



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
8 Nicholas Avenue, Old Marston, Oxford. OX3 0RN
Tel: 01865 203139 email: clerk@oldmarston-pc.gov.uk
Website: www.oldmarston-pc.gov.uk twitter.com/oldmarstonpc
www.facebook.com/pages/Old-Marston-Parish-Council

Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation. Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

Important Reminder: Restrictions in the Mortimer Hall have been reintroduced.

- **Face masks must be worn until seated,**
- **Hand sanitiser used on entering,**
- **Safe distancing is advised,**
- **It is good practice when meeting in public to do a Lateral Flow Test before attending.**

You are hereby invited to attend the meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 13th December 2021** in the Mortimer Hall.

Yours faithfully

Tim Cann.
Parish Clerk.

7th December 2021

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. Request if anyone is intending to record the proceedings of the meeting, if so, has any member of the public any objections in being included.
2. Apologies for absence and approval by Council
3. Web Site, Facebook, and other social media.
4. Public, County & City Councillors & Thames Valley Police participation (if any requests received)
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public:
5. Approval of the Minutes of the meeting held on the [1st November 2021](#)
6. Matters arising omitting those for which an agenda heading follows:-
7. Operational Checks:
 - Weekly operational checks on the defibrillator & play equipment have been carried out.
8. **Queens Platinum Jubilee:** The Queen's Platinum Jubilee celebration is on the 2nd June 2022. Council will decide what it plans to do: suggestions so far have been to light beacon(s) and plant tree(s). The Red Lion Pub has offered its facilities and grounds for any event the council might be holding. They had the beacons there for the last event but are open to suggestions.
9. **Planning:**

Applications considered between meetings: NONE.

Decisions:

21/02401/FUL – 69 Arlington Drive – APPROVED.

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

20/03034/FUL – Hill View Farm

21/01217/FUL – Land West of Mill Lane.

21/02296/FUL – 66 Oxford Road

21/02580/FUL – St Nicholas Caravan Park/Marston Paddock

21/02585/FUL – 140 Oxford Road

21/02637/FUL – 1 Lewell Avenue

Applications to be decided:

- **21/02887/FUL – 52 Mill Lane** – Demolition of existing garage, erection of a rear garden annexe.
- **21/02937/FUL – Thurston, 3 Boults Close** – Installation of 16no. PV panels to existing roof and installation of an electric car charging point to the rear garage wall.
- **21/03089/VAR – 76 Arlington Drive** – Variation of condition 2 (Develop in accordance with approved plans) of planning permission 19/00461/FUL (Demolition of front porch and existing single storey rear extension. Erection of two storey side extension with accommodation in roof space. Erection of a single storey front extension including porch. Erection of a single storey rear extension. Insertion of 1no. window to rear elevation.) to allow removal of first and second floor elements of the side extension and reduce footprint of the ground floor rear side extension.
- **21/03153/FUL – 42 Arlington Drive** – Change of use from dwelling house (Use Class C3) to House in Multiple Occupancy (Use Class C4). Provision of bin and cycle storage. (Retrospective).

- **21/03120/FUL – 86 Arlington Drive** – Demolition of existing front porch, rear glass house, and rear extension. Erection of part single, part two storey rear and side extension and single storey front extension. Conversion of garage into habitable space. Formation of a loft conversion. Insertion of 1no rooflight to front elevation and 2no rooflights to rear elevation. Alterations to fenestration on front elevation. Formation of front porch. Provision of bin and cycle stores.
- **21/02637/FUL – 1 Lewell Avenue** – Demolition of existing garage. Erection of a two-storey side and rear extension to create 1 x 1-bed dwelling house (Use Class C3). Erection of a first-floor rear extension. Insertion of 2no doors to north elevation. Provision of private amenity space, car parking, bin shed, and bicycle shed. Erection of boundary fencing. (Amended description). (Amended plans)
- **21/03294/FUL – 56 Marsh Lane** – Change of use of dwellinghouse (Use Class C3) to a House in Multiple Occupation (Use Class C4). Provision of car parkin and bin stores (Retrospective).
- **Update on former Jack Russell site:** Work ongoing
- **Update on Land West of Mill Lane**
- **Update on Marston Paddock**
- **Update on Back Lane** – Email attached from Charlotte Vinnicombe.
- **2 Lewell Avenue** – This was refused in April 2021. Notification has been received advising that this is being appealed against. As this is being considered under the Householder procedure there is no right to submit any further comments.

