





Old Marston Parish Council

Tim Cann. PSLCC. Clerk & RFO to Old Marston Parish Council
8 Nicholas Avenue, Old Marston, Oxford. OX3 0RN
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Website: www.oldmarston-pc.gov.uk  twitter.com/oldmarston
 www.facebook.com/pages/Old-Marston-Parish-Council

Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the clerk before the meeting starts.

The protocol for speaking at the meeting is on page two of this document.

You are hereby invited to attend the meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 6th November 2023** in Mortimer Hall, Oxford Road, Old Marston, OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.
Parish Clerk.

31st October 2023

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to inform the clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the chairman so declares and the total time for public participation is 20 minutes.



Protocol for Parish Council & Committee meetings

- Members of the public and press are welcome to attend meetings unless precluded by the Parish Council by resolution during the whole or part of the proceedings.
- They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.
- Anyone wishing to speak must give prior notice with name and address to the clerk before the meeting starts.
- No member of the public or press shall speak for more than 5 minutes unless the chairman so declares and the total time for public participation is 20 minutes.
- There is no entitlement for members of the public to speak at any other time during the meeting, unless invited to by the chairman.
- A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.
- In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- A person, including councillors, shall raise their hand when requesting to speak.
- A person, including councillors, who speaks at a meeting shall direct his comments to the chairman of the meeting.
- Only one person, or councillor, is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.
- A person, or councillor, shall not interrupt or talk over a person speaking.

AGENDA

(CLICK ON BLUE PAGE NUMBERS FOR LINK)

1. Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.
2. Apologies for absence and approval by Council:
3. Web Site, Facebook, and other social media.
4. Public, County & City Councillors & Thames Valley Police participation (if any requests received)
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
5. Approval of the Minutes of the meeting on the 2nd October 2023 [\(Page 6\)](#)
6. Matters arising omitting those for which an agenda heading follows:-
 - Boults Lane Play Equipment repair work completed.
7. Operational Checks:
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.
8. Co-option of Parish Councillor.
9. Planning:

Applications considered between meetings: NONE.

Decisions: (Click to see reasons for refusal)

23/01314/FUL – 2 Broughton Close – APPROVED

23/01990/FUL – 82 Arlington Drive – APPROVED

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

22/03049/FUL – Land North of Bayswater Brook

23/02017/FUL – 21 Haynes Road

23/02155/FUL – 2 Mortimer Drive

Applications to be decided: [\(PAGE 10\)](#)

 - **23/01414/VAR – Marston Paddock** – Variation of condition 2 (Approved plans) of planning permission 21/02580/FUL (Full planning permission for the erection of 40 residential dwellings (Class C3), access arrangements and public open space, landscaping, associated infrastructure and works including pedestrian and cycle routes) to allow amendments to size of substation, units 01-10 and 25-40 and balconies on units 11-24, removal of rooflights, alterations to entrance undercroft to contain bin and bike storage, relocation of ASHP to rear of unit. Alterations to site level, paving and removal of footpath to rear of apartment block Units 11-24 (Amended Plans).
[23/01414/VAR | Variation of condition 2 \(Approved plans\) of planning permission 21/02580/FUL \(Full planning permission for the erection of 40 residential dwellings \(Class C3\), access arrangements and public open space, landscaping, associated infrastructure and works including pedestrian and cycle routes\) to allow amendments to size of sub-station, units 01-10 and 25-40 and balconies on units 11-24, removal of rooflights, alterations to entrance undercroft to contain bin and bike storage, relocation of ASHP to rear of unit. Alterations to site level, paving and removal of footpath to rear](#)

[of apartment block Units 11-24 \(Amended Plans\). | Marston Paddock Butts Lane Oxford Oxfordshire OX3 0QN](#)

- **23/02294/DEL – 46 Oxford Road** – Erection of 1 x 2 Bed bungalow (use class C3) Provision of means enclosure, landscaping and bin and cycle storage.
[23/02294/FUL | Erection of a 1 x 2-bed bungalow \(Use Class C3\). Provision of means enclosure, landscaping and bin and cycle storage. | 46 Oxford Road Old Marston Oxford Oxfordshire OX3 0RD](#)
 - **23/02480/FUL – 32B Oxford Road** – Erection of a single storey rear extension. Removal of existing front porch canopy and formation of a front porch. Formation of a rear shed. Alterations to fenestrations.
[23/02480/FUL | Erection of a single storey rear extension. Removal of existing front porch canopy and formation of a front porch. Formation of a rear shed. Alterations to fenestrations. | 32B Oxford Road Old Marston Oxford Oxfordshire OX3 0PQ](#)
 - **Update on Land West of Mill Lane** – No further information. Still awaiting judicial review findings.
- 10. Governance & Accountability:**
- Meeting Protocol [\(PAGE 2\)](#)
 - **Register of Interest:** As mentioned last month all parish councillors need to declare any groups or organisations they are a member of, especially if the group receive a grant from the parish council. Failing to do so could be seen as using your position as a parish councillor to the unfair benefit of the group.

11. Finance:

Bank balance as at 29/10/2023 –

Unity Trust Account £41,852.65 (incl. CIL Money) £27,272.56 Petty Cash £66.84

Newbury Building Society A/c £82,636.07,

Skipton Building Society A/c £22,333.50.

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – October 2023	
Playdale Playgrounds Ltd (Repair damage to BL Equipment)	689.32
Oxford City Council (Cemetery Business Rates)	105.00
JDP Solutions) (Cycling Parking Signs)	72.00
BGG (Grass Cutting for September)	264.00
Total Pest Control (Quarterly Charge)	177.60
SLCC (Clerk's Membership)	222.00
SLCC Enterprises (Training)	108.00
TOTAL	£3,711.28
Petty Cash Expenditure:	
Oxford Bus Company (Clerk's Ticket to County Hall)	4.00
INCOME:	
Skipton Building Society (Annual Interest)	294.13

a. Approval of payments

b. Breakdown of the costs for the Community Market:

- £68 for hire of hall plus £50 deposit (which should be returned soon)
- £39 for insurance
- £5.03 - No Dogs sign
- £2.75 - No Parking signs
- £3.99 – balloons
- £5.65 - paper cups

- £7.99 - First Aid kit
- TOTAL £132.41 (including refundable deposit)

12. Oxfordshire County Council moving traffic offences: [\(PAGE 21\)](#)

13. Pavilion, Recreation Grounds, Allotments & Cemetery Committee Meeting: [\(PAGE 23\)](#)

- To review the draft minutes of the committee meeting held on Monday 30th October where the following recommendations were made:
 - To accept tender for £3,250.00 to finish patio area
 - To purchase three (3) picnic benches for the Mortimer Hall Recreation Ground (locations to be confirmed)

14. Environment Committee Meeting: [\(PAGE 24\)](#)

- To review the draft minutes of the committee meeting held on Monday 30th October where the following recommendations were made:
 - To tour the parish council owned land on Saturday 3rd February 2024 at 2pm.

15. Clerk's Report [\(Page 26\)](#)

16. Report from Members: Update from councillors representing the council on external bodies should the respective organisation have met.

