



Old Marston Parish Council

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Members of the public and press are welcome to attend the following meeting (Public Bodies (Admission to Meeting) Act 1960 Section 1& LGC 1972 S.100) unless precluded by the Parish Council by resolution during the whole or part of the proceedings. (S.O3d). They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation. Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. (S.O. 3f & g). There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given (S.O. 3h) or that a note be made for later action.

A record of public participation may be included in the Minutes and if any actions are required they will be reported on at the next meeting.

Delivery Date: Tuesday 3rd April 2018

You are invited to the MEETING of OLD MARSTON PARISH COUNCIL to be held at **7:30pm on Monday 9th April 2018** in the MORTIMER HALL, Oxford Road, Old Marston, Oxford OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.
Parish Clerk

NOTE: Please ensure that you have familiarised yourself with the items on the agenda before the meeting.

From time to time it may be unavoidable for members to arrive late or need to leave early. Please be aware these occurrences WILL be recorded in the minutes at the appropriate stage of the proceedings.

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to complete a brief slip and return to the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

- 1. Request if anyone is intending to record the proceeds of the meeting, if so has any member of the public any objections in being included.**
- 2. Social Media**
- 3. Apologies for absence and approval by Council**
- 4. Approval of the Minutes of the meeting held on the 5th March 2018**
- 5. Matters arising omitting those for which an agenda heading follows.**
 - See Boundary Review Update included.
 - Signage OPT have refused permission for a sign on the Victoria Arms playing field. They will be putting up their own signs and wish these to all be of a similar corporate image.
 - Although the majority of the items on the Action Plan are from the budget which has already been agreed by Council there are elections in May and therefore a “new” council will be sitting. Therefore the Action Plan will be deferred until after the election results as it would be short sighted to agree a plan which may not fully sit with the new Council vision.
- 6. Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. County & City Councillors Report(s)
 - b. Thames Valley Police Update
 - c. Public
- 7. General Data Protection Regulation (GDPR) Update enclosed**
- 8. Request to metal detecting on Parish Council land.**
- 9. Marston Community Gardening Group request for support,**
- 10. Recreation Grounds & Cemetery**
 - a. Confirmation that the weekly Safety checks on play equipment have been carried out and any faults reported.
 - b. As with previous years Headington Road Runners have requested to use Boults Lane Recreation Ground for the starting point of their annual Headington 5 Race on Sunday 26th August race starting at 9:30am.
- 11. Boults Lane Development Update:**
 - SSE have asked for a Loading Report so as to determine how much power is used/needed for the Roy Garner Pavilion. I am arranging for an electrician to give me a cost for doing the report,
 - Obviously the demolition of the old building can not happen until the meter has been removed,
 - I have had a meeting with MSFC and OFA with the possibility of grant funding being available for ‘finishing’ the Roy Garner Pavilion they have asked for a Condition Report so as to have some idea of costs involved.

12. Finance

a. Bank balance as at 03/04/2018 –

Current Account £11,351.67 (including £8,087.39 CIL money)

Business Reserve Account £3,746.49

Petty Cash £125.34

Newbury Building Society Account £113,536.24

The following accounts to be paid:	£ (Incl. VAT)
Clerks Pay Including Expenses, Pension, etc. – March 2018	
OALC (2018/19 Membership)	622.62
BGG (Litter Picking for February 2018)	61.80
BGG (Hedge cutting around the Parish)	1,320.00
Office Outlook (New Printer for Council Office)	310.95
Community First Oxfordshire (2018 Membership)	70.00
Oxford City Council (Cemetery Waste Collections)	83.22
ED Construction (Replace Waste Bin Liner in MH Rec)	250.00
Castle Water (Cemetery Water Usage)	11.92
GDT Fire Alarms Ltd (Alarm System Service)	84.00
AuthSMTP (Renewal of AuthSMPT account)	30.00
TOTAL	£4,550.84
Petty Cash Expenditure:-	
Michael Cadd (Charge for disposal of Tyre)	10.00
Oxford Bus Company (Clerk's Fare to Parish Forum)	3.70
TOTAL	£13.70
INCOME :-	
TOTAL	£00.00

b. Budget V Expenditure & Income analysis

13.Planning

Applications considered between meetings: None.

Decisions:

17/03403/FUL – 9 Rippington Drive – APPROVED

18/00029/FUL – 35 Rippington Drive – REFUSED

18/00069/FUL – 4 Cavendish Drive – APPROVED (However, in accordance with policies CP10 of the Oxford Local Plan and HP14 of the Sites and Housing Plan the outbuilding hereby approved shall only be used for purposes incidental to the enjoyment of the dwellinghouse and shall not be used as primary living accommodation i.e. bedroom or living room.)

Awaiting Decisions:

18/00104/FUL – 4 Broughton Close –

18/00417/FUL – 20 Gordon Close –

Applications to be decided:

18/00546/CT3 – Garages Rear of 18 – 34 Mortimer Drive Accessed from Raymund Road – Erection of 3no. single storey buildings to create 2 x 1 bed and 1 x 2 bed residential retirement dwellinghouses (Use Class C3). Alterations to landscaping, provision of bin and cycle stores to each dwelling and provision of car parking.

18/00631/FUL – Colthorn Farm – Alterations to roof to dual pitched slate roof; alterations to walls to be stone in rubble masonry with lime mortar and extension of footprint at ground floor level in association with previously approved application 16/03274/FUL.

18/00645/FUL – Victoria Arms – Demolish existing fence and timber shelter to south elevation, erection of single storey extension to south elevation, re-cladding to south elevation and detached store, extend the existing low level wall, provision of pedestrian and vehicular access to beer garden and formation of 3no. interpretation boards located on Oxford Preservation Trust land.

18/00571/FUL – 11 Horseman Close – Change of use from dwellinghouse (Use Class C3) to House of Multiple Occupation (Use Class C4)

18/00799/FUL – 20 Raymund Road – Erection of a part single, part two storey rear extension and a two storey side extension.

14. Information sharing (including correspondence)

Rural Services Network Digest etc,
OALC Newsletter March 2018,

- Oxford Mail article re friends of St Nicholas Primary School and school children painting the underpass,
 - Letters from Direct Services of Oxford City Council regarding Direct Services transferring into two limited companies,
 - Minutes of the Parish Forum meeting of the 19 March 2018,
 - Email from Lisa Buchan with her transcript of Public meeting as taken from Tony Greenfield's recording,
 - Letters from Incomes Team of Oxford City Council regarding Direct Services transferring into two limited companies and invoices will come from Oxford Direct Services Ltd.,
 - Email from Alex Mortimore of the Dorchester Group with copy of presentation from Public meeting,
 - Swan School update,
 - Parish Fete & Fun Day Update,
 - Clerks & Councils Direct
- The Mortimer Hall Management Committee have their AGM on the 16th April when a decision will be made as to where exactly the Defibrillator will be located.

Public Feedback

15. Plus anything of an urgent nature which has come to the Clerk's attention since the agenda was set.

16. Date of next meeting : -

Annual Parish Meeting – As the first Monday is a Bank Holiday the next meeting will be Monday 14th May 2018 in the Mortimer Hall at 7:00pm followed straight after by the **Annual Council Meeting**.