10. Finance:

Bank balance as at 03/12/2021 –

Current Account £52,529.41	Business Reserve A/c £3,760.46
Newbury Building Society A/c £86,475.82	Skipton Building Society A/c £5,053.72
Petty Cash £179.74	CiL Money £31,755.56
Unit Trust Account £25,855.14	

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – November 2021	
BT (Office Telephone)	123.15
Mrs Embury (Refund for Burial Plot)	1,385.00
BGG (Grass cutting & Litter Picking September)	546.00
Marston Church Properties (Environment Comm. Meeting)	30.00
UK Table Tennis Ltd (Outdoor Table)	1,775.70
BGG (Litter Picking for October)	72.00
Castle Water (Cemetery Water Usage)	15.46
Total Pest Control (Quarterly Charge)	390.00
MPB (Boults Lane Electric Meter Housing)	1,925.00
Mr D. Hook (Pre-Table Tennis Installation)	380.00
BGG (Litter Picking November)	72.00
TOTAL	£10,193.76
Petty Cash Expenditure:	(No expenditure)
INCOME:	
OMMLAA (Annual Rent)	5.00
MidCounties Cooperative (Elms Memorial)	75.00

TOTAL	£80.00
--------------	---------------

Review the minutes of the [Finance Committee](#) meeting held on the 18th November 2021 where the following recommendations were made:

- Review & accept the attached [Draft 2022/23 Budget](#)
 - Accept not to increase the [2022/23 precept](#) & [Tax base Report](#)
- Review the [Budget v Actual](#) to date
- Give financial assistance to:
 - St Nicholas Society of Bell Ringers
 - Mortimer Hall
 - Mortimer Hall Pre-School
 - St Nicholas Church Junior Choir
 - Marston Times
 - OXSRAD
 - St Nicholas School – Forestry School
 - Court Place Farm Allotments Association
 - 43rd Scout Group
 - FOSNS (Friends of St Nicholas School)
- Review grant for Marston Community Garden

11. Environment Committee:

Review the minutes of the [Environment Committee](#) meeting held on the 3rd December 2021 where the following recommendations were made:

- Review and adopt the Victoria Arms & Back Lane walking leaflets, subject to distance and times.
- Review and accept the format of the Climate Change meeting as follows:
 - By free invitation ticket only.
 - Only one speaker – name & topic
 - Administration would be through the church administrator.
 - SD to do the publicity.
 - Parish Council to fund refreshments.
- Review and adopt the 'Bee Square' Project.

12. Request from local author for publicity to her and her children's book.

13. Plus anything of an urgent nature which comes to the Clerk's attention since the agenda was set.

14. Information sharing (including correspondence)

Rural Services Network Digest etc,

- OALC Newsletter
- Correspondence
- [CPRE Flooding and Pollution Report](#)
- Outdoor Table Tennis Table has been installed in the Mortimer Hall Recreation Ground.
- Boults Lane Electric Housing has been completed.
- New Orbit play equipment in the Mortimer Hall Recreation Ground has been installed.
- Overseas car on Oxford Road (Opposite Mortimer Hall) – I reported this on Fix-my-street who advise that, as it is a foreign registered vehicle, they had no powers to remove it. I have reported it to TVP but no reply so far.

15. Date of next meeting: -

Monday 10th January 2022 at 7pm in the Mortimer Hall.