17. Youth Worker: Employ the services of a youth outreach worker – agree to investigate the costs and maybe work in partnership with church, county youth services or local schools – to build links with local youth and find out if the parish council can do anything practical to meet local need.

18. Christmas Buffet: Venue

19. Plus, anything of an urgent nature which has come to the clerk's attention since the agenda was set.

20. Information sharing (including correspondence)

Rural Services Network Digest etc,

- OALC Newsletter
- Correspondence
- Accounts have been sent to internal auditor ready for him to do his interim audit.

Date of next meeting: - Monday 4th December 2023 7pm in the Mortimer Hall.

**Minutes of the Old Marston Parish Council Meeting held on the 2nd
October 2023 at Mortimer Hall from 7:00pm.**

UNCONFIRMED

Present:

Parish Council:

Duncan Hatfield (DH) – Chairman

Charlotte Vinnicombe (CV)

Skye Denno (SD)

Mick Bates (MB)

Pat Hall (PH) (Vice-Chair)

Mary James (MJ)

Peter Williams (PW)

In attendance:

Tim Cann (Clerk)

Members of the Public: 2

23/10/01 Intention to record the proceedings of the meeting: NONE.

23/10/02 Apologies for absence: Parish Councillors Louise Upton & Alistair Morris, City Councillor Mary Clarkson & County Councillor Mark Lygo – City Council commitments, Louise Milford - Unwell.

23/10/03 Website and social media: DH advised there is always new information being posted on website. Facebook followers have increased to approximately 350 and Twitter to around 850.

23/10/04 Public, County & City Councillors & Thames Valley Police participation (if any requests received)

Thames Valley Police: No Report received.

County & City Councillor Reports:

Report from City Councillor Alistair Morris: One current piece of news is the ongoing protracted negotiations between the City Council and ODFAA. The city allotment leases were due to be renewed in 2021 on a 21-year lease. However, ODFAA are unhappy about certain aspects of the new lease especially the 25% increase in rent and the insistence of the city council that allotment associations take on full responsibility, maintenance and upkeep of all perimeter fences, something that ODFAA feel is not viable for most allotment associations. So presently there is an impasse and the recommendation from ODFAA is not to sign the new lease as it currently stands as it simply is not sustainable. There is hope that further negotiations will resolve these areas of difficulty.

Questions will be asked on the matter at full council. I believe the city should show more flexibility and be more supportive of this essential facility within the city for growing local food.

Public:

No members of the public wished to speak.

23/10/05 Minutes of the Parish Council Meeting held on 4th September 2023.

It was RESOLVED these are a true record.

23/09/06 Matters Arising (omitting those for which an Agenda heading follows):

Resignation of Peter Cox: It was RESOLVED the clerk will send a card thanking Peter for his long and valued service and a £100 hamper bought from Marks & Spencers, to come from the chairman's expenses.

Right of Way: It was RESOLVED the clerk contact Charlotte Richie, who has agreed to take this project on, to see where this currently sits.

Marston Community Garden Group: The clerk informed the Council that SD had contacted him regarding the Marston Community Garden Group's involvement in the management of this area. It was RESOLVED that the clerk write to the Marston Community Garden Group acknowledging and thanking them for all the work done, and to give assurance the council will do everything it can to ensure recent events are not repeated. It was also RESOLVED the council look at getting a commercial gardening

company to reinstate the wildflower area in Boults Lane Recreation Ground up to a value of £400.

Complaint from a resident re September meeting: After some discussion it was RESOLVED the clerk write to the resident concerned with the outcome and ensure they are now happy. It was also RESOLVED the clerk write to parish councillor Charlie Haynes giving him the right to respond.

Parish Councillor Louise Milford: The clerk informed the council that Louise Milford is unwell and has asked for dispensation from council meetings during her illness. It was RESOLVED to allow six months leave and the clerk to write thanking Louise for her contribution and wishing her well in her recovery.

23/10/07 Operational Checks:

The clerk reported that the weekly checks on the defibrillator had been carried out. All working correctly.

The clerk reported that the weekly checks on the play equipment had been carried out.

Seesaw in Mortimer Hall Recreation Ground: The clerk informed the council that the seesaw had been vandalised with one of the handles being completely removed. A replacement part would cost £1,287.73 plus VAT. However, a completely new unit will cost £2,973.95 (including installation) plus VAT. It was RESOLVED to obtain a new unit but retain the old piece of equipment for possible future use.

23/10/08 Planning:

Applications considered between meetings: NONE.

Decisions: (Click to see reasons for refusal)

22/02983/FUL – 4 Haynes Road – APPROVED

23/01076/FUL – 71 Cherwell Drive – APPROVED

23/01216/FUL – 1 Harlow Way – APPROVED

23/01218/FUL – 3 Rimmer Close – APPROVED

23/01439/FUL – 60 Cherwell Drive – REFUSED

23/01551/FUL – 33 Ashlong Road – APPROVED

23/01428/FUL – 32B Oxford Road - WITHDRAWN

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

22/03049/FUL – Land North of Bayswater Brook

23/01314/FUL – 2 Broughton Close

Applications to be decided:

23/01990/FUL – 82 Arlington Drive – Change of use of dwellinghouse (Use Class C3) to a House in Multiple Occupation (Use Class C4). Conversion of garage to habitable space. Installation of 14no. solar panels to front roof slope. Removal of 1no. garage door and insertion of 1no. window to front elevation. Alterations to rear fenestration. Provision of bin and bicycle storage. (Amended description). – NO OBJECTIONS.

23/02017/FUL – 21 Haynes Road – Change of use from House in Multiple Occupation (Use Class C4) to a large House in Multiple Occupation (Sui Generis). Alterations to 1no. door and 3no. windows to front. Replacement of 1no. door with 1no. window to front. Alterations to 3no. windows to side. Alterations to 6no. windows to rear.

Alterations to boundary treatments to create new access. Provision of car parking, bin and cycle stores. (Retrospective) – CONCERN OVER UPPER FLOOR EMERGENCY ESCAPE(S), ADEQUATE PARKING, NUMBER OF ROOMS. ASKED IF THIS COULD BE CALLED IN.

23/02155/FUL- 2 Mortimer Drive – Demolition of existing rear shed. Erection of a single storey rear outbuilding, incorporating an outdoor seating area. – NO OBJECTIONS.

22/03049/FUL – Land North of Bayswater Brook – Erection of new A40 cycle and pedestrian bridge and associated pedestrian/cycle route connection works, formation of

new vehicular access onto Elsfield Road and associated Elsfield Road/Woodeaton Road/Marston Interchange access and highway improvement works, formation of 2 no. new vehicular accesses onto Bayswater Road and associated highway improvement works on Bayswater Road, formation of 2 no. new Public Transport crossing bridges over the Bayswater Brook with associated bus route connection works, including a Public Transport-only access onto the A40, formation of 5 no. pedestrian/cycle bridges over the Bayswater Brook and associated pedestrian/cycle route connection works, flood alleviation measures along sections of the Bayswater Brook and landscape and infrastructure works (associated with the proposed residential and commercial development at Land North of Bayswater Brook solely within South Oxfordshire District Council). (Amended Application - received 19th September 2023) – CONCERN THAT OLD MARSTON IS NOT MENTIONED IN ANY TRAFFIC MANAGEMENT. THERE WOULD, NO DOUBT, BE A GREAT DEAL OF IMPACT ON OLD MARSTON AS A WHOLE. IT WAS RESOLVED THE CLERK WRITE TO THE DEVELOPERS, CHRISTCHURCH & SODC REGARDING THIS AND ANY CIL REMINECATION.

