



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
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Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and if any actions are required they will be reported on at the next meeting.

You are invited to the MEETING of OLD MARSTON PARISH COUNCIL to be held at 7:30pm on Monday 5th November 2018 in the MORTIMER HALL, Oxford Road, Old Marston, Oxford OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.
Parish Clerk

29th November 2018

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to complete a brief slip and return to the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceeds of the meeting, if so has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council & resignation of Parish Councillor Tony Greenfield**
3. **Web Site, Facebook and other social media**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
5. **Approval of the Minutes of the meeting on the 1st October 2018**
6. **Matters arising omitting those for which an agenda heading follows**
7. **Operational Checks:**
 - Confirmation that the weekly operational checks on the defibrillator have been carried out and any faults reported.
 - Confirmation that the weekly Safety checks on play equipment have been carried out and any faults reported.
8. **Parish Council Calendar**
9. **Highways: Additional bollards in Raymond Road**
10. **GDPR Update**
11. **Roy Garner Pavilion Committee:**

Minutes of the Pavilion Committee meeting held on the 24th October 2018 where the following recommendations were made:-

 - To accept the tender for work on electric meter so as it can be housed in dedicated housing £750.00 plus VAT
12. **Recreation Grounds & Cemetery**
 - a. Mortimer Hall Recreation Ground Maintenance – Top Soil, Rocker.
13. **Finance**
 - a. Bank balance as at 29/10/2018 –

Current Account £34,461.96

Petty Cash £00.05

Business Reserve Account £3,747.42 Newbury Building Society Account £118,166.24

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – October	
Staples (Stationery)	79.18
Moore Stephens (End Of Year External Audit)	844.56
Staples Ltd (Stationery)	126.58
AWBS Ltd (Top Soil for Mortimer Hall Recreation Ground)	69.98
BGG (Litter Picking & Grass Cutting September 2018)	438.00
Blanchford Building Supplies (Waterproof Paint)	48.13
OALC (GDPR Training for Clerk)	96.00
Total Pest Control (Quarterly Charge)	177.60
LexisNexis (Arnold Baker book 11 th Edition)	110.99
Petty Cash	200.00
Fantastic Fireworks Ltd (Annual Firework Display)	1,750.00

ICO (Information Commissioner's Office Annual Registration)	40.00
GDT Fire Extinguishers Ltd (Annual Service)	79.20
SLCC (Clerk's Membership for 2018/19)	217.00
TOTAL	£5,690.30
Petty Cash Expenditure:	
Midcounties Co-operative (60 x Postage Stamps)	34.80
TOTAL	£34.80
INCOME :-	
Oxford City Council (2 nd Half Precept)	32,973.01
TOTAL	£32,973.01

b. Budget v Expenditure & Income Analysis

c. Council needs to decide where donation of £115 from Victoria Arms for Parish Fete is to go. (2017 – Old Marston Charities Trust)

14. Planning

Applications considered between meetings:- NONE

Decisions:

18/02073/FUL – 21 Haynes Road (Erection of a first floor rear extension) –

APPROVED

18/02220/FUL – 15 Clays Close – **APPROVED**

18/02506/FUL – 22 Elms Drive – **APPROVED**

Awaiting Decisions:

18/00571/FUL – 11 Horseman Close

18/01173/FUL – The Harlow Centre, Raymund Road

18/01549/FUL – 20 Raymund Road

18/02315/FUL – 9 Gordon Close

18/02412/FUL – 1 Lewell Avenue

18/02597/FUL – 6 Haynes Road

Applications to be decided:-

18/02790/FUL – 21 Haynes Road – Formation of front porch. Erection of single storey front and side extension.

18/02825/FUL – 36 Raymund Road – Erection of a front porch. Erection of two storey side extension. Demolition of existing single storey rear extension and erection of part single, part two storey rear extension. Provision of bin and cycle store and 2no. parking spaces.

18/02616/FUL – The Corner House, 9 Church Lane – Conversion of garage to habitable space and erection of a single storey side extension. Formation of 1no. door to south elevation.

18/02814/FUL – 76 Arlington Drive – Demolition of existing WC. Demolition of existing porch and erection of porch to front. Erection of part single, part two storey extension to rear. Erection of single storey side extension. Removal of 1no. window to side elevation.

15. Plus anything of an urgent nature which comes to the Clerk's attention since the agenda was set.

16. Information sharing (including correspondence)

- The Annual Return for the Recreation Ground (Mortimer Hall Recreation Ground) has been filed with the Charity Commission.
- Notification that Alun Jones, former chairman of Old Marston Parish Council has passed away. An email offering the Parish Council's sympathy has been sent to the family.

- Street Art Update – Awaiting information from County Council and head of Anti-behaviour team.
- Street Lights:
 - Elsfield Road – awaiting costings for a solar powered light,
 - School Lane – concerns about it being dark so the Clerk investigating if existing light working.
 - Boults Lane - concerns about it being dark so awaiting costings for a solar powered light.
- Oxclean Saturday 2nd March 2019
- Swan School Update

Rural Services Network Digest etc,
OALC Newsletter September 2018

17. Council may wish to consider excluding members of the public & media for items of a Confidential nature:

Consider the recommendations of the Finance Committee meeting held on the 25th October 2018.

18. Date of next meeting : -

Monday 3rd December 2018 in Mortimer Hall at 7:00pm.

NOTE: Followed by a buffet in the Victoria Arms.