



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
8 Nicholas Avenue, Old Marston, Oxford. OX3 0RN
Tel: 01865 203139 email: clerk@oldmarston-pc.gov.uk
Website: www.oldmarston-pc.gov.uk twitter.com/oldmarstonpc
www.facebook.com/pages/Old-Marston-Parish-Council

Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and if any actions are required they will be reported on at the next meeting.

To: All members of Old Marston Parish Council

You are summoned to the MEETING of OLD MARSTON PARISH COUNCIL to be held at **7:00pm on Monday 6th January 2020** in the **MORTIMER HALL**, Oxford Road, Old Marston, Oxford OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.
Parish Clerk

23rd December 2019

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to complete a brief slip and return to the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council**
3. **Web Site, Facebook and other social media**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
5. **Approval of the Minutes of the meeting on the 2nd December 2019**
6. **Matters arising omitting those for which an agenda heading follows:-**
7. **Operational Checks:**
 - Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported.
 - Confirmation that the monthly Safety checks on play equipment have been carried out and any faults reported.
 - **Swan School Update:** info@marstonschools.com
 - Tony Harris of GallifordTry with update
8. **Youth Council:** Elaina Phillips, of the British Youth Council, to give brief outline of Youth Councils and answer any questions.
9. **Governance & Administration:**
 - Councillors to be aware of the various Committees and outside bodies they are on, report back to full Council when necessary, and to elect deputies where necessary, (Current appointments included)
 - Council to review Councillors contact details and profile for the website. A copy of each Councillors current contact details has been sent to each Councillor for them to review. Council needs to approve the posting to the Council website.
 - **Council Training:**
 - **Planning** – MJ, LM, AS (£150)
 - **Parks Play Areas & Equipment, Sport & Fitness Areas** – MJ, AS (£180)
 - **Chairman Skills** – AS (£90)
 - **Clerk's Training:**
 - Charitable Trusts & Parish Councils (£90)
 - Parks Play Areas & Equipment, Sport & Fitness Areas. (£90)
 - Regional Training Seminar (£75)
 - Cloud Computing for the Modern Council (£30)
 - Creating Accessible WORD & PDF Documents (£30)
10. **Open Meeting:** Council decided at the December Council meeting that the next open meeting would be in March and the subject would be Local Environment, Traffic, Air Pollution and Parking. Council need to fix a date.
11. **Pavilion, Recreation Grounds & Cemetery:**
 - Request to purchase a burial plot.
 - There was also a request to purchase two burial plots one to be buried on the 6th January. The Clerk spoke to the Councillor Peter Cox, Chairman of the PRGC committee who agreed the transaction.

- Old Building: Removal of Asbestos & Demolition
- DH has proposed installing solar streetlights in the Mortimer Hall Recreation Ground and Boults Lane Recreation Ground. Council needs to discuss and if agree decide where to be located.

12. Finance: Bank balance as at 26/11/2019 –

Current Account £45,034.16	Business Reserve A/c £3,756.19
Newbury Building Society A/c £84,329.86	Skipton Building Society A/c £5,000.00
Petty Cash £33.54	CiL Money £19,117.28

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – December 2019	
St Nicholas Church PCC (s.137 – Messy Church)	200.00
St Nicholas Church PCC (s.137 – Marston Times)	300.00
St Nicholas Church PCC (s.137 – Marston Times)	300.00
St Nicholas School (s.137 – Forest School)	200.00
St Nicholas School (s.137 – Breakfast & After School Club)	300.00
St Nicholas School (s.137 – Gardening Club)	265.00
Friends Of St Nicholas School (s.137)	300.00
Court Place Farm Allotments Association (s.137)	300.00
Old Marston Mill Lane Allotments Association (s.137)	300.00
Marston Saints FC (s.137)	300.00
Mortimer Hall Pre-School (s.137)	300.00
Old Marston Village Hall (s.137 – Mortimer Hall)	300.00
OXS RAD (s.137)	300.00
Marston Community gardening Group (s.137)	300.00
St Nicholas Society of Bell Ringers (s.137)	175.00
Old Marston Over 50's (s.137)	300.00
Total Pest Control (Quarterly Charge)	390.00
BGG (Litter Picking & Grass Cutting November)	261.00
The Red Lion (Christmas Buffet)	240.60
Oxford Building Company Ltd (Secure old building)	744.00
OALC (Training Course for CV)	108.00
Castle Water (Cemetery Water Usage)	2.80
Marston Village Hall (MH Hall Hire for Meetings)	264.00
Petty Cash	150.00
TOTAL	£8,483.43
Petty Cash Expenditure:	
TOTAL	
INCOME :-	
Marston Village Hall (MH 2019 Rent)	0.05
Reeves & Pain (internment of Ms MacLarnon ashes)	75.00
TOTAL	80.00

- **Late request for grant from the 42nd Scout Group:** To be used to purchase new benches for the Scout HQ, total cost of £700 but obviously the maximum is £300

13. Planning:

Applications considered between meetings: - NONE

Decisions:

19/00548/FUL – 2 Haynes Road – **APPROVED**

19/02793/FUL 9 Gordon Close - **REFUSED**

Awaiting Decisions:

18/01549/FUL – 20 Raymund Road

18/03048/FUL – Manor Farm, 15A Mill Lane

19/00548/FUL – 2 Haynes Road

19/02793/FUL – 9 Gordon Close

19/02159/FUL – Hill View Farm

Applications to be decided:

19/03117/FUL – 4 Rimmer Close – Demolition of existing double garage and retention of a rear garage outbuilding (Retrospective).

19/03151/FUL – 8 Haynes Road – Erection of a two storey side extension to create 1 x 2 bed dwelling (Use Class C3) and provision of parking, bin and cycle store.

19/03175/FUL – 21 Haynes Road – Change of use of dwellinghouse (Use class C3) to a House of Multiple Occupancy (Use Class C4)

14. Staffing & Standards Committee:

(Due to the confidential nature of this item Council should consider the removal of the public and media)

To review the minutes of the meeting of the Staffing & Standards Committee held on the 10th December 2019 where the following recommendations were made:

- The Clerk to be moved up one grade from 24 to 25
- The Clerk to be paid an additional hour per week.

15. Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.

16. Information sharing (including correspondence)

Rural Services Network Digest etc,
Marston Times Article

- List of Training available from OALC
- Confirmation that the Annual Return has been submitted to the Charity Commission for the Mortimer Hall Recreation Ground,
- OALC December 2019
- Acknowledgement of receipt for Parking/Air Quality letter sent to Yvonne Constance at Oxfordshire County Council,
- The ICCM Journal (Institute of Cemetery & Crematorium Management)

17. Date of next meeting: - Monday 3rd February 2020 in Mortimer Hall at 7:00pm