23/10/09 Request from parishioner re: signs on Oxford Road and Elsfield Road to discourage through traffic:

A parishioner formally requested as an agenda item the matter of the signs on Oxford Road and Elsfield Road to discourage through traffic.

I suggested at the recent parish meeting the sign at the bypass end of Elsfield Road would be more effective if it read OLD MARSTON ONLY.

Coming from the south-east from Cherwell Drive to Oxford Road the sign saying ACCESS ONLY for motor vehicles is too small and dilapidated, so that it is easily missed.

Coming from the north-west there is no such sign at all visible to discourage through traffic from turning left into Oxford Road.

I would like the Parish Council, please, to petition the county council to action these three points.

After some discussion it was RESOLVED the clerk will:

investigate the cost and possibility of responsive speed signs (ones that flash 20), how much brown information signs cost.

23/10/10 Finance: Bank balance as at 25/09/2023 –

Unity Trust Account £12,971.14 (incl. CIL Money) £27,272.56

Newbury Building Society A/c £82,636.07,

Petty Cash £70.84

Skipton Building Society A/c £10,585.37.

The following accounts to be paid:

£ Incl. VAT

Clerk's Pay Including Expenses, Pension, etc. – September 2023

Playdale Playground Ltd (Repair damage to BL equipment) 689.32 (50%)

Total Pest Control (Quarterly Charge) 390.00

BGG (August) 384.00

GDT Fire Extinguishers Ltd (Annual Service) 82.26

Staples (Stationery) 76.98

PlaySafety Ltd (RoSPA Reports) 217.80

Mr D. Hatfield (Market Expenses) 200.00

BT (Office Telephone) 158.85

Oxford City Council (Brown Bin) 150.00

TOTAL £4,422.78

Petty Cash Expenditure:

Mid-Counties Coop (Refuse Sacks) 2.95

INCOME:

Mr & Mrs Galley (Burial Plot Purchase) 1,454.00

It was RESOLVED to accept these accounts.

Grant request from St Nicholas Church for £400 to assist with funding community events throughout the year; eco days, harvest/autumn day, spring day, summer activity. – SD declared an interest – It was RESOLVED to award the funding.
Grant request from Old Marston Charities Trust for £500 towards continuing the Community Larder: - SD & DH declared an interest – It was RESOLVED to award this funding.

23/10/11 Cycle Rack Usage:

Most of the cycle racks outside the Mortimer Hall have been taken up by several bikes which have been there for some weeks. – The clerk informed the council that the city council use a ‘tagging’ system where bikes are labelled that if left will be removed. It was RESOLVED to adopt a similar system as the Oxford City Council.

23/10/12 Remembrance Sunday Wreaths:

The clerk advised the council that another wreath was needed. However, instead of getting another plastic wreath he suggested looking at getting the cost for a real flower wreath to go on the memorial, leaving the other plastic wreath for the additional individual grave. It was RESOLVED to get costing for a real flower wreath.

23/10/13 Firework Display:

It was RESOLVED to increase the budget for fireworks to £2,000 plus VAT subject to the usual arrangements of the parish council appearing on the promotional material and paying direct for fireworks.

23/10/14 Pavilion, Recreation Grounds & Cemetery:

Parish Council hedge cutting: It was RESOLVED to accept the tender of £1,600.

Boults Lane Play Equipment Repair: It was RESOLVED to accept Playdale’s tender of £1,378.63 to make the necessary repairs.

Burial Plot: It was RESOLVED to allow Mrs Morton of Croft Road to pre-purchase a burial plot at double the fee as she is not living in the parish.

23/10/15 Clerk’s Report

The clerk pointed out that the advertisement application for the noticeboard in the Elsfield Road bus stop was taking longer than expected due to so many questions. The clerk also advised that he was meeting a representative from MP Ryder, who maintains the intruder alarm system in the pavilion, regarding getting costings and advice about CCTV in Boults Lane Recreation Ground.

23/10/16 Report from Members:

DH reported on the Old Marston Charities Trust meeting. How it was involved in providing vouchers to those in need in the parish, funding the community larder and annual meal in the Victoria Arms.

23/10/17 Plus anything of an urgent nature which has come to the clerk’s attention since the agenda was set:

Grass Verges: CV stated that the cutting of the grass verges had finally been done but in a very unsatisfactory manner. Grass cutting have been left to block drains. The cuttings will also create a thatch and put nutrients into the soil both will have hinder wildflowers from growing. It was RESOLVED the clerk write to the city and county council expressing the parish council’s displeasure.

23/10/18 Information Sharing:

OALC Newsletter: Already sent.

SD reported that a window in the church hall had been broken. The police have been informed.

Community Market Saturday 7th October .

23/10/19 Date of next meeting: Monday 6th November 2023 at 7pm in the Mortimer Hall.

MEETING CLOSED: 8:50pm

[RETURN TO AGENDA](#)

PLANNING

23/01414/VAR – Marston Paddock Variation of condition 2 (Approved plans) of planning permission 21/02580/FUL (Full planning permission for the erection of 40 residential dwellings (Class C3), access arrangements and public open space, landscaping, associated infrastructure and works including pedestrian and cycle routes) to allow amendments to size of substation, units 01-10 and 25-40 and balconies on units 11-24, removal of rooflights, alterations to entrance undercroft to contain bin and bike storage, relocation of ASHP to rear of unit. Alterations to site level, paving and removal of footpath to rear of apartment block Units 11-24 (Amended Plans).



