



Old Marston Parish Council

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Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

To: All members of Old Marston Parish Council

You are hereby summoned to attend an **online** meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 6th July 2020** when the following business will be transacted.

To login to the meeting please follow the link below:

<https://zoom.us/j/93585484191?pwd=aExlSkVUZDVET1hzYm8xRFZFa2FQQT09>

Meeting ID: 935 8548 4191

Password: 899998

Please call the Clerk on (079393600736) if you are having any problems logging in

Yours faithfully

Tim Cann.
Parish Clerk.

26th June 2020

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook and other social media.**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
 - Email update on Swan School by Tony Harris of GalifordTry
5. **Approval of the Minutes of the meeting on the 1st June 2020**
6. **Matters arising omitting those for which an agenda heading follows:-**
 - Confirmation that 10 parishioners has requested for an election to fill the casual vacancy caused by Michael O'Keefe's resignation. However, due to current Government restrictions no elections can take place. If restrictions are relaxed enough an election may be later this year otherwise is scheduled for May 2021.
7. **Operational Checks:**
 - Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported.
8. **Governance & Administration:**
 - Play areas can be opened from the 4th July 2020, if deemed safe to do so. safety checks have been recommenced.
 - Review & Adoption of Complaints Procedure and Vexatious & Habitual Complaint Policy
 - Council to review revising Standing Orders with view of Chairmanship:
 - Possibly restrict the length of time a Councillor can serve as Chairman,
 - Possibly no Councillor can be elected chairman until they have had at least two years continuous service on the council.
9. **Pavilion, Recreation Grounds & Cemetery:**
 - a. To review the minutes of the PRGC Committee meeting of the 22nd June 2020 where the following recommendations were made:
 - Electric Meter Enclosure: To accept tender for steel enclosure including lock & painted £1,264.00 (No VAT).
 - Car Park resurfacing: To seek further tenders.
 - Cycle Racks: To Accept tender for fencing & racks £2,100.00 No VAT
 - Fencing around play area: This should be started mid-July.
 - Headington 5 Road Race: To accept the use of the Boults Lane Recreation Ground, as in previous years, however the Pavilion would not be available due to H&S restrictions.

- To install NO DOG FOULING signs in Boults Lane Recreation Ground and Mortimer Hall Recreation Ground – 5 in total.
 - Grass Cutting Contract – The contract is due for renewal in 2021 the committee recommended:
 - i. Boults Lane – No change to current cutting regime with the exception of flowering areas,
 - ii. Mortimer Hall – No change to current cutting regime with the exception of flowering areas,
 - iii. Orchard Triangle & Adjacent Triangle: This is currently outside of any contract. Some concern about unkempt look, others pleased with the flora and fauna the area is attracting. The Marston Community Garden volunteers cut the pathways through the orchard. The Right of Way needs clearing.
 - iv. Victoria Arms Field: Field rarely used as it has no play equipment in, although belongs to the Oxford Preservation Trust who have always been against anything being installed. No change to current cutting regime.
 - v. Cemetery & Paddock: After some discussion it was recommended to continue the current cutting regime.
 - Boults Lane Barrier:
 - i. Procedure – To recommended continue procedure of keeping barrier shut at all times except when allotment shop open or there is a function on at the Scouts HQ or Pavilion.
 - ii. Replacement – To recommend accepting tender to replace barrier with similar one for £1,500.00
 - Cemetery:
 - i. Option one to investigate if double depth graves possible – recommended declining option.
 - ii. Option two for a report on suitability of land for extension £4,200 plus VAT. (This would be needed as part of the planning application if Council want to extend into any part of paddock) – Recommended accepting.
 - iii. Additional option to install monitoring wells for £750.00 which was recommended to be declined.
 - Boults Lane Hedge – The new hedge and wildflower area recently installed was removed in error. It was recommended that this be reinstated. It was also recommended that the Marston Community Garden Group be given £100.00 towards materials already spent on this project.
- b. Orchard Triangle:** AM has advised that the MCG have received a request from an elderly couple who live on Cherwell drive, she in her 80s and he in his 90s. They are loving the semi wild nature area that the Orchard is situated in and go there most days for their daily exercise and mental wellbeing. They would like a couple of natural seating locations to rest on. Not manufactured benches, but high benches/stools, made from wood/logs?, that they can rest on that aren't too difficult to get up from! :-)
 Since this is already in the management plan adopted by the PC that Julian Cooper proposed, shall MCG just go ahead and ask Parks to go ahead and install. It would come at no cost to the Parish Council.? PS

perhaps they could install at same time as mowing whole Orchard, to stop any secondary growth from developing..?

