



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
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Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and if any actions are required they will be reported on at the next meeting.

You are invited to the MEETING of OLD MARSTON PARISH COUNCIL to be held at **7:30pm** on Monday 7th January 2019 in the MORTIMER HALL, Oxford Road, Old Marston, Oxford OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.
Parish Clerk

30th December 2018

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to complete a brief slip and return to the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceeds of the meeting, if so has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council.**
3. **CONFIDENTIAL ITEMS:** Due to the sensitive nature of the following items it is suggested Council transact them in confidence, with all members of the public removed from the room.
 - a. Review co-options to fill two vacancies.
 - b. Outcome of the meeting with Adrian Woods, of the Oxford City Council, Pat Hall, Chairman of the Finance Committee, and the Clerk. (Report Enclosed).
4. **Council co-option to fill two vacancies on the Parish Council.**
5. **Web Site, Facebook and other social media**
6. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
7. **Approval of the Minutes of the meeting on the 3rd December 2018**
8. **Matters arising omitting those for which an agenda heading follows:- None.**
9. **Operational Checks:**
 - Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported.
 - Confirmation that the monthly Safety checks on play equipment have been carried out and any faults reported.

10. Finance

- a. Bank balance as at 27/12/2018 –

Current Account £23,812.40

Petty Cash £168.45

Business Reserve Account £3,748.67 Newbury Building Society Account £118,166.24

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – November	
Total Pest Control (UK) Ltd (Quarterly Charge)	390.00
Mark Humphris Ltd (Air Con System in Pavilion)	4,434.00
Old Marston Over 50's Club (s.137 Grant)	300.00
Marston Village Hall (Mortimer Hall) (s.137 Grant)	300.00
Mortimer Hall Pre-school (s.137 Grant)	300.00
Marston Community Gardening (s.137 Grant)	300.00
St Nicholas Junior Choir (s.137 Grant)	300.00
Old Marston Mill Lane Allotment Association (s.137 Grant)	300.00
St Nicholas Society of Bell Ringers (s.137 Grant)	108.00
St Nicholas School Gardening Club (s.137 Grant)	300.00
OXS RAD (s.137 Grant)	300.00
Oxfordshire Association for the Blind (s.137 Grant)	300.00
Marston Times (s.137 Grant)	300.00

Marston Saints FC (s.137 Grant)	300.00
BGG (Grass Cutting & Litter Picking November)	348.00
BGG (Hedging Cutting)	1,320.00
Office Outlet (Stationery)	44.99
Staples (Stationery)	41.39
Victoria Arms (Chairman's Buffet)	215.67
David Hook (Secure old pavilion building)	180.00
Marston Times (Half of the donation from Fun Day)	70.50
Old Marston Charities Trust (Half the donation from Fun Day)	70.50
Richard James (Interim Internal Audit)	259.00
001 Taxi (Travel to Chairman's Buffet)	10.00
TOTAL	£12,010.16
Petty Cash Expenditure:	£00.00
INCOME :-	£00.00

b. Minutes of the Finance Committee meeting held on the 6th December 2018 where the following were resolved:

- s.137 grants given to twelve organisations listed above.

c. Grant Applications received since Finance Committee from:

- FOSNS - £300.00
- 43rd (Oxford) St Nicholas Scout Group - £300.00

d. Budget v Expenditure & Income.

e. Report of the interim audit of Accounts by Internal Auditor

11. Request of assistance from Mortimer Hall Pre-School for nature garden.

12. Highways: Replacement directional sign options Report enclosed.

13. Climate Change: Parish Councillor Alistair Morris has asked are we as a Parish Council interested in making a public statement regarding our concerns over Climate Change and how we might try to follow policies and practices that negate or reduce the negative impact our activities have on the climate, in order to help combat what could potentially be the greatest threat to humanity in 10,000 years (David Attenborough)

14. Roy Garner Pavilion Committee:

Minutes of the Pavilion Committee meeting held on the 19th December 2018 where the following recommendations were made:-

- To accept a tender for £360.00 plus VAT for an asbestos survey on the old pavilion.