OLD





REVISED



OLD



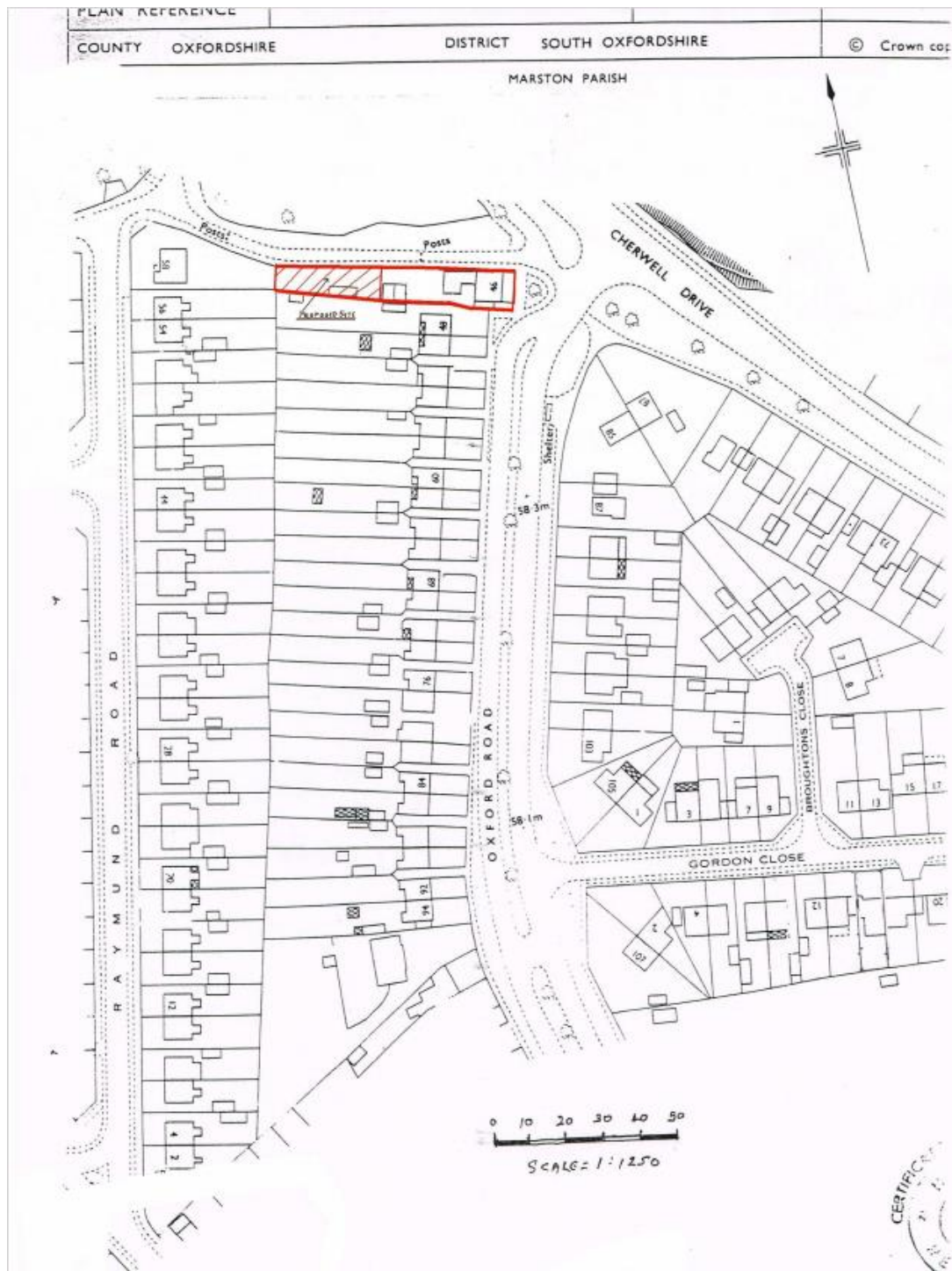
REVISED

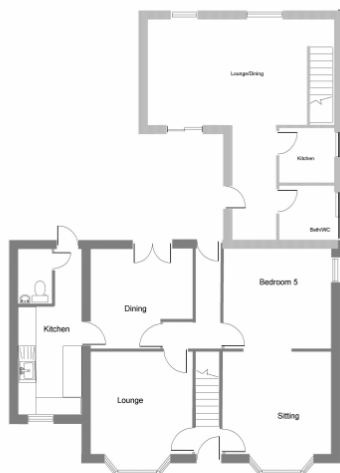
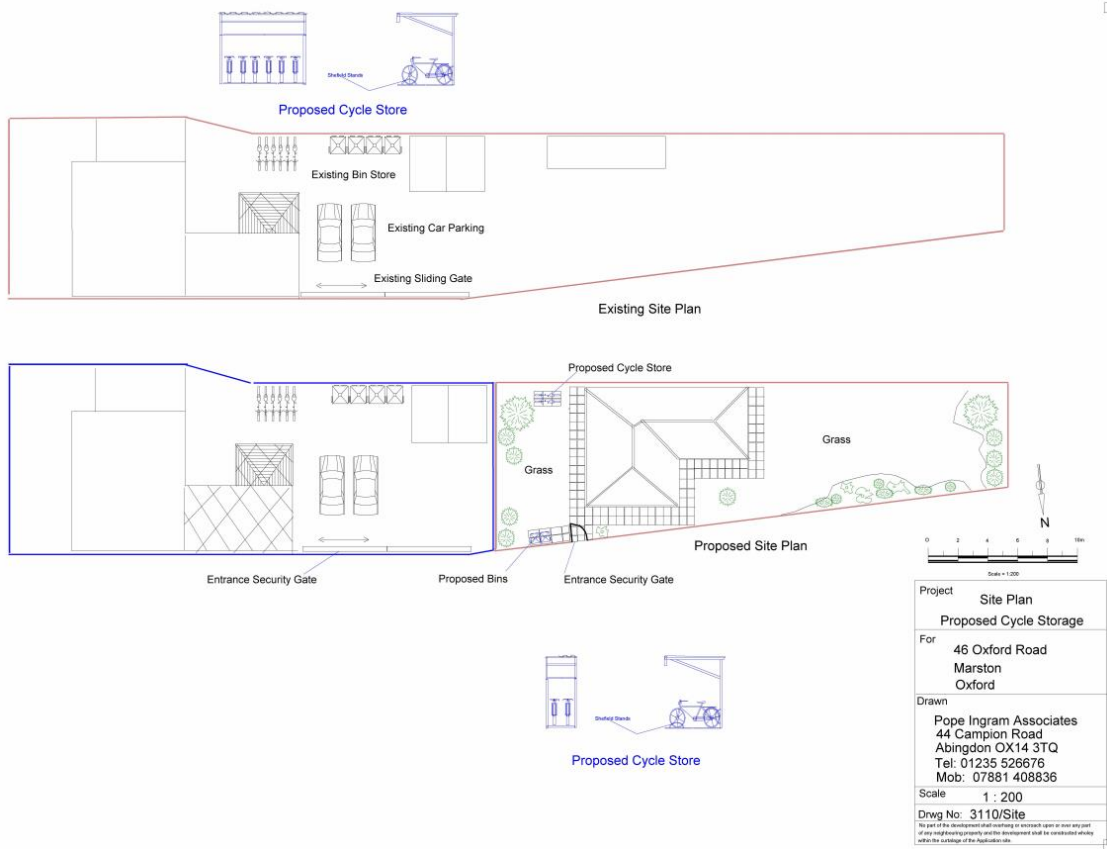


OLD

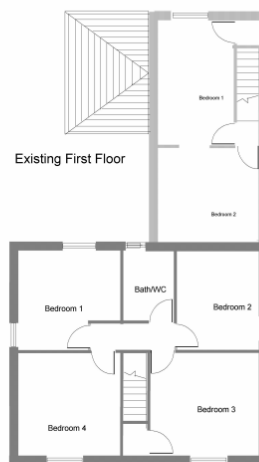
23/02294/FUL – 46 Oxford Road

Erection of 1 x 2 Bed bungalow (use class C3) Provision of means enclosure, landscaping and bin and cycle storage.



