



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
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Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

You are hereby invited to attend the meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 7th March 2022** in the Mortimer Hall.

Yours faithfully

Tim Cann.
Parish Clerk.

1st March 2022

Councillors are requested to declare any prejudicial interest they have in any of the items.



Requests from members of the public to speak: Please note members of the public are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceedings of the meeting, if so, has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook, and other social media.**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public:
5. **Approval of the Minutes of the meeting held on the 7th February 2022**
6. **Matters arising omitting those for which an agenda heading follows:-**
7. **Operational Checks:**
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.
8. **Queens Platinum Jubilee:** The Queen's Platinum Jubilee celebration on the 2nd June 2022.
 - **Bunting & Flag(s):** Purchased.
 - **The Red Lion & Victoria Arms have both offered to work with the council.**
9. **Planning:**

Applications considered between meetings: NONE.

Decisions:

21/002637/FUL – 1 Lewell Avenue – **REFUSED**
21/03153/FUL – 42 Arlington Drive – **APPROVED**
21/03120/FUL – 86 Arlington Drive – **WITHDRAWN.**

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road
20/03034/FUL – Hill View Farm
21/01217/FUL – Land West of Mill Lane.
21/02580/FUL – St Nicholas Caravan Park/Marston Paddock
21/02887/FUL – 52 Mill Lane
21/03294/FUL – 56 Marsh Lane
21/03100/FUL – Land to rear of 1 Cromwell Close
21/03401/FUL – 47 Cherwell Drive

Applications to be decided:

- 22/00187/FUL – 140 Oxford Road – Formation of dropped kerb
- 21/03446/VAR – Street Record from Raymund Road to Garages Rear of 18-34 Mortimer Dive – Variation of condition 2 (Develop in accordance with approval plans) of planning permission 18/00546/CT3 to allow alterations to ridge height and casement locations.

- 22/00434/FUL – 4 Southcroft – Demolition of the existing garage and annexe. Erection of a single storey front extension and a two-storey front extension, erection of a two-storey side extension and a single storey rear extension. Alterations to windows and doors to front and rear elevation. Alteration to driveway.
- 22/03466/FUL – 6 Cromwell Crescent – Erection of a front porch and a single storey rear extension. Erection of a first-floor roof extension, formation of 2 dormers to west elevation roof space, and 1 dormer to east elevation roof space. Insertion of 1 rooflight to north elevation and 5 rooflights to south elevation in association with loft conversion. (Amended description) (Amended plans).
- **Update on former Jack Russell site:** Work ongoing
- **Update on Land West of Mill Lane** – No further information received.
- **Update on Marston Paddock** – No further information received.
- **Update on Back Lane** – No further information received.

10. Finance:

Bank balance as at 26/02/2022 –

Unity Trust Bank Account £39,227.48

Newbury Building Society A/c £86,950.84 Skipton Building Society A/c £5,036.09

Petty Cash £179.79 CiL Money £31,755.56

The following accounts to be paid:	£ (Incl. VAT)
Clerks Pay Including Expenses, Pension, etc. – February 2022	
BGG (Litter Picking January)	72.00
Staples (Ink)	64.41
Microsoft (Annual 365 Fee)	79.99
Richard James (Internal Auditors Interim Report)	365.00
SLCC (Clerk’s Training)	54.00
Acacia Landscaping (Pruning trees in Cemetery)	336.00
OALC (Annual membership)	691.23
Oxfordshire Garden Contractors (Hedge cutting)	1,512.00
Fully Charged Live (AM Ticket)	45.00
TOTAL	£2,963.44
Petty Cash Expenditure:	(No expenditure)
INCOME:	NO INCOME

- Approval of payments.
- Confirmation that the NATWEST Accounts have been closed and all funds transferred into the Unity Trust Bank Account.
- Moorcroft Debt Recovery Letters A and Letter B
- Internal Auditors Interim Report

11. Pavilion, Recreation Grounds & Cemetery Committee Meeting held on the 2nd March where the following recommendations were made:

- To follow

12. Environment Committee Meeting held on the 24th February where the following recommendations were made:

- Accept the notes of the Climate Change workshop & once agreed post on the website.
- That replacing of trees is the priority.
- The Parish Council sets a budget for the tree planting project.

13. Governance & Administration:

- a. **Elections**
- b. **Review committees & their Terms of reference**: This was a recommendation of the Staffing & Standards Committee.

14. Oxfordshire County Council ZEZ

15. Plus, anything of an urgent nature which comes to the clerk's attention since the agenda was set.

16. Information sharing (including correspondence)

Rural Services Network Digest etc,

- OALC Newsletter
- Correspondence.

17. Date of next meeting: -

Monday 4th April 2022 at 7pm in the Mortimer Hall.

Items Pending

- **Kissing gates on Right of Way**
- **Covered bins in Mortimer Hall Recreation ground**
- **Cycle Racks**: Awaiting revised tenders.
- **Replacement MUGA in Mortimer Hall Recreation ground**: Awaiting tenders.
- **Mill Lane Playing Field**: New wooden kissing gate, repair to fencing & painting of goalposts.
- **Noticeboards around the Parish** – with the architect
- **Draft Biodiversity Plan**: Dr Judith Webb has offered help in the Spring.
- **Surfacing either end of the table tennis table**: Awaiting advice from Playdale.