



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
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Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

You are invited to attend a meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Wednesday 9th December 2020** via **ZOOM** from the link below when the following business will be transacted.

You may also join the meeting via Zoom from the following link:

Join Zoom Meeting

<https://zoom.us/j/98721701146?pwd=KzZQRnVBYnZ4WDhlREpmSXBybWpJQT09>

Meeting ID: 987 2170 1146

Passcode: 375970

Yours faithfully

Tim Cann.
Parish Clerk.

2nd December 2020

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook, and other social media.**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
 - Update on Swan School by Tony Harris of GalifordTry
 - Swan School update with Naomi Winniffrith & Moira Dorey
5. **Approval of the Minutes of the meeting on the [4th November 2020](#)**
6. **Matters arising omitting those for which an agenda heading follows:-**
 - The Playdale engineer has attended the Boults Lane Recreation Ground and corrected the faults found from the RoSPA Report.
7. **Operational Checks:**
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.
8. **Governance & Administration.**
 - Confirmation that the annual return for the Charity Commission has been submitted.
 - Council decided to continue meetings at OXSRAD until the December meeting. Council now needs to decide future meeting venue.

9. Planning:

Applications considered between meetings: - NONE

Decisions:

20/02186/FUL – 16 Jessops Close - **REFUSED**

18/01549/FUL – 20 Raymund Road – **APPROVED**

20/02285/FUL – 17 Cavendish Drive – **APPROVED**

20/02235/T56 – Land at Marsh Lane – **Prior Approval Required:** Siting & Design.

Awaiting Decisions:

20/01717/FUL – 9 Cotswold Crescent

20/02286/FUL – 17A Cavendish Drive

20/02457/DEL – Willow Barn, Oxford Road

20/02529/DEL – 86 Oxford Road

20/02580/FUL – St Nicholas School

Applications to be decided:

[20/02533/FUL – 44 Mortimer Drive](#) – Erection of a rear garden gazebo (Retrospective)

[20/02709/FUL – 17A Cavendish Drive](#) – Demolition of existing garage and erection of a two storey side extension to create a 1 x 3 bed house in multiple

occupancy (Use Class C4). Erection of a single storey rear extension. Provision of private amenity space, bin storage and car parking (part retrospective).
[20/02792/FUL – 58 Raymund Road](#) – Change of use from dwelling house (Use Class C3) to House of Multiple Occupation (Use Class C4).
[20/02854/FUL – 8 Southcroft](#) – Erection of a two storey side extension.
[20/02840/FUL – 34 Raymund Road](#) – Demolition of existing single storey rear extension. Erection of single storey rear extension, formation of new front bay window, conversion of garage into habitable space, alterations to enhance porch and formation of 1no. rear dormer.

- **Potential Mill Lane Developments:**
 - To review further information.
 - To review an enquiry for financial assistance with independent advice/survey regarding the possible Mill Lane developments.
- **Neighbourhood Plan:** Council to discuss whether it wishes to set up a committee or delegate to an existing committee exploring options.
- **The Jack Russell Development:** Work is progressing.

10. Finance:

Bank balance as at 05/11/2020 –

Current Account £52,939.44	Business Reserve A/c £3,760.10
Newbury Building Society A/c £85,718.40	Skipton Building Society A/c £5,000.00
Petty Cash £179.74	CiL Money £38,234.56
Unit Trust Account £15,000.00	

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – November 2020	
BGG (Litter Picking October)	69.00
A.S. Agriservices Ltd (Pavilion Roof Repairs)	2,985.60
Screwfix (4 x Mole traps)	11.30
Amazon (Reflective Tape for Boults Lane Barrier)	14.00
Moore (External Auditors Fee)	480.00
OALC (MJ Training)	60.00
OALC (MJ & Clerk Training)	120.00
BT (Office Phone)	129.73
OALC (DH Training)	60.00
AWBS Ltd (Topsoil for Mortimer Hall Rec)	81.10
Total Pest Control (Quarterly Charge)	390.00
TOTAL	£6,063.32
Petty Cash Expenditure:	(No expenditure)
INCOME:	
Reeves Memorial Co Ltd (Memorials for Dibsall & Holvey)	500.00

- Confirm that online payments were successfully processed on the 9th November.
- Confirmation that the external auditor has signed off the accounts for 2019/2020 and all the relevant legals have been actioned.

11. Pavilion, Recreation Grounds & Cemetery:

- [Review bench in paddock behind cemetery.](#)
- Hedging: To decide what to do with hedging plants as delay in cycling proposal and work is going to push Boults wildflowers into next planting season. AM has given possible options – to plant already ordered

hedging trees in 1/2 other locations. Along front fence of Boult's Sports field next to car park. Clear fence line in Orchard Triangle next to St Nick's school, and replant with new, healthier, thicker hedge.

12. **Council Newsletter**: Council to decide whether it wishes to produce a newsletter. Initially this could be as an E-Newsletter emailed to interested parties and available via the website. Hard copies could be sent out on request.
13. **Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.**
14. **Information sharing (including correspondence)**
Rural Services Network Digest etc,
 - [OALC Newsletter](#)
 - Census Day – 21 March 2021
 - [Presentation on Deprivation in Oxford given at Parish Forum](#)
 - [SCAM Leaflet from Oxfordshire County Council](#)
 - [Correspondence](#)
15. **Date of next meeting:** - Wednesday 6th January 2021 at 7:00pm