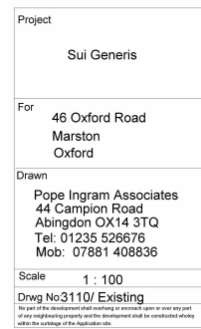


Existing Ground Floor Plan



Existing First Floor Plan

(No Change to Existing Elevations)

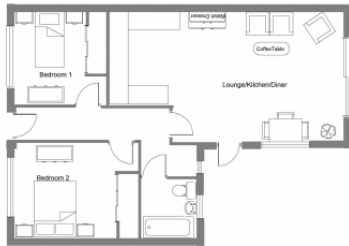




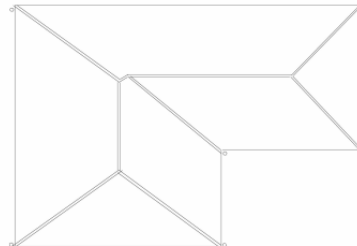
Proposed Side



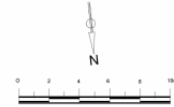
Proposed Side



Proposed Ground Floor



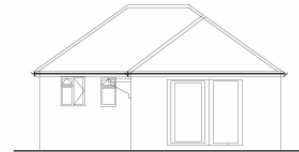
Proposed Roof
1 : 100



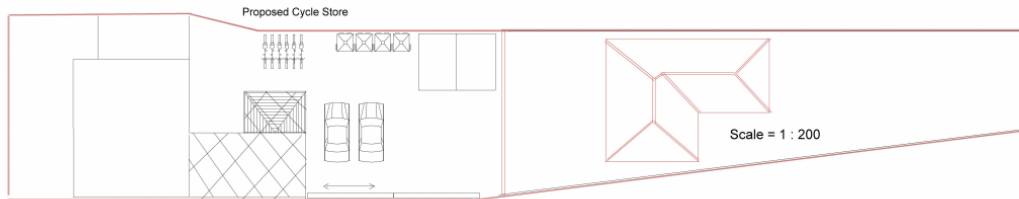
Project	Proposed 2 Bedroom Bungalow
For	46 Oxford Road Marston Oxford
Drawn	Pope Ingram Associates 44 Campion Road Abingdon OX14 3TQ Tel: 01235 526676 Mob: 07881 408836
Scale	1 : 100
Drwg No:	3110/Prop
<small>No part of the development shall be erected or altered or any part of any neighbouring property and the development shall be constructed wholly within the curtilage of the Application site.</small>	



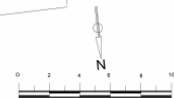
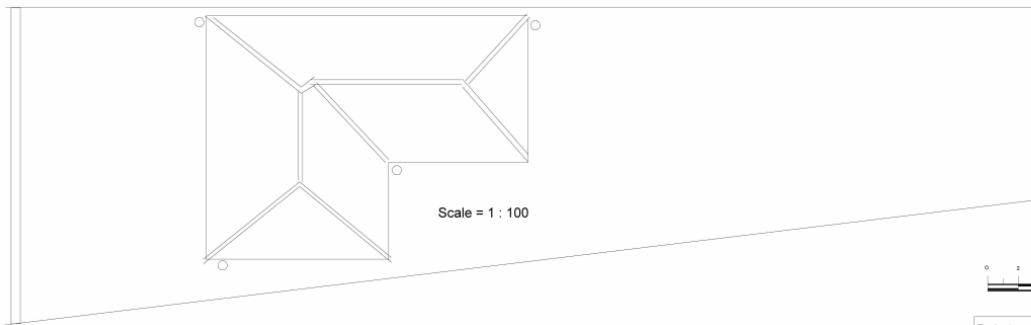
Proposed Front



Proposed Rear

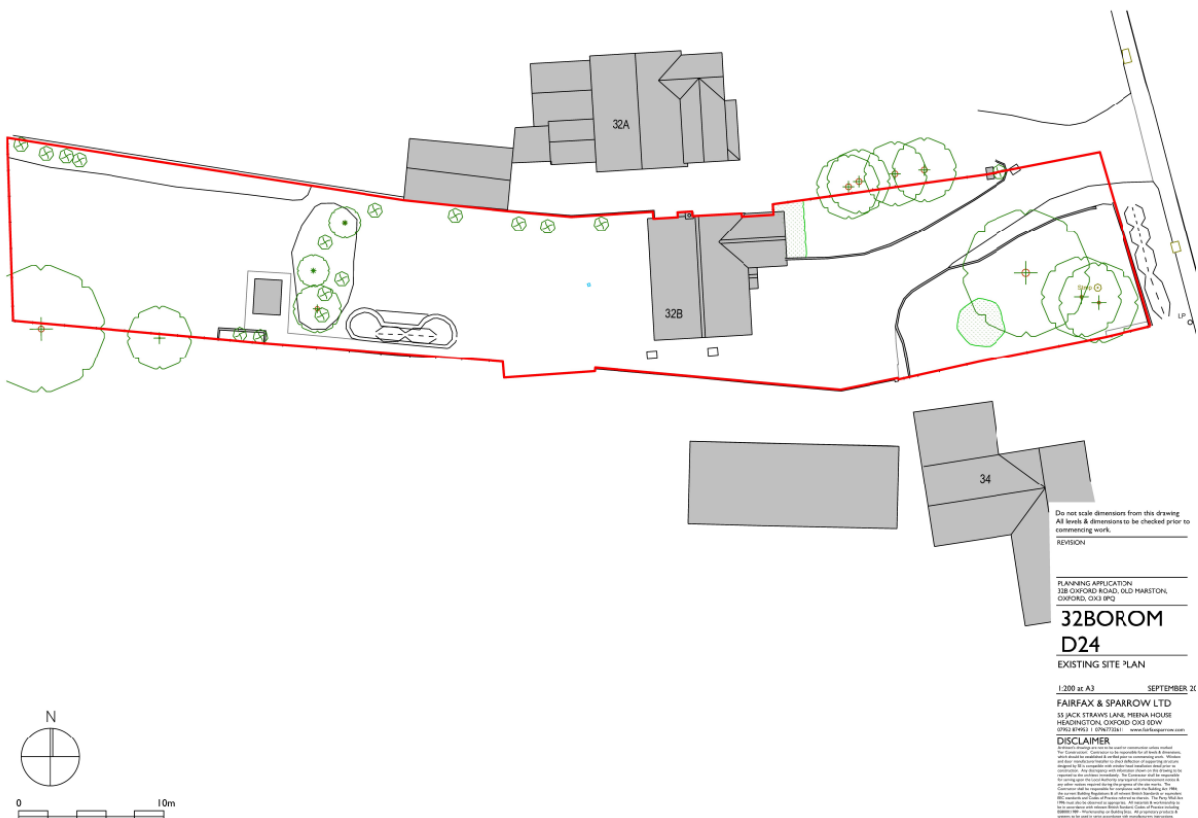


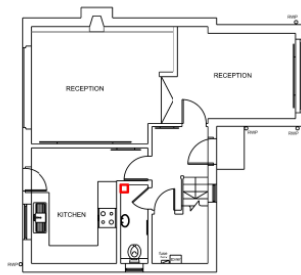
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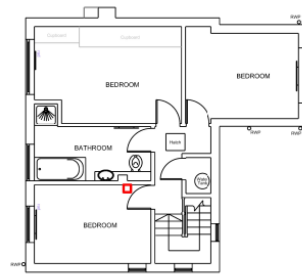
Project	Proposed 2 Bedroom Detached Bungalow
For	46 Oxford Road Marston Oxford
Drawn	Pope Ingram Associates 44 Campion Road Abingdon OX14 3TQ Tel: 01235 526676 Mob: 07881 408836
Scale	1 : 200
Drwg No:	3007/Proposed
<small>No part of the development shall be erected or altered or any part of any neighbouring property and the development shall be constructed wholly within the curtilage of the Application site.</small>	

23/02480/FUL – 32B Oxford Road – Erection of a single storey rear extension.
Removal of existing front porch canopy and formation of a front porch. Formation of a rear shed. Alterations to fenestrations.

