



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
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Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

Important Reminder: Restrictions have been reintroduced.

- **Face masks must be worn until seated,**
- **Hand sanitiser used on entering,**
- **Safe distancing is advised,**
- **It is good practice when meeting in public to do a Lateral Flow Test before attending.**

You are hereby invited to attend the meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 7th February 2022** in the Mortimer Hall.

Yours faithfully

Tim Cann.
Parish Clerk.

1st February 2022

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note members of the public are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. Request if anyone is intending to record the proceedings of the meeting, if so, has any member of the public any objections in being included.
2. Apologies for absence and approval by Council
3. Web Site, Facebook, and other social media.
4. Public, County & City Councillors & Thames Valley Police participation (if any requests received)
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public:
5. Approval of the Minutes of the meeting held on the [10th January 2022](#)
6. Matters arising omitting those for which an agenda heading follows:-
7. Operational Checks:
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.

8. **Queens Platinum Jubilee:** The Queen's Platinum Jubilee celebration on the 2nd June 2022.

Bunting & Flag(s):

- Union Jack Square flags 33ft long with 30 square £6.99 Made from 100% woven polyester
- Union Jack Flag 5ft x 3ft £3.49
- Union Jack Triangle Bunting Banner - 10m/33ft 25 flags £4.49
18m/60ft 40 flags £4.89, 20m/65ft 50 flags £5.99, 40m/130ft 100 flags £7.99
- The Red Lion & Victoria Arms have both offered to work with the council.
- It has already been decided the Environment Committee to look at tree location around the whole parish for replacing/replanting street trees.

9. **Planning:**

Applications considered between meetings: NONE.

Decisions:

- 21/002637/FUL – 1 Lewell Avenue – REFUSED
- 21/03153/FUL – 42 Arlington Drive – APPROVED
- 21/03120/FUL – 86 Arlington Drive – WITHDRAWN.

Awaiting Decisions:

- 20/02457/DEL – Willow Barn, Oxford Road
- 20/03034/FUL – Hill View Farm
- 21/01217/FUL – Land West of Mill Lane.
- 21/02580/FUL – St Nicholas Caravan Park/Marston Paddock
- 21/02887/FUL – 52 Mill Lane
- 21/03294/FUL – 56 Marsh Lane
- 21/03100/FUL – Land to rear of 1 Cromwell Close

- 21/03401/FUL – 47 Cherwell Drive
- Applications to be decided:**
- **NONE.**
 - **Update on former Jack Russell site:** Work ongoing
 - **Update on Land West of Mill Lane** – No further information received.
 - **Update on Marston Paddock** – No further information received.
 - **Update on Back Lane** – No further information received.

10. Finance:

Bank balance as at 03/02/2022 –

Current Account £32,449.41

Newbury Building Society A/c £86,950.84

Petty Cash £179.74

Unit Trust Account £17,311.93

Business Reserve A/c £3,760.52

Skipton Building Society A/c £5,036.09

CiL Money £18,189.40 (included in A/c)

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – January 2022	
Andrew Job Plumbing & Heating Ltd (BL Pump)	616.47
BGG (Litter Picking December)	72.00
Edmead Electrical (Electrical Check on pump)	85.00
Seiretto (Domain Hosting & Mailboxes)	202.79
Dave Hook (Pavilion Wall Repair wind damage)	75.00
JDP Solutions (November Newsletter)	470.00
TOTAL	£2,652.27
Petty Cash Expenditure:	(No expenditure)
INCOME:	
Mr D. Ward (Paddock Rent)	500.00
Abingdon Stone Masons (Ponting Memorial)	250.00
Haven Memorials (Witt Memorial)	250.00
Newbury Building Society (Interest Added)	475.02
TOTAL	£1,475.02

- Approval of payments.

11. Pavilion, Recreation Grounds & Cemetery:

- **Boult's Lane entrance:** with the introduction of the CPZ the area around the barrier may be an attraction to commuter parking. It has been suggested that double yellow line be installed.
- **Suggestion for a sandpit in the Mortimer Hall Recreation Ground play area.**
- **Memorial Requests:**
 - [Vincenzo Cerundolo](#)
 - [Gilbert William Baker](#)

12. Climate Change Meeting: Update. Alistair Morris has sent a [resume](#) of the proceedings of the meeting.

13. Mill Lane Allotments Agreement: The current agreement ends in 2027. The allotment association have asked to start talks of renewing.

14. Governance & Administration:

- **Staffing & Standards Committee Meeting:** To review the recommendations of the meeting held on the [18th January 2022](#):

- Award the Clerk a 3% pay rise in line with National public sector.
 - Increase the Clerks paid hours from 23 to 24 hours per week.
 - Review committees & their Terms of reference.
 - **Standing Orders & Financial Regulations:**
 - The Internal Auditor has pointed out that there is a discrepancy in the Financial Regulations which refer to Standing Orders 30 when Standing Order only go up to 26. There have been various updates to both and Financial Regulations should refer to Standing Order 18 not 30
 - **Parish Council Logo:**
 - Competition
- 15. Fully Charged Road Show:** Council to decide whether to pay for any councillor who wants to attend this show in Farnborough on the 29th April.
- 16. Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.**
- 17. Information sharing (including correspondence)**
Rural Services Network Digest etc,
- [OALC Newsletter](#)
 - Community Shop: A revised, less threatening, document has been put by the resident which has been forwarded to the Mortimer Hall Management Committee to discuss at their next meeting.
 - [The Experienced Clerk:](#) The Clerk attended this short online training session. Key points of the session are attached.
 - Correspondence.
- 18. Date of next meeting: -**
Monday 7th March 2022 at 7pm in the Mortimer Hall.

Items Pending

- **Kissing gates on Right of Way:** Awaiting tender for installation.
- **Covered bins in Mortimer Hall Recreation ground**
- **Cemetery Bench:** in need of sanding down and revarnishing.
- **Cycle Racks:** Awaiting revised tenders.
- **Replacement MUGA in Mortimer Hall Recreation ground:** Awaiting tenders.
- **Mill Lane Playing Field:** New wooden kissing gate, repair to fencing & painting of goalposts.
- **Noticeboards around the Parish** – with the architect
- **Draft Biodiversity Plan:** Dr Judith Webb has offered help in the Spring.
- **Surfacing either end of the table tennis table:** Awaiting advice from Playdale.