





Old Marston Parish Council

Tim Cann. PSLCC. Clerk & RFO to Old Marston Parish Council
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Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation. Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

You are hereby invited to attend the meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 6th March 2023** in the Mortimer Hall.

Yours faithfully

Tim Cann.
Parish Clerk.

28th February 2023

Councillors are requested to declare any prejudicial interest they have in any of the items.



Requests from members of the public to speak: Please note members of the public are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceedings of the meeting, if so, has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook, and other social media.**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public:
5. **Approval of the Minutes of the meeting held on the [6th February 2023](#)**
6. **Matters arising omitting those for which an agenda heading follows:-**

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7. **Operational Checks:**

- Weekly operational checks on the defibrillator have been carried out.
- Weekly operational checks on the play equipment have been carried out.

8. **Planning**

Applications considered between meetings: NONE.

Decisions:

21/03100/FUL – Land to rear of 1 Cromwell Close – WITHDRAWN

22/02220/FUL – 78 Oxford Road - APPROVED

22/02276/FUL – 39 Elms Drive - APPROVED

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

22/00960/FUL – 21 Haynes Road

22/01801/FUL – 10 Nicholas Avenue

22/02540/FUL – 46 Oxford Road

22/02983/FUL – 4 Haynes Road

22/02984/FUL – 142 Oxford Road

22/03014/FUL – 3 Ewin Close

23/00087/FUL – 86 Arlington Drive

23/00144/FUL – 73 Cherwell Drive

22/03049/FUL – Land North of Bayswater Brook

Applications to be decided:

- **[23/00092/FUL – 20 Raymund Road](#)** – Provision of cycle store to front elevation. (Retrospective)
 - **Update on Land West of Mill Lane** – Judge could not come to decision so delayed.
 - **Update on land North of Bayswater Brook:**

9. **Finance:**

Bank balance as at 24/02/2023 –

Unity Trust Bank Account £8,631.49 CiL Money £25,354.60

Newbury Building Society A/c £82,636.07 Petty Cash £100.75

Skipton Building Society A/c £10,585.37

The following accounts to be paid:	£ (Incl. VAT)
Clerks Pay Including Expenses, Pension, etc. – February 2023	
Defib Store (New Battery & Pads)	400.80
Edmead Electrical (Initial Boiler check in pavilion)	90.00
CommunityFirst Oxfordshire (Annual Membership)	70.00
eM Client (email software)	45.79
BT (Clerk's Office Phone)	134.25
Cotswold Seeds (4Kgs Wildflower seeds)	214.16
BGG (Litter Picking January & February)	168.00
TOTAL	£
Petty Cash Expenditure:	NONE
INCOME:	
Openreach (Wayleave payment)	8.82
TOTAL	£1,185.28

- a. **Approval of payments.**
- b. **Community Earth Day:** A small team from both St Nicholas church and Marston Community Gardeners are organising a family-friendly Community Earth Day event on the 22nd of April 2-5pm, which will be at the Marston Eco Hub, at the Marston Vicarage (with the church hall as a back-up venue for some or all activities).
There are many stalls confirmed, including Wild Oxfordshire, Oxford4Nature, Oxford Recycling, MCG, Marston Eco Group of course (info about refills, wombles, party kit, bike doctor, repair cafes, giving garage), among others, plus various nature-related crafting activities, singing, face-painting, storytelling, Marston Eco Group banner making, and a talk about hedgehogs (Hugh Warwick), and free seedlings/plants. There will be tea/coffee and finger foods/sweets from the Indian Hindu community (as a fundraiser for their campaign to have a temple), and probably one other vendor, of 'zero waste' items.
We would like to ask the Parish Council for a grant of £500 to help towards costs for this Community event.
- c. **[Northway & Marston Play & Activity Day](#):** Oxfordshire Play Association (Registered Charity 1160320) request for funding from Old Marston Parish Council to help part fund their Northway & Marston Play & Activity Day which, subject to securing the necessary funding, will take place on Saturday 15 July 2023.

10. Update on local activities and facilities for people of a certain age.

11. Governance & Administration:

- a. **Boundary Review:** In January 2018 the parish council asked the city council if it could tidy up the parish boundary. Asking to “extend the boundary to include all properties in Marsh Lane, Ashlong Drive, Cherwell Drive and all properties on the Oxford Road as far as and including Osler Close.” At the same time Headington put in to be a parish, which was rejected by the residents affected after a referendum. However, the Old Marston request was never reviewed. Council may wish to resubmit this request or relook at its boundaries.
 - o **[Parish Council Boundary Map](#)**
 - o **[City Council Marston Ward Map](#)**

- b. **Local Council Award Scheme – Quality Level Update:** The adjudicating panel has asked for ‘evidence that the council is assisting the community in preparing for its future’. There are several activities we already do but none meet the criteria. Possible items are:
 - A [‘community needs survey’](#) engaging with the community,
 - Community Engagement Forum is a meeting where people can find out about local matters in your community. It can link representatives from local organisations such as police/PCSO team, Parish/City & County Council, etc.
 - c. [Training Opportunities](#)
 - d. [Risk Assessment](#)
- 12. Coronation Event(s):** Council to consider if it is supporting any event on the coronation of King Charles III.
- **Red Lion –**
 - **Victoria Arms**
 - **Coronation Big Lunch**
- 13. Pavilion, Recreation Grounds, Allotments & Cemetery:**
- a. [Communication Board in Recreation Grounds:](#) There was an article on BBC 6pm news the other evening about Fareham District Council installing Communication boards in their recreation grounds for families with children who have limited language skills. Attached is the link to the BBC article. The Clerk also contacted the head of St Nicholas Primary School and Assistant Head of Cherwell School, who covers SEND, the latter is very keen to be involved. Council needs to decide if it would like the Clerk to organise a meeting between respective parties to explore the project.
 - b. **Request to purchase two burial plots by Mr & Mrs Milford**
 - c. [Memorial for Ms Wood](#)
 - d. **Tree in Cemetery:** The tree on the left-hand side of the gate needs cutting back. I have a cost of £350.00.
- 14. Marston Questionnaire:** Conducting a survey of Marston residents on their views about a Community Hub.
- 15. Queen’s Avenue commemorative plaque.**
- 16. Plus, anything of an urgent nature which comes to the Clerk’s attention since the agenda was set.**
- 17. Information sharing (including correspondence)**
- Rural Services Network Digest etc,
- OALC Newsletter
 - Correspondence
 - Walking Leaflet – A supply has been given to Old Marston Library, Red Lion, Victoria Arms, Bury Knowle Health Centre & Manor Health Centre.
- 18. Date of next meeting: -**
- Monday 3rd April 2023 at 7pm in the Mortimer Hall.
- ITEMS PENDING
- Noticeboards: Getting costings of types of noticeboards
- Quotes for:
- Boulds Lane Allotment boundary Fence – Shuttering – Car Park
 - Biodiversity Survey
 - Mortimer Hall Play Equipment Working Group Meeting
 - Cemetery Bench: Needs sanding & varnishing.