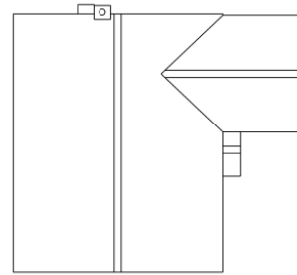




GROUND FLOOR PLAN



FIRST FLOOR PLAN



ROOF PLAN

Do not scale dimensions from this drawing
All levels & dimensions to be checked prior to commencing work.

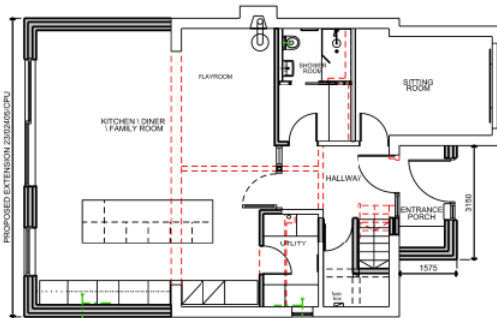
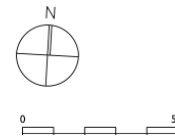
PLANNING APPLICATION:
318 OXFORD ROAD, OLD MARSTON,
OXFORD, OX3 9PZ

32BOROM D22 EXISTING HOUSE PLANS

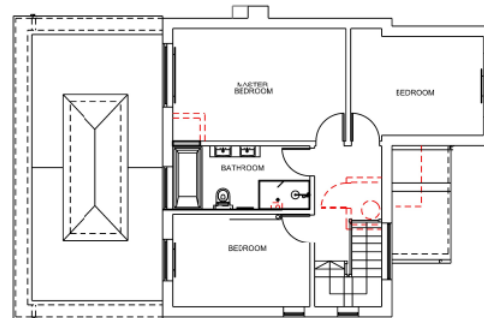
1:100 at A3 OCTOBER 20

FAIRFAX & SPARROW LTD
55 JACK STRAWS LANE, MEENA HOUSE
HEADINGTON, OXFORD OX3 9DW
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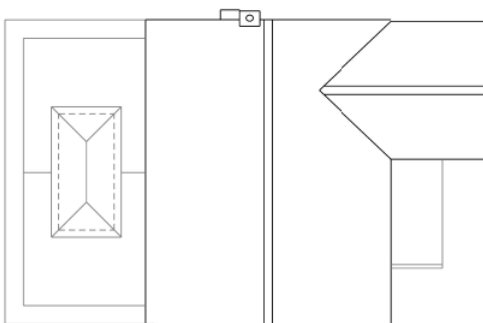
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GROUND FLOOR PLAN



PROPOSED FIRST FLOOR PLAN



PROPOSED ROOF PLAN





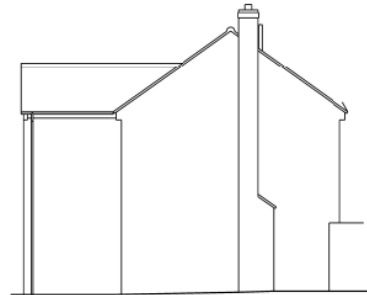
FRONT ELEVATION



SOUTH SIDE ELEVATION



REAR ELEVATION



NORTH SIDE ELEVATION

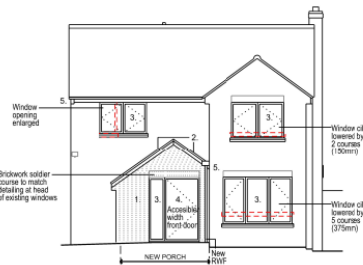


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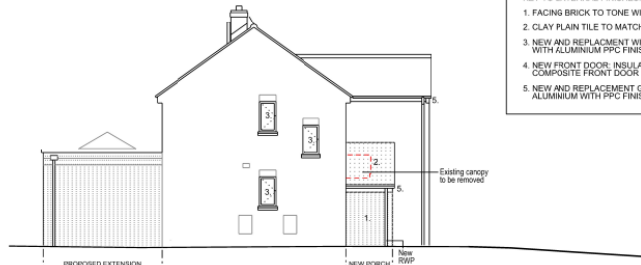
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KEY TO EXTERNAL FINISHES:

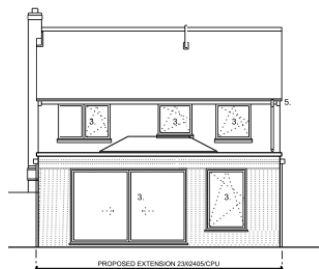
1. FACING BRICK TO TONE WITH EXISTING
2. CLAY PLAIN TILE TO MATCH EXISTING
3. NEW AND REPLACEMENT WINDOWS & GLAZED DOORS:
WITH ALUMINIUM PFC FINISH - MID STONE GREY
4. NEW FRONT DOOR (INSULATED) ACCESSIBLE WIDTH
COMPOSITE FRONT DOOR
5. NEW AND REPLACEMENT GUTTERS & DOWNPIPES:
ALUMINIUM WITH PFC FINISH - DARK GREY



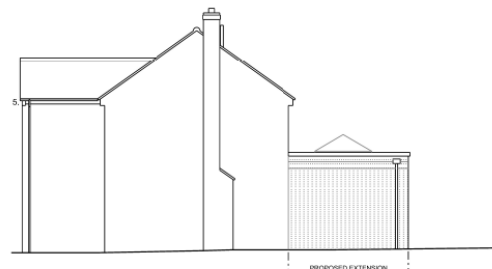
FRONT ELEVATION



SOUTH SIDE ELEVATION



REAR ELEVATION



NORTH SIDE ELEVATION

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REVISION

PLANNING APPLICATION:
238 OXFORD ROAD, OLD MARSTON,
OXFORD, OX3 9PQ

**32BOROM
D26**
PROPOSED HOUSE ELEVATIONS

1:100 at A3 OCTOBER 2021

FAIRFAX & SPARROW LTD
35 JACK STRAWNS LANE, PEENA HOUSE
HEADPOSTON, OXFORD, OX3 9DQ
(01865) 811 111 / 01865 811 112 www.fairfaxsparrow.co.uk

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Oxfordshire County Council – Moving traffic offences.

Moving traffic offences and the councils plans and process to introduce new locations

The council now has the powers to enforce 'moving traffic offences' following a [decision by Cabinet](#) to apply and the subsequent successfully application to central government.

The council is looking only to enforce existing traffic restrictions, not implement new ones. Prior to a decision to enforce by camera a technical consultation to check enforcement is appropriate will be undertaken.

What are moving traffic offences?