15. Recreation Grounds & Cemetery

a. Cemetery Garage: Parish Councillor Alistair Morris has asked for the following to put on the agenda. As a parish councillor I think we seriously need to consider what to do next...? It is simply unacceptable to spend £15K of public money on a parish garage that is then left unused. We need to come up with a solution that allows OM parishioners access and use of said garage, for worthwhile OM community activities and functions. Surely this is a noble aim, and one purpose of the Parish Council.? Suggestions:

- Look at adjusting the deeds?
- Move the garage?
- Build a new garage that is more accessible, and can be used for community led projects?

b. Mortimer Hall top soil: Parish Councillor Alistair Morris has suggested asking the Marston Community gardening to help fill in the ruts and holes in the playground.

c. Marston Community gardening Update: Bulb planting, Orchard, etc.

16. Co-option onto various Committee's to fill vacancies:

- a. 1 x Finance Committee
- b. 1 x Recreation Grounds & Cemetery Committee
- c. 1 x Pavilion Committee
- d. 1 x Planning Committee

17. Review of sending out Agendas and related paperwork. Report enclosed.

- a. Email address's
- b. Tablets
- c. Cloud or Memory Sticks

18. Local Council Awards Scheme – Policies update: Report enclosed

19. a. Planning

Applications considered between meetings: - NONE

Decisions:

- 18/00571/FUL – 11 Horseman Close - WITHDRAWN
- 18/02597/FUL – 6 Haynes Road – REFUSED
- 18/02616/FUL – The Corner House, 9 Church Lane – APPROVED
- 18/01173/FUL – The Harlow Centre, Raymund Road - APPROVED
- 18/02790/FUL – 21 Haynes Road - REFUSED
- 18/02825/FUL – 36 Raymund Road - APPROVED
- 18/02814/FUL – 76 Arlington Drive - APPROVED
- 18/02958/FUL – 55 Elms Drive - APPROVED

Awaiting Decisions:

- 18/01549/FUL – 20 Raymund Road
- 18/02799/LBC & 2798/FUL – 13 Mill Lane
- 18/02979/FUL – 34B Oxford Road
- 18/03048/FUL – Manor Farm, 15A Mill Lane

Applications to be decided:-

18/03118/FUL – 7 Nicholas Avenue – Erection of single storey rear extension. Insertion of 1no. window to rear elevation.

18/03123/FUL – 62 Arlington Drive – Conversion of garage to form habitable space. Erection of a single storey front extension to form porch. Insertion of 1no. window to north east elevation.

18/02979/FUL – 34B Oxford Road – Erection of a single storey rear extension, erection of front porch and replacement of rear dormer. Insertion of 3no. windows to south elevation, 1no. window to north elevation and 2no. rooflights to east elevation. Alterations to windows to west elevation.

Alterations to garage door and window. Cladding of part of façade with timber.

18/03300/FUL – 21 Rippington Drive – Erection of a front porch and a single storey rear extension.

- b. It has been suggested that some Parish Councillors would like to visit the locations of planning applications, so as to get a better understanding of what is being proposed in relation to the surrounding buildings and area. Obviously entering a property or going onto private land would not be possible without permission however, is this something the Council would like to discuss further.

20. Plus anything of an urgent nature which comes to the Clerk's attention since the agenda was set.

21. Information sharing (including correspondence)

Rural Services Network Digest etc,
OALC Newsletter November & December 2018,

- The Clerk visited the Environment Agency in Wallingford and spoke with officers there. They have a 5 year maintenance program which Marston Brook is included so future maintenance appears covered.
- Street Art project is still being researched.
- The County Council are researching the durability of Solar Powered Street Lights.
- Council to consider whether to elect a Vice-Chairman at the February meeting or wait until May,
- The Tree Survey has been completed. The Clerk is now awaiting tenders for the work.

22. Date of next meeting : -

Monday 4th February 2019 in Mortimer Hall at 7:30pm.