c. Street Art Project Update

d. Streetlights: The County Council have only two installed in the County and are still assessing their reliability. DH proposes the Parish Council have one installed for now as the Highways are still assessing their reliability and this will give them another one to assess.

10. Finance:

Bank balance as at 03/06/2020 –

| | |
|---|--|
| Current Account £90,914.42 | Business Reserve A/c £3,759.95 |
| Newbury Building Society A/c £85,718.40 | Skipton Building Society A/c £5,000.00 |
| Petty Cash £179.74 | CiL Money £38,234.56 |

| The following accounts to be paid: | £ Incl. VAT |
|--|-------------------|
| Clerks Pay Including Expenses, Pension, etc. – June 2020 | |
| BGG (Grass Cutting & Litter Picking for May 2020) | 441.00 |
| Zoom (July Virtual Meetings) | 14.39 |
| MPB Vehicle Repairs (Making 5 signs& Graphics) | 125.00 |
| OALC (Chairmanship training AS) | 36.00 |
| Maylarch (Demolition of Old Building) | 42,202.80 |
| Cotswold Seeds (Wildflower seed) | 142.62 |
| Marston Community Garden Group (BL Work) | 100.00 |
| Mrs C. Dibsdall (Refund of burial plot fee) | 300.00 |
| Total Pest Control (Quarterly Charge) | 390.00 |
| TOTAL | £44,161.84 |
| Petty Cash Expenditure: | (No expenditure) |
| INCOME :- | |
| Highworth Memorials (Drinkwater Memorial) | 200.00 |
| SSE (Wayleave Payment) | 8.00 |
| TOTAL | £208.00 |

- To review & accept the Internal Auditors End of Year Report and accept Annual Governance & Accountability Return (AGAR)

11. Planning:

Applications considered between meetings: - NONE

Decisions:

20/00386/VAR – 148 Oxford Road - **APPROVED**
 20/00919/FUL – Marston Vicarage, Elsfeld Road - **APPROVED**
 20/00875/FUL – 25 Salford Road - **APPROVED**
 20/00386/VAR – 148 Oxford Road - **APPROVED**
 20/01159/VAR – Pond House, 2 Mill Lane - **APPROVED**

Awaiting Decisions:

18/01549/FUL – 20 Raymund Road
 20/01111/FUL – 13 Lewell Avenue
 20/01146/FUL – 8 Little Acreage
 20/01183/FUL – 2 Horseman Close
 20/01102/FUL – 10 Southcroft

Applications to be decided:

20/01295/FUL – 83 Cherwell Drive – Change of use of dwelling house (Use Class C3) to a House of Multiple Occupation (Use Class C4).

20/01376/FUL – 3 Cavendish Drive – Demolition of existing rear extension.

Erection of a single storey rear extension.

20/01308/FUL – 46 Mortimer Drive – Erection of single storey side extension to create 1 x 1bed dwelling (Use Class C3). Provision of car parking, bin and cycle storage.

- Update on Previous Jack Russell site: No further movement to date.
- **CPZ:** I circulated the details for the County Council's two proposed plans. To date I have received two suggestions:
 - The whole of Old Marston Parish should be one CPZ named OLD MARSTON – OM
 - If the Parish **has** to be split:
 - Old Marston South (Carters estate area) named MIDDLE MARSTON – MM
 - Old Marston North (the village area) should be called OLD MARSTON - OM

NOTE: The following agenda item has confidential contents so Council may wish to consider discussing the following item without the media & public present.

12. To review the minutes of the Staffing & Standards Committee meeting of the 9th June 2020.

13. Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.

14. Information sharing (including correspondence)

Rural Services Network Digest etc,

- OALC Training

15. Date of next meeting: - Monday 7th September 2020 at 7:00pm