Part 6 of the Traffic Management Act (2004) allows Local Authorities outside of London to enforce against specific moving traffic offences. The Government gave councils the option to apply to enforce against 'moving traffic offences' using these powers for the first time in 2022 with Oxfordshire County Council being in the first tranche of applicants.

Prior to receiving the powers these rules were only enforceable by the police under criminal law. These powers will enable the council to expand the work it already does enforcing against unlawful and dangerous parking, and misuse of bus lanes. The council's Parking Services Team alongside their delivery partner, Conduent, will be carrying out this enforcement work, as part of their current duties.

Examples of the types of restrictions enforceable through the part 6 powers can be found below.

- driving through a 'No Entry' sign
- turning left or right when instructed not to do so (making banned turns)
- entering yellow box junctions when the exit is not clear
- driving where and when motor vehicles are prohibited
- driving on routes that are for buses and taxis only

The moving traffic offence programme

To ensure that Oxfordshire's roads remain as safe and accessible as possible Oxfordshire County Council will be implementing measures to install cameras on Oxfordshire's roads where known violations are occurring.

To deliver schemes the council has an approved budget up until 2030/31. Details of the budget can be found below. The future programme is being developed in line with the prioritisation and selection criteria agreed at January Cabinet.

Site eligibility criteria

Locations should be:

1. Identified as being subject of regular contravention of the Traffic Regulation Order as determined by advice from Thames Valley Police or on-site observations; and
2. Unable to practically, and at reasonable cost, make physical changes to make the order self-enforcing (avoiding the need for part 6 camera enforcement); and
3. Support the overall ambitions within the Local Transport & Connectivity Plan, Network Management Plan and developing Area Strategies; and/or
4. Be adjacent or close to a bus route; and/or.
5. Have recorded evidence of accidents, or ancillary information relating to accidents of near misses; and/or
6. Support the success of wider initiatives being implemented such as, but not limited to, Schools Streets, Low Traffic Neighbourhoods, Bus Journey Time Improvement.

The commitments to date are:

1. The rising bollard site located in Oriel Square, Oxford
2. The rising bollard site located on Cornmarket Street, Oxford
3. The rising bollard site located on Turl Street, Oxford
4. The rising bollard site located on Broad Street, Oxford
5. The junction of Turl Street and High Street, Oxford
6. The banned U-turn at Barton Park on A40
7. The junction of Holywell Street and Longwall Street, Oxford
8. New College Lane/ Queens Lane, Oxford
9. The pedestrianised area of Gloucester Street, Oxford
10. Yellow box junctions located on the Botley Interchange
11. Yellow box junctions located on the Hinksey Hill Interchange

All sites were supported by members of the public. Tranche one is expected to be delivered between April 2023 and March 2024.

- [Camera Enforceable Restrictions \(pdf format, 684Kb\)](#)

A second tranche of schemes i.e. school streets, were consulted on in July/ August 2022. A list of the sites can be found below.

1. St Ebbes Primary School, Whitehouse Road, Oxford, OX1 4NA
2. St Nicholas Primary School, Boxhill Walk, Abingdon, OX14 1HB
3. Larkrise Primary School, Boundary Brook Road, Oxford, OX4 4AN
4. Windmill Primary School, Margaret Road, Oxford, OX3 8NG

The council is looking to expand the number of sites it enforces and will be consulting on future tranches in due course. The council is looking to deliver a second tranche of schemes in 2024/25 and a third tranche in 2025/26.

[**RETURN TO AGENDA**](#)

Minutes of the Pavilion, Recreation Grounds, Allotments & Cemetery Committee Meeting held on the 30th October 2023 in the Mortimer Hall at 6:00pm.

Present:

Parish Council:

Pat Hall (PH)

Alistair Morris (AM)

Charlie Haynes (CH)

Mick Bates (MB)

Chris Devine (CD)

In attendance: Tim Cann (Clerk)

Public: 0

PRGAC 23/10/01 Election of Chairman:

It was RESOLVED Pat Hall elected as chairman. Pat requested she be referred to as chairperson.

PRGAC 23/10/02 Intention to record the proceedings of the meeting: NONE.

PRGC 23/10/03 Apologies for Absence: None.

PRGC 23/10/04 Request from members of the public to speak: NONE

PRGC 22/09/05 Minutes of the Committee Meeting held on 22nd September 2022. It was **RESOLVED** these are a true record.

PRGC 23/1/06 Matters Arising (omitting those for which an agenda heading follows):

- It was RESOLVED that any work completed should be agreed finished by the clerk and himself.

PRGC 23/10/07 Pavilion Update:

- Entrance door barrier: Awaiting for tender
- Water tap: CD to get tenders.
- Waste Bins: MSFC asked if the waste bins could be emptied more regularly. It was confirmed that this was already being dealt with.
- Grass cutting: MSFC mower is out of action, the club has a contract with Oxford City Council for cut the pitches. Can the parish council contractor cut the surrounding areas.
- MSFC have a quote for £3,250.00 to finish the patio area outside the pavilion. The club asked for a contribution from the parish council. It was RESOLVED to recommend the parish council fund the project in full.

PRGC 23/10/08 Review of Burial Fees:

- It was RESOLVED to recommend a 10% increase in all fees.

PRGC 23/10/09 Additional Picnic Benches in Mortimer Hall Recreation Ground:

- It was RESOLVED to recommend purchasing three picnic benches the locates to be decided.

PRGC 23/10/10 Possible Future Projects/Budget needs:

- No definitive projects were identified.

PRGC 23/10/11 Items of an urgent nature which have come to the clerk's attention since the agenda was set:

- Mortimer Hall Recreation Ground Play Equipment repair:
The Clerk informed the committee that he had received a quote for £1,998.71 + VAT to replace the zip wire bushes, install the gate spring mechanism and

replace the net on multi-play. It was RESOLVED to recommend acceptance of the quote.

PRGC 23/10/12 Information sharing (including correspondence):

- NONE.

PRGC 23/10/13 Date of Next Meeting: Monday 26th February 2024 at 7pm

MEETING CLOSED: 6:30pm

[RETURN TO AGENDA](#)

Minutes of the Environment Committee Meeting held on the 30th October 2023 in the Mortimer Hall from 7:00pm.

Present:

Parish Council:

Alistair Morris – Chair (AM)

Charlotte Vinnicombe – Vice-Chair (CV)

Mary James (MJ)

Louise Upton (LU)

In attendance: Tim Cann (Clerk)

ENV 23/10/01 Intention to record the proceedings of the meeting: NONE.

ENV 23/10/02 Apologies for Absence: Skye Denno – prior engagement.

ENV 23/10/03 Request from member of the public to speak:

- NONE

ENV 23/10/04 Minutes of the Committee Meeting held on 27th March 2023. It was **RESOLVED** these are a true record.

ENV 23/10/05 Matters Arising (omitting those for which an agenda heading follows):

- None.

ENV 23/10/06 Recycling Provision for Mortimer Hall:

- CV stated that promoting recycling is part of the committees' terms of reference and if the Mortimer Hall was interested in getting recycling bins it could be put to the parish council to consider grant assistance.

