



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
8 Nicholas Avenue, Old Marston, Oxford. OX3 0RN
Tel: 01865 203139 email: clerk@oldmarston-pc.gov.uk
Website: www.oldmarston-pc.gov.uk twitter.com/oldmarstonpc
www.facebook.com/pages/Old-Marston-Parish-Council

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and if any actions are required they will be reported on at the next meeting.

To: All members of Old Marston Parish Council

You are summoned to the MEETING of OLD MARSTON PARISH COUNCIL to be held at **7:00pm** on Monday 7th October 2019 in the MORTIMER HALL, Oxford Road, Old Marston, Oxford OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.
Parish Clerk

1st October 2019

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to complete a brief slip and return to the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceeds of the meeting, if so has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook and other social media**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
5. **Approval of the Minutes of the meeting on the 2nd September 2019**
6. **Matters arising omitting those for which an agenda heading follows:-**
7. **Operational Checks:**
 - Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported.
 - Confirmation that the monthly Safety checks on play equipment have been carried out and any faults reported.
8. **Swan School Update:**
 - www.marstonschools.com
 - info@marstonschools.com
 - Construction Consultation Plan
9. **Recreation Grounds & Cemetery & Pavilion:**
 - a. **Boults Lane Play Equipment:**
To review the minutes of the meeting of the Recreation Grounds, Pavilion & Cemetery Committee held on the 19th September 2019 where the following recommendations were made.
 - b. **Orchard Triangle Maintenance:** Council needs to decide a maintained program for the future.
 - c. **St Nicholas School Travel Action Group** have asked if they can use the Orchard Triangle for another bike event on the 11th October.
10. **Fireworks Display:** The Red Lion have offered to host this event again. Council need to decide
 - Whether the event is hosted by the Red Lion and
 - The amount to be spent, there is currently £1,500 left in the Events budget.

11. Finance: Bank balance as at 30/09/2019 –

Current Account £24,926.56 Business Reserve Account £3,754.31
 Newbury Building Society A/c £84,329.86 Skipton Building Society A/c £5,000.00
 Petty Cash £59.30

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – September 2019	
Currys/PC World (Printer)	122.49
ICO (Renewal of Data Protection Fee)	40.00
Castle Water (Cemetery Usage)	2.36
Total Pest Control (UK) Ltd	390.00
Moore (External Auditors)	360.00

TOTAL	£3,186.48
Petty Cash Expenditure:	
Oxford City Bus (Clerks Fare to Parish Forum meeting)	3.80
TOTAL	£3.80
INCOME :-	
Oxford City Council (2 nd Half Precept)	34,285.78
TOTAL	£34,285.78

- Confirmation that the 2018/19 accounts have been approved by the external auditors.

12. Appointment of member onto existing Committee:

- With Nils Bartleet standing down as a Parish Councillor there is a vacancy on the Finance Committee and for a Councillor to verify bank reconciliations. As stated in item 2.2 of the Finance Regulation 'On a regular basis, at least once in each quarter, and at each financial year end, a member other than the Chairman or any cheque signatory shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the reconciliations and the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the council/ Finance Committee.'

13. Highways:

- **Street Lights:** The County Council have now confirmed that a solar powered street light will cost approximately £800, (£400 for the lantern, £250 for the post and the rest labour costs). Council need to decide whether it wishes to pay for lights to be installation in Elsfeld Road and, if so, how many.
- The chairman has also said that he has had complaints that it is dark in School Lane so is proposing the installation of a light in School Lane.
- **Litter Pickers:** Request has been received from a member of the public asking to use the Council's litter pickers.

14. Planning:

a. Applications considered between meetings: - NONE

Decisions:

19/01356/FUL – 148 Oxford Road – APPROVED

Awaiting Decisions:

18/01549/FUL – 20 Raymund Road

18/03048/FUL – Manor Farm, 15A Mill Lane

Applications to be decided:

19/02356/FUL – 4 Rimmer Close – Erection of garden outbuilding and provision of hardstanding (retrospective)

19/02023/FUL – 26 Elms Drive – Erection of a single storey side and rear extension (Amended plans and description)

19/02337/FUL – 10 Boults Close – Demolition of existing single storey lean-to extension and conservatory. Erection of a single storey side and rear extension.

19/01288/POM – Jack Russell, Salford Road (Withdrawn)

19/02185/FUL – Land to the Rear of Manor Barn, 15A Mill Lane – Erection of a 1 x 4 bed dwellinghouse with double garage and private amenity space. Alternation to boundary fence and wall.

15. Review of Local Facilities:

- Various suggestions come out of the Open meeting. Peter Williams has asked for this to be on the agenda for further discussion.
- Electoral Services are doing a review of Polling Stations, whether the current locations still meet the Communities it serves, whether there should or could be more, or an alternative venue that better meets the needs of the electorate.

16. Feedback on tablets.

17. Plus anything of an urgent nature which comes to the Clerk's attention since the agenda was set.

18. Information sharing (including correspondence)

Rural Services Network Digest etc,
OALC Newsletter,
Marston Times Article

- ICCM Journal
- Clerks & Councils Direct September,

19. Date of next meeting:

Monday 4th November 2019 in Mortimer Hall at 7:00pm