finance (Chairman), Recreation Grounds & Cemetery, Staffing & Standards.

Mary James – Committees: Planning, Finance.
(Elected to the Council May 2018)

Louise Milford – Committees: Finance.
(Co-opted to the Council January 2019)

Alistair Morris – Outside Bodies & Committees: Community & Parish Forum Representative, Recreation Grounds & Cemetery.
(Elected to the Council May 2018)

Michael O’Keefe – Outside Bodies & Committees: Mortimer Hall Representative, Pavilion.

Alan Spence – Committees: Pavilion, Recreation Grounds & Cemetery.
(Co-opted to the Council January 2019)

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Angie Tiwari – Committees: Planning, Finance (Vice-Chairman)
(Retired from Council December 2018)

Peter Williams – Outside Bodies & Committees: Oxfordshire Green Belt,
Planning, Standards & Staffing (Chairman)

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Clerk & Responsible Financial Officer

Mr Tim Cann

8 Nicholas Avenue, Old Marston, Oxford OX3 0RN

Telephone 01865 203 139

Email clerk@oldmarston-pc.gov.uk

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| <u>Council Meetings 2018/19</u> | | | |
|----------------------------------------|----------|----------|------------|
| | Total | Meetings | |
| Councillor | Meetings | Attended | Percentage |
| Nils Bartleet | 11 | 7 | 64% |
| Michael Bates | 11 | 10 | 91% |
| Michael Cadd | 11 | 10 | 91% |
| Peter Cox | 11 | 9 | 92% |
| Tony Greenfield | 5 | 4 | 80% |
| Patricia Hall | 11 | 11 | 100% |
| Duncan Hatfield | 11 | 11 | 100% |
| Mary James | 11 | 8 | 73% |
| Louise Milford | 4 | 4 | 100% |
| Alistair Morris | 11 | 11 | 100% |
| Michael O'Keefe | 11 | 11 | 100% |
| Alan Spence | 4 | 1 | 25% |
| Angie Tiwari | 6 | 6 | 100% |
| Peter Williams | 11 | 5 | 45% |
| COMMITTEE MEETINGS | | | |
| Nils Bartleet | 3 | 1 | 33% |
| Michael Bates | 10 | 10 | 100% |
| Michael Cadd | 17 | 14 | 82% |
| Peter Cox | 5 | 5 | 100% |
| Tony Greenfield | 7 | 7 | 100% |
| Patricia Hall | 10 | 8 | 80% |
| Duncan Hatfield | 1 | 1 | 100% |
| Mary James | 5 | 5 | 100% |
| Alistair Morris | 3 | 1 | 33% |
| Michael O'Keefe | 8 | 7 | 88% |
| Alan Spence | 4 | 1 | 25% |
| Angie Tiwari | 3 | 1 | 33% |
| Peter Williams | 1 | 1 | 100% |

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Old Marston Parish Councils Action Plan for 2019/20

Roy Garner Pavilion Project:

It has been decided the electric meter will remain in the same location but be protected. This is currently being actioned. An asbestos survey has been done and some asbestos found. The intention this year is to:

- Remove any asbestos from the old building,
- Demolish the old building to increase the parking facilities,
- Resurface the parking area and bay
- Install Cycle Rack(s)

Play Equipment in Boults Lane:

Background: The old play equipment was removed to make way for the new pavilion. The old equipment was very old, not meeting current safety standards, so once removed could not be re-used.

The Council intend to:

- Consult with all respective parties (Oxford City Council Planning, Football Foundation, etc.) to agree a suitable location for the play equipment,
- If possible, endeavour to obtain grants covering at least the majority of the cost.

The Council to be a quality awarded council:

- To introduce the necessary policies and procedures to meet the criteria and achieve Foundation and/or Quality Award
- To ensure these standards are the norm

Ongoing activities:

Background: Old Marston Parish Council is fortunate to own a number of facilities such as Mortimer Hall Recreation Ground, Boults Lane Recreation Ground and Mill Lane Allotments, although the allotments are managed on a day to day basis by the allotment association on behalf of the Council. However, with this fortitude is also the burden of upkeep and maintenance. The intention this year is to:

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- Ensure the recreation grounds and cemetery are maintained to a high standard, grass cut and edges strimmed regularly – this is achieved by employing a contractor,
- An annual safety check is performed on all play equipment and any faults actioned – this is achieved by having a contract to ensure done,
- As well as annual safety checks a weekly check is done so as to ensure ongoing safety of the Councils equipment – the chairman of the appropriate committee checks weekly and gives a report at meetings,
- All trees on Council land are checked at least on a biannual basis and any work needed is actioned – the Clerk gets a tree survey done.

As a consultee by statute, the Parish Council will continue to view planning applications in the Parish and comment accordingly with the best interest of the Community as a whole.

It will also monitor neighbouring developments to ensure the infrastructure, integrity and quality of life within the Community of the Parish of Old Marston is not compromised.

To act as guardians of the Conservation area.

To seek where possible the opinions of Parishioners concerning issues relating to the Parish.

Old Marston Parish Council