ENV 23/10/07 Value, purpose and commitment of the environment committee & proposal all parish council decisions should be taken through the lens of environmental and climate change:

- It was agreed that the committee needed to be more proactive in promoting its aims.

ENV 23/10/08 Parish council to write a letter to the Mortimer Hall expressing its keen desire and full financial support to getting the hall upgraded with insulation, solar panels battery and possible heat pump:

- It was agreed that this would be deferred for the time being.

ENV 23/10/09 Look at how the pavilion could be more eco-friendly:

- The Clerk informed the committee that an energy report had been already done. It was RESOLVED that this would be circulated to the committee.

ENV 23/10/10 More bike racks:

- It was RESOLVED to defer this and review possible sites for the next meeting.

ENV 23/10/11 Electric car recharging infrastructure:

The clerk reminded the committee that it had made an expression of interest for the Boults Lane. It was RESOLVED to defer this item to the next meeting.

ENV 23/10/12 Tour of parish council land in the Spring:

It was RESOLVED to have this on Saturday 3rd February 2024 at 2pm.

ENV 23/10/13 Reduce car traffic/increase active travel... one way with wide bike lane, access only:

The Clerk advised the committee that traffic situation was being looked at and that he will chase up to see where it is.

ENV 23/10/14 Possible future projects/budget needs:

No definitive projects were proposed.

ENV 23/10/15 Items of an urgent nature which have come to the clerk's attention since the agenda was set: NONE.

ENV 23/10/16 Information sharing (including correspondence):

- NONE.

ENV 23/10/17 Date of Next Meeting: Monday 26th February 2024 6pm

MEETING CLOSED: 8:15pm

[RETURN TO AGENDA](#)

Parish Clerk Report November 2023

KEY : Black – Ongoing Blue – Actioned RED – Completed Green – New for this month.

Reference	Decision	Action	Done
23/01	1 Elsfeld Road Bus Stop Noticeboard 2 Salford Road Noticeboard 3 School Lane Noticeboard	1. Application has been submitted. 2. Awaiting confirmation that property owner is happy for noticeboard. 3. Planning permission not needed however advertisement permission is.	
23/03	Biodiversity Survey	Emailed Wild Oxfordshire who suggested finding a school who run a Forest School.	
23/04	Tree Stock Identification	The local Cub group have identified the trees in Boults Lane Recreation Ground. Waiting for local scouts to do the Mortimer Hall Recreation Ground.	
23/05	Tender for Table Tennis Surround	This was going to be rubber matting however tenders are now being sort for a surround.	
23/06	Enclosed Waste Bins/ Recycling Bins	Costings and options are being collated for covered bins for the Mortimer Hall Recreation Ground and Boults Lane Recreation Ground. The contractor has also been contacted with regards to the implications to having recycling bins.	
23/07	Tender for Boults Lane Fence (on allotment boundary behind old pavilion site) & Shuttering.	Tenders being sort for wooden post & rail fence and hedge.	
23/08	Tender for work on Boults Lane Car Park	Tender recently received. Looking for further tenders.	
23/09	Pavilion – Tender for Door Bar	Awaiting tender	
23/10	Pavilion -Tender for Barrier Wheel	Looking for replacement wheel for barrier as current one worn out.	
23/11	Pavilion – Tender for officials changing room floor	Completed.	Y
23/12	Pavilion – Tender for Roof	Awaiting dry weather.	
23/13	Pavilion – Tender for Outside Tap	Awaiting tender	
23/14	Community Survey	CV and Clerk compiling results.	

23/20	Communications Boards	18 April - Emailed Thomley Hall. Awaiting reply. Tel 12 June no answer.	
23/26	Kissing Gate on Right of Way through to CPF Allotments	As it stands: <ul style="list-style-type: none"> Despite several email and telephone calls to the contractor no further forward. 	
23/27	Additional Tables in MH Recreation Ground		
23/28	Additional Street lights in Mill Lane		
23/29	43 rd Scout Group Lease	Awaiting confirmation from Scout Association agreement.	
23/30	Reactive Speed sign(s) along Oxford Road, through the village, to encourage drivers to slow down	Emailed Vicki Neville & Christian Mauz County	
23/31	CCTV to properly manage speeding traffic through the village:	Emailed Vicki Neville & Christian Mauz County	
23/32	Parking on Elsfield Road: could double yellow lines be extended the length of the Elsfield Road	County Council have advised that any alterations to the CPZ would be subject to additional funding being found.	
23/33	Can the sign leading into the village from Elsfield Road be changed to saying 'OLD MARSTON ONLY	Emailed Vicki Neville & Christian Mauz County.	
23/35	Flooding on MH Recreation Ground	Clerk to contact Highways. Emailed Ewan Siret 12.6	
23/36	Boundary hedge with Red Lion	Clerk seeking quote.	
23/37	NO DOGS sign in MH Play area	One has been ripped off so replacement ordered. 4 x Metal received.	Y
23/38	Wildflower area in BL Rec	Initial work should be done.	
23/39	Right of Way on Park Farm	Charlotte Richie leading this.	
23/40	Elsfield Road Bus Stop Window	Perspex needs replacing.	
23/41	BL CCTV	Advice is there would be a safeguarding issue with CCTV overlooking a play area/recreation ground.	

23/42	BL Play Area (RoSPA Report)	Weeds growing through play area surface. Weed killed 29 August	Y
23/43	Newsletter		
23/44	Dead tree in MH Rec	Permission has been granted. Getting cost for felling.	

Black – Ongoing Blue – Actioned

RED – Completed

Green – New for this month.

[RETURN TO AGENDA](#)

Old Marston Parish Council – Calendar of Meetings 2023/24

Date	Meeting	Time	Venue
6 th November	Full Council	7pm	Mortimer Hall
27 th November		6pm	Mortimer Hall
4 th December	Full Council	7pm	Mortimer Hall
18 th December	No Committee Meeting		
1 st January 2024	Bank Holiday		
8 th January 2024	Full Council	7pm	Mortimer Hall
29 th January	Finance	6pm	Mortimer Hall
5 ^h February	Full Council	7pm	Mortimer Hall
26 th February	Environment Committee	6pm	Mortimer Hall
26 th February	P,RG,A,C Committee*	7pm	Mortimer Hall
4 th March	Full Council	7pm	Mortimer Hall
25 th March	Staffing & Standards	6pm	Mortimer Hall
8 th April	Full Council	7pm	Mortimer Hall
29 th April	Finance Committee	6pm	Mortimer Hall

*P,RG,A & C Pavilion, Recreation grounds, Allotments & Cemetery Committee

The above are the standard meeting dates schedules for 2023-24.

Although additional meetings may be convened with the appropriate notice period and will be posted on the website and noticeboard.

Finance Committee:

- April – Approve accounts and review annual return (ready for June Council meeting),
- July – Insurance due early September & Risk Assessment, Financial Regs.
- November – Review end of year reports, draft budget & grants,

Recreation Grounds, Cemetery & Pavilion Committee:

- June – Property inspection & tree survey ready for Finance Committee review of insurance cover & risk assessment
- October – Review RoSPA report & Cemetery fees

Staffing & Standards Committee:

- December – Review performance reviews
- When necessary, should any standards issues arise.

Planning Committee: When necessary.