





Old Marston Parish Council

Tim Cann. PSLCC. Clerk & RFO to Old Marston Parish Council
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Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the parish council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the minutes and, if any actions are required, they will be reported on at the next meeting.

You are hereby invited to attend the meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 5th December 2022** in the Mortimer Hall.

Yours faithfully

Tim Cann.
Parish Clerk.

29th November 2022

Councillors are requested to declare any prejudicial interest they have in any of the items.



Requests from members of the public to speak: Please note members of the public are required to inform the clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceedings of the meeting, if so, has any member of the public any objections in being included.**
2. **Apologies for absence and approval by council**
3. **Web Site, Facebook, and other social media.**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public:
5. **Approval of the Minutes of the meeting held on the [7th November 2022](#)**
6. **Matters arising omitting those for which an agenda heading follows:-**
 - **Queen's Jubilee Tree Avenue:** AM has advised that the Oxfordshire County Council have trees in stock and been given additional money, parish council do not need to contribute to phase 1 county will supply trees, arrange install and pay for everything. He has asked can £5,000 funding be used for some other planting elsewhere, or for future plantings of Queen's avenue. Also, a plaque, if parish council would like to commemorate occasion and sign avenue.
7. **Operational Checks:**
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.
8. **Planning**

Applications considered between meetings: NONE.

Decisions:
22/001168/FUL – 76 Cherwell Drive - **WITHDRAWN**

Awaiting Decisions:
20/02457/DEL – Willow Barn, Oxford Road
21/03294/FUL – 56 Marsh Lane
21/03100/FUL – Land to rear of 1 Cromwell Close
22/00960/FUL – 21 Haynes Road
22/01801/FUL – 10 Nicholas Avenue
22/01718/FUL – 19 Arlington Drive
22/01607/FUL – The Red Lion, 40-42 Oxford Road
22/02220/FUL – 78 Oxford Road
22/02276/FUL – 39 Elms Drive
22/02401/FUL – 26 Cavendish Drive
22/02477/FUL – 2 Lewell Avenue

Applications to be decided:

 - [22/02540/FUL – 46 Oxford Road](#) – Change of use from House of Multiple Occupation (Use Class C4) to a large House of Multiple Occupation (Sui Generis). Provision of bin and cycle storage.
 - **Land North of Bayswater Brook:** No further information received.

- **Update on Land West of Mill Lane** – No further information received.

9. Finance:

Bank balance as at 31/10/2022 –

Unity Trust Bank Account £29,662.14

Newbury Building Society A/c £86,950.84 Skipton Building Society A/c £5,036.09

Petty Cash £100.70 CiL Money £25,354.60

The following accounts to be paid:	£ (Incl. VAT)
Clerks Pay Including Expenses, Pension, etc. – November 2022	
MP Security (Pavilion Intruder Alarm Service)	97.20
OALC (CV Training)	66.00
Total Pest Control (Quarterly Charge0	177.60
BGG (October grass cutting & litter picking)	174.00
Moore (External Auditor EOY Report)	360.00
Andrew Job Plumbing (Pavilion Boiler Repairs)	1,426.80
Fantastic Fireworks (Display)	1,500.00
Radcliffe Academy Trust (Underpass paint)	686.35
NALC (Webinar Clerk)	38.93
Castle Water (Cemetery Use)	7.40
Mortimer Hall (Reading Groups Grant s.137)	300.00
BestHost (Website hosting)	160.00
Acacia Landscaping (Annual Hedge Cutting)	1,680.00
CoreGreen Recycling (Skip)	250.00
BT (Clerk's Office Phone)	134.25
TOTAL	£8,941.68
Petty Cash Expenditure:	(NO EXPENDITURE)
INCOME:	(No Income)

a. Approval of payments.

b. To review the minutes of [the Finance Committee meeting](#) held on the 28th November 2022 where the following recommendations were made:

- To adopt the [draft budget](#) (attached) with the amendments to code 63 to £10,000 and code 94 to £1,000.
- To increase the 2023/24 [precept](#) by 1.99%
- [Half Year Budget V Expenditure & Income](#)
- To award the following grants:

○ St Nicholas Society of Bell Ringers	92.00
○ Mortimer Hall	300.00
○ Mortimer Hall Pre-School	300.00
○ Marston Community Garden Group	300.00
○ Marston Times	300.00
○ OXSRAD	300.00
○ St Nicholas Primary School Forest School	300.00
○ Court Place Farm Allotments Association	300.00
○ Old Marston Mill Lane Allotments Association	300.00
○ 43 rd Scout Group	300.00
○ FOSNS	300.00
○ St Nicholas Junior Choir	300.00

TOTAL**3,392.00**

- The clerk should not send reminders on grant applications once sent.
- To adopt the Financial Regulations.
- To transfer £5,000 from the Newbury Building Society to the Skipton Building Society.

10. Pavilion, Recreation Grounds, Allotments & Cemetery:

- **Right of Way Gates:** Install and supply two wooden gates on the footpath in the cemetery will cost £1,052 + vat. (2 gates, 4 gate posts, Gate fittings for two gates, Concrete). Council already agreed to metal gates, however, resident whose land its on refused metal.
- **Plot Request:** I live in the village (Southcroft) and my mother who lived here for many years is buried in the cemetery next to Southcroft. My father died very recently and is due to have his ashes interned on my mother's plot. My aunt, who is 80yrs old and is my mother's identical twin, lives in Bristol but her only family has been my mother and now me. She has asked if she is able to be buried or have her ashes in the same burial ground in order to be with her.
She clearly doesn't live here but as her last remaining family am I allowed to purchase a plot for her or if not are there any options (when the time comes clearly) for her ashes to there instead at all? She asked me to enquire. She grew up and lived in Headington for much of her adult life. Her profession took her to Bristol.

- **Bollards outside St Nicks school**

11. Governance & Administration:

- Training Opportunities
- [Revised Calendar of Meetings](#): Mortimer Hall is available on the last Monday of the month. It would make it easier if the parish council had all its committee meetings on the last Monday.

12. Plus, anything of an urgent nature which comes to the clerk's attention since the agenda was set.**13. Information sharing (including correspondence)**

Rural Services Network Digest etc,

- OALC Newsletter
- Correspondence

14. Date of next meeting: -

Monday 9th January 2022 at 7pm in Mortimer Hall.

ITEMS PENDING

- Noticeboards: Getting costs to put noticeboard in bus shelter in Elsfield Road.
- Quote for Boults Lane Allotment boundary fence – Shuttering – Car Park
- Biodiversity Survey
- Mortimer Hall Play Equipment Working Group Meeting
- Cemetery Bench: Needs sanding & varnishing.

IN PROGRESS

- Tree Survey,
- Asset Re-evaluation.