



# OLD MARSTON PARISH COUNCIL

Tim Cann

*Clerk to Old Marston Parish Council*

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Members of the public and press are welcome to attend the following meeting (Public Bodies (Admission to Meeting) Act 1960 Section 1& LGC 1972 S.100) unless precluded by the Parish Council by resolution during the whole or part of the proceedings. (S.O 3d). They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation. Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. (S.O. 3f & g). There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given (S.O. 3h) or that a note be made for later action.

A record of public participation may be included in the Minutes and if any actions are required they will be reported on at the next meeting.

Delivery Date: Tuesday 2<sup>nd</sup> January 2018

You are invited to the MEETING of OLD MARSTON PARISH COUNCIL to be held at **7:30pm on Monday 8<sup>th</sup> January 2018** in the MORTIMER HALL, Oxford Road, Old Marston, Oxford OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.  
Parish Clerk

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**NOTE: Please ensure that you have familiarised yourself with the items on the agenda before the meeting.**

**From time to time it may be unavoidable for members to arrive late or need to leave early. Please be aware these occurrences WILL be recorded in the minutes at the appropriate stage of the proceedings.**

Councillors are requested to declare any prejudicial interest they have in any of the items.

**Requests from members of the public to speak: Please note you are required to complete a brief slip and return to the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.**

## **AGENDA**

- 1. Election of Chairman**
- 2. Request if anyone is intending to record the proceeds of the meeting, if so has any member of the public any objections in being included.**
- 3. Apologies for absence and approval of Council**
- 4. Approval of the Minutes of the meeting held on the 6<sup>th</sup> November 2017**
- 5. Matters arising omitting those for which an agenda heading follows.**
- 6. Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
  - a. County & City Councillors Report(s)
  - b. Thames Valley Police Update
  - c. Public
- 7. Boundary Review:** At the December meeting DH reported that the City Ward boundary was being reviewed and that the Parish Council may want to take this opportunity to review the Parish boundary (Maps included)
- 8. Planning**

**Applications to be decided:**

17/03090/FUL – 50 Raymund Road – Demolition of existing ground floor rear extension, erection of single storey front and side extension, conversion of garage into habitable space, alterations to windows on side elevation and insertion of patio doors to rear elevation.

17/02526/FUL – 46 Mortimer Drive – Erection of single storey rear extension

17/03334/FUL – 46 Mortimer Drive – Erection of a part single, part two storey side and rear extension.

17/03285/FUL – 10 Elsfeld Road – Demolition of existing timber and brick shed and erection of 2No. timber frame outbuildings and erection of a new timber boundary fence.

17/03403/FUL – 9 Rippington Drive – Demolition of existing single storey rear extension and conservatory. Erection of single storey rear extension.

**Applications considered between meetings:** None.

**Decisions:**

17/02567/FUL – 40 Mortimer Drive – APPROVED

17/02536/FUL – 147 Oxford Road – APPROVED

17/02714/FUL – 17 Salford Road - APPROVED

**Awaiting Decisions:** NONE**9. Swan School****10. Recreation Grounds & Cemetery**

- a. Confirmation that the weekly Safety checks on play equipment have been carried out and any faults reported.
- b. Damage to Mortimer Hall Recreation Ground Fence.

**11. Boult's Lane Development Update:**

- Minutes of the Pavilion Committee meeting held on 21<sup>st</sup> December 2017

**12. Elsfield Road Footpath****13. Sound System****14. Finance**

- a. Bank balance as at 2/01/2018 –

Current Account £29,936.71 (including £8,087.39 CIL money)

Business Reserve Account £3,746.03

Petty Cash £180.21

Newbury Building Society Account £113,536.24

The following accounts to be paid:	£ (Incl. VAT)
Clerks Pay Including Expenses, Pension, etc. – December 2017	
Sainsbury's (Christmas Buffet)	87.50
FOSNS (s.137 grant)	300.00
Old Marston Over 50's Club (s.137 Grant)	300.00
OMMLAA (s.137 Grant)	300.00
OXSRAD (s.137 Grant)	300.00
Joshua Carr (Repair to showers in Roy Garner Pavilion)	400.00
Staples (Stationery)	52.03
Old Marston Charities Trust (Donation from Wadsworth)	568.67
BGG (Grass Cutting & Litter Picking for November)	337.20
M&S (Half catering cost for Pavilion Opening)	187.20
Waitrose (Half refreshments cost for Pavilion Opening)	43.92
<b>TOTAL</b>	<b>£4,281.84</b>
<b>Petty Cash Expenditure:-</b>	
Oxford Bus Company (Fare home from Lord Mayors Reception)	2.10
Boswells (Tape for Pavilion opening)	0.60
Boswells (Ribbons for Pavilion Opening)	4.26
Coop (Paper plates for Roy Garner Pavilion opening)	7.17

Sainsbury's (tablecloth, plates, napkins for Christmas Buffet)	6.00
Oxford Bus Company (Clerks fare for Adrian Woods meeting)	3.50
<b>TOTAL</b>	<b>£23.63</b>
<b>INCOME :-</b>	
Wadsworth & Co Ltd (Victoria Arms donation to OMCT)	568.67
Newbury Building Society (Annual Interest)	1,575.10
<b>TOTAL</b>	<b>£2,143.77</b>

b. Budget v Expenditure for year up to December

c. Grants

i.	43 <sup>rd</sup> Oxford Scout Group	£300
ii.	St Nicholas Primary School Garden Club	£300
iii.	PCC of St Nicholas, Marston (Marston Times)	£300
iv.	St Nicholas Society of Bell Ringers	£300

d. Request from Oxfordshire Blind for support

#### **15. Future structure of Committee's including Pavilion Committee**

#### **16. Information sharing (including correspondence)**

Rural Services Network Digest etc,  
OALC Newsletter December 2017,  
Oxford Mail article on City Council's Summertown changing room facilities,  
Oxford Mail article on Roy Garner Pavilion opening & Clerks email correcting,  
Letter from Roy Garner thanking Council for inviting him etc,  
ICCM Journal,  
Email regarding London Oxford Airport Consultation Notification,  
Email regarding RAF Brize Norton Public Consultation.

#### **17. Plus anything of an urgent nature which has come to the Clerk's attention since the agenda was set.**

#### **18. Due to the personal contents the following item will be discussed by the Council under Confidential Matters.** Staffing & Standards Committees minutes and recommendations from their meeting of the 14<sup>th</sup> December 2017

#### **19. Date of next meeting : -**

Monday 5th February 2018 in Mortimer Hall at 7:30pm.