



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
8 Nicholas Avenue, Old Marston, Oxford. OX3 0RN
Tel: 01865 203139 email: clerk@oldmarston-pc.gov.uk
Website: www.oldmarston-pc.gov.uk twitter.com/oldmarstonpc
www.facebook.com/pages/Old-Marston-Parish-Council

Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

You are invited to attend a meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Wednesday 13th January 2020** at OXSRAD, Court Place Farm, Marsh Lane, Old Marston, Oxford when the following business will be transacted.

You may also join the meeting via Zoom from the following link:

Join Zoom Meeting

<https://zoom.us/j/98470959620?pwd=ckpwTWsvQXdYNVVxcndSZ290bmgxQT09>

Meeting ID: 984 7095 9620

Passcode: 515895

Yours faithfully

Tim Cann.
Parish Clerk.

5th January 2021

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to inform the Clerk prior to speaking and no member of the public or press shall speak for

more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook, and other social media.**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
 - Update on Swan School by Tony Harris of GalifordTry
5. **Approval of the Minutes of the meeting on the [9th December 2020](#)**
6. **Matters arising omitting those for which an agenda heading follows:-**
 - An order has been placed with Clarks of Derby regarding the Mortimer Hall clock and an acknowledgement received.
7. **Operational Checks:**
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.

8. Planning:

Applications considered between meetings: -

- To review the minutes of the meeting of the Planning Committee held on the 30th December 2020 where the following recommendations were made:
 - **20/03034/FUL – Hill View Farm – [Location](#) & [Overview](#):**
Demolition of Existing Buildings and construction of 159 dwellings, associated roads and infrastructure, drainage, and landscaping.
 - **[Proposed letter](#)**
 - **[Possible bus route Email](#)**
 - **[Bus Route map](#)**

Decisions:

20/001717/FUL – 9 Cotswold Crescent – APPROVED
20/02286/FUL – 17A Cavendish Drive – WITHDRAWN
20/02529/FUL – 86 Oxford Road – APPROVED
20/02580/FUL – St Nicholas Primary School - APPROVED

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road
10/02792/FUL – 58 Raymund Road
20/02854/FUL – 8 Southcroft
20/02840/FUL – 34 Raymund Road

[Applications to be decided:](#)

[20/03016/FUL – 101 Oxford Road](#) – Demolition of existing conservatory.

Erection of a single storey side and rear extension.

[20/02976/FUL – 69 Arlington Drive](#) – Erection of single storey front extension and first floor extension to north elevation. Formation of dormer to south elevation in association with loft conversion.

[20/03275/FUL – 33 Elms Drive](#) – Erection of porch and canopy to front elevation. Erection of a two storey side extension and a part single, part two storey rear extension. Formation of 1no. dormer to rear roof slope and insertion of 3no. roof lights to front roof slope.

The following application is outside of the parish, so Council’s comments are not specifically asked for by the City Council. However, as it is close to the boundary, and the Parish Council have made enquiries in the past about altering the boundary to include this area, I thought I should bring it to your attention.

[20/03219/FUL – 18 Marsh Lane](#) - Change of use from dwelling house (Use Class C3) to a House in Multiple Occupation (Use Class C4). Provision of car parking, bin and bike stores.

The Jack Russell Development: Work is progressing.

9. Finance:

Bank balance as at 05/12/2020 –

Current Account £52,529.41	Business Reserve A/c £3,760.13
Newbury Building Society A/c £85,718.40	Skipton Building Society A/c £5,036.09
Petty Cash £179.74	CiL Money £27,272.56
Unit Trust Account £10,268.17	

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – December 2020	
BGG (Litter Picking October)	69.00
David Hook (Fix fence)	85.00
Ritetch Ltd (Part Installation of Streetlights)	10,962.00
Leopard Press (Environment & Planning Leaflets)	122.00
Seiretto (Renewal of hosting & Domain Names)	405.60
Richard James (Interim Audit Fee)	270.00
Murray Maclean (Hedging for Orchard Triangle)	68.16
Unity Trust Bank (Transfer funds from NATWEST)	20,000.00
Total Pest Control (Quarterly Charge)	177.60
Leopard Press (Leaflet Printing)	45.00
TOTAL	£34,701.81
Petty Cash Expenditure:	(No expenditure)
INCOME:	
Haven Memorials (Mr Holden)	250.00

- [Review the Internal Auditors interim report & engagement.](#)
- To review the minutes of the meeting of the Finance Committee held on the [16th December 2020](#) where the following recommendations were made:
 - [Adoption of the 2021/22 Budget](#)
 - [Setting of the Precept for 2021/22](#)
 - [Agree annual grants.](#)

10. Pavilion, Recreation Grounds & Cemetery:

- [Memorial for Mr M. Holden](#)
- Orchard Triangle/School Lane hedge

11. **Environment Committee:** To review the minutes of the meeting of the Environment Committee held on the [7th December 2020](#) where the following recommendations were made:
 - [Adoption of the Environment Policy.](#)
12. **Governance & Administration.**
 - [Review of responsibilities of Committees](#)
13. **Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.**
14. **Information sharing (including correspondence)**
Rural Services Network Digest etc,
 - OALC Newsletter
 - Census Day – 21 March 2021
 - The ICCM Journal
 - 18 Marsh Lane is outside of the Parish so not relevant to planning comment however an application has been submitted to make it an HMO.
 - [Correspondence](#)
15. **Date of next meeting:** - Wednesday 3rd February 2021 at 7:00pm