





Old Marston Parish Council

Tim Cann. PSLCC. Clerk & RFO to Old Marston Parish Council
8 Nicholas Avenue, Old Marston, Oxford. OX3 0RN
Tel: 01865 203139 email: clerk@oldmarston-pc.gov.uk
Website: www.oldmarston-pc.gov.uk  twitter.com/oldmarston
 www.facebook.com/pages/Old-Marston-Parish-Council

Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation. Anyone wishing to speak must give prior notice with name and address to the clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

You are hereby invited to attend the meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 7th November 2022** in Mortimer Hall.

Yours faithfully

Tim Cann.
Parish Clerk.

30th October 2022

Councillors are requested to declare any prejudicial interest they have in any of the items.



Requests from members of the public to speak: Please note members of the public are required to inform the clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceedings of the meeting, if so, has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook, and other social media.**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public:
5. **Approval of the Minutes of the meeting held on the [3rd October 2022](#)**
6. **Matters arising omitting those for which an agenda heading follows:-**
7. **Operational Checks:**
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.

8. Planning

Applications considered between meetings: NONE.

Decisions:

22/00627/FUL – 86 Arlington Drive – **APPROVED**

22/01812/FUL – 33 Church Lane – **APPROVED**

22/01403/FUL – 21A Oxford Road – **APPROVED.**

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

21/03100/FUL – Land to rear of 1 Cromwell Close

22/01168/FUL – 76 Cherwell Drive

22/00960/FUL – 21 Haynes Road

22/01801/FUL – 10 Nicholas Avenue

22/01718/FUL – 19 Arlington Drive

22/01607/FUL – The Red Lion, 40-42 Oxford Road

22/02220/FUL – 78 Oxford Road

Applications to be decided:

- [22/02276/FUL – 39 Elms Drive](#) – Demolition of the existing rear extension and garage. Erection of a two-storey side extension and a single storey side and rear extension. Formation of canopy to side elevation, and installation of bicycle shed. (Amended description)
- [22/02401/FUL – 26 Cavendish Drive](#) – Change of use from dwellinghouse (Class C3) to a larger house in Multiple Occupation (Sui Generis). Conversion of garage to habitable space. Enlargement of rear extension. Formation of 1 rear dormer in association with a loft conversion. Insertion of 3 rooflights to front elevation and 1 rooflight to rear elevation. Alteration to 1 window to front elevation and 1 window to side elevation. Provision of bin and bike stores. (Retrospective)

- [22/02477/FUL – 2 Lewell Avenue](#) – Alteration to rear extension from flat roof to pitched roof.
- **Land North of Bayswater Brook:** No further updates
- **Update on Land West of Mill Lane & Almond Farm** – A hearing date of 1 February 2023 is the date for the full hearing of both judicial reviews as they have been co-joined as they raise similar issues.
- [Oxford Local Plan 2040](#)
- [Consultations Letter](#)

9. [NALC – Civility & Respect Pledge:](#)

10. **Finance:**

Bank balance as at 24/10/2022 –

Unity Trust Bank Account £29,662.14

Newbury Building Society A/c £86,950.84 Skipton Building Society A/c £5,036.09

Petty Cash £100.70 CiL Money £25,354.60

The following accounts to be paid:	£ (Incl. VAT)
Clerks Pay Including Expenses, Pension, etc. – October 2022	
WKH Development Services Ltd (further interim payment)	8,026.80
BGG (Grass Cutting & litter picking for September)	456.00
Grasdon (20 x Sheffield Cycle Hoops)	864.00
Acacia Landscaping (Removal of Trellis & fallen tree)	600.00
Mr D. Ward (Replacement of wooden gate in Mill Lane Field)	903.00
JDP Solutions) 1,500 x Leaflets)	210.00
Ambassador (Repair to faulty shutter on pavilion)	270.00
SLCC (Clerks Annual Membership)	186.00
SLCC (Training Clerk)	36.00
TOTAL	£13,426.77
Petty Cash Expenditure:	NONE
INCOME:	
Oxford City Council (2 nd half precept)	35,484.50

- Approval of payments.
- Warm Place:** At the last meeting it was agreed to give £500 towards the Church Hall being a 'warm place' over the Winter months (November – March). If you look at heating and lighting the Church Hall for two and a half hours a week from November to March, then there is heating the soup, refreshments etc. At £15 per hour for utilities, two hours per month for five months makes £825.00. Council may wish to reconsider its original £500 budget.
- Reading Clubs in Mortimer Hall:** There are two reading clubs one for children and one for elderly people being held in the Mortimer Hall. Using a similar formula as for the 'warm place' project: Two hours each once a month at £15 per hour, all year round would cost £720.00. Council may wish to consider contributing towards the cost.

11. **Update on the Underpass Project Update**

12. **Pavilion, Recreation Grounds, Allotments & Cemetery:**

- [Additional lettering on Williams Woosters memorial for Margaret Wooster:](#)
- Play Equipment in the field in Mill Lane next to the Victoria Arms entrance.
- Outdoor Exercise Equipment
- **Annual Hedge Cutting:** Cutting of Boults Lane, Mortimer Hall & Cemetery

- Quote One - £1,400 + VAT
- Quote Two - £1,625 no VAT
- Cycle Racks outside Mortimer Hall: The clerk has obtained twenty cycle racks, see listing in 'accounts to be paid' and has two quotes for installing 5 racks outside the Mortimer Hall:
 - Tender One - £3,765.81 No VAT
 - Tender Two - £2,750.00 No VAT

13. Elderly Needs:

14. Remembrance Sunday:

15. Update on Queen's Jubilee Avenue of Trees

16. Governance & Administration:

- [Training Opportunities](#)

17. Proposal to increase local organisation grants maximum from £300 to £500

18. Chairman's Christmas Buffet

19. Plus, anything of an urgent nature which comes to the clerk's attention since the agenda was set.

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20. Information sharing (including correspondence)

Rural Services Network Digest etc,

- OALC Newsletter
- Correspondence

21. Date of next meeting: -

Monday 5th December 2022 at 7pm in Mortimer Hall.

ITEMS PENDING

Noticeboards: Waiting to hear from the city council about permission to put noticeboard in bus shelter in Elsfeld Road.

Quotes for:

Boults Lane Allotment boundary Fence – Shuttering – Car Park
Cycle Racks in Boults Lane & Mortimer Hall

Biodiversity Survey

Mortimer Hall Play Equipment Working Group Meeting

Tree Survey

Cemetery Bench: Needs sanding & varnishing