





Old Marston Parish Council

Tim Cann. PSLCC. Clerk & RFO to Old Marston Parish Council
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Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the parish council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

To: All members of Old Marston Parish Council

You are hereby summoned to attend the meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 9th January 2023** in Mortimer Hall.

Yours faithfully

Tim Cann.
Parish Clerk.

3rd January 2023

Councillors are requested to declare any prejudicial interest they have in any of the items.



Requests from members of the public to speak: Please note members of the public are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceedings of the meeting, if so, has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook, and other social media.**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public:
5. **Approval of the Minutes of the meeting held on the [5th December 2022](#)**
6. **Matters arising omitting those for which an agenda heading follows:-**
 - **Right of Way:** The County Council Rights of Way Officer has said the bridge is of the standard three sleeper construction. There should be a handrail which they will reinstate.
 - **Barrier/Bollard on track alongside St Nicholas School:** A site visit with the county council highways officer has been arranged to review various concerns of which this is one of them.
7. **Operational Checks:**
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.
8. **Planning**

Applications considered between meetings: NONE.

Decisions:

22/01168/FUL – 76 Cherwell Drive – WITHDRAWN
22/01718/FUL – 19 Arlington Drive - APPROVED
22/01607/FUL – The Red Lion, 40-42 Oxford Road - REFUSED
22/02401/FUL – 26 Cavendish Drive - APPROVED
22/02477/FUL – 2 Lewell Avenue - APPROVED

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road
21/03294/FUL – 56 Marsh Lane
21/03100/FUL – Land to rear of 1 Cromwell Close
22/00960/FUL – 21 Haynes Road
22/01801/FUL – 10 Nicholas Avenue
22/02220/FUL – 78 Oxford Road
22/02276/FUL – 39 Elms Drive
22/02540/FUL – 46 Oxford Road

Applications to be decided:

 - [22/02983/FUL – 4 Haynes Road](#) - Demolition of existing garage. Erection of a garage and second storey side extension. Formation of front porch.
 - [22/02984/FUL – 142 Oxford Road](#) - Demolition of existing rear extension. Erection of a single storey rear extension. Formation of front porch. Alterations to roof to form hip to gable and formation of 1no. rear dormer with Juliet balcony in

association with a loft conversion. Insertion of 2no. rooflights to front roof slope. Installation of external wall insulation to existing dwelling. Provision of 1no. parking space.

- **22/02753/FUL - Court Place Farm Marsh Lane** – Installation of electric vehicle charging facility including 24no. electric vehicle parking spaces, 1no. sub-station, 1no. feeder pillar, 4no. lamp posts and 2no. totem signs. Associated landscaping.
 - [Land North of Bayswater Brook](#)
 - **Update on Land West of Mill Lane** – No further information received.

9. Finance:

Bank balance as at 24/08/2022 –

Unity Trust Bank Account £31,566.93

Newbury Building Society A/c £86,950.84 Skipton Building Society A/c £5,036.09

Petty Cash £100.70 CiL Money £25,354.60

The following accounts to be paid:	£ (Incl. VAT)
Clerks Pay Including Expenses, Pension, etc. – December 2022	
Marston Community Gardens (s.137 Grant)	300.00
St Nicholas Society of Bell Ringers (s.137 Grant)	92.00
Mortimer Hall (s.137 Grant)	300.00
Mortimer Hall Pre-School (s.137 Grant)	300.00
Marston Times (s.137 Grant)	300.00
OXS RAD (s.137 Grant)	300.00
St Nicholas School Forest School (s.137 Grant)	300.00
Court Place Farm Allotments Association (s.137 Grant)	300.00
Old Marston Mill Lane Allotments Association (s.137 Grant)	300.00
43 rd Scout Group (s.137 Grant)	300.00
FOSNS (s.137 Grant)	300.00
The Red Lion (Christmas Buffet)	356.35
Total Pest Control (Quarterly Charge)	177.60
Carter Jonas (Valuation Report for Accounts Purposes)	3,600.00
TOTAL	£9,347.90
Petty Cash Expenditure:	(No Expenditure)
INCOME:	(No Income)

a. Approval of payments.

10. [Report on local activities and facilities for people of a certain age.](#)

- The attached is a collection of what IS available already and what is available in other areas. Council may wish to consider what it would like/able to do by perhaps by reviewing the report by a committee or working party.

11. Pavilion, Recreation Grounds, Allotments & Cemetery:

- **Headington5 Run 2023:** The 2023 race will take place on Sunday 27th August. As with previous years Headington Roadrunners are asking to juse the pavilion and field for the start/end of the race.

12. Coronation Event(s): Council to consider if it is supporting any event on the coronation of King Charlies III.

13. [Environment Committee:](#)

To review the minutes of the Environment Committee meeting held on the 19th December 2022 where the following recommendations were made:

- To invite a representative from the Oxford Preservation Trust to the next committee meeting to explore the alternative cycle route from Back Lane.
- There should be a standing item on the agenda of the full council, and it should be promoted people able to speak on CPZ and bus gates.
- For railings, like those used in Marsh Lane, around grass verge on the Cherwell Drive/Oxford Road junction.
- As the Clerk had received no response from either the City or County Councils regarding the grass verges. The Wild Marston Project to revert to sending out packets of wildflower seeds so people can sow in their own gardens.
- Terms of Reference for the Environment Committee to include:
 - Monitor effects on residents of the CPZ in the parish,
 - Monitor effects of Low Traffic Network/Bus Gates in the parish,
 - Monitor changes to public transport timetables/routes.
 - Review services/facilities that may improve quality of life for residents such as reducing loneliness, improving health & wellbeing' was thought to be too massive undertaking.

14. Governance & Administration:

a. **Training Opportunities**

- b. **Debate not Hate**: The Local Government Association 2022 survey found that 7 out of 10 councilor's reported experiencing abuse or intimidation in the last year. Thankfully, this is rare in Old Marston, however, the Debate Not Hate campaign aims to raise public awareness of the role of councilors in their communities, encourage healthy debate and improve the response and support for local politicians facing abuse and intimidation. Council to decide if it wishes to support this campaign by:
- Draft Letter to local MP
 - Draft Letter to Government

- c. **Revised Calendar of Meetings**: The Clerk has reviewed the calendar and, if Council in agreement, committees will meet three times each year. There would be no council or committee meeting in August and no committee meeting in December. Otherwise it will mean two committees meetings on the same evening.

15. Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.

16. Information sharing (including correspondence)

Rural Services Network Digest etc,

- OALC Newsletter
- The Allotment Handbook: A draft version has already been approved by the council and Old Marston Mill Lane Allotments Association. The final copy is attached.
- Correspondence

17. Date of next meeting: -

Monday 6th February 2023 at 7pm in Mortimer Hall.

ITEMS PENDING

Noticeboards: Waiting to hear from the city council about permission to put noticeboard in bus shelter in Elsfield Road.

Quotes for:

Boults Lane Allotment boundary Fence – Shuttering – Car Park

Cycle Racks in Boults Lane & Mortimer Hall
Biodiversity Survey
Mortimer Hall Play Equipment Working Group Meeting
Cemetery Bench: Needs sanding & varnishing