



Old Marston Parish Council

Tim Cann PSLCC, Clerk to Old Marston Parish Council
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Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

Important Reminder: Please ensure you adhere to the COVID advice of safe distancing and hand washing/sanitising before, during and after the meeting.

You are hereby invited to attend the meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 5th July 2021** in the Mortimer Hall.

Yours sincerely

Tim Cann.
Parish Clerk.

29th June 2021

Councillors are requested to declare any prejudicial interest they have in any of the items.

Requests from members of the public to speak: Please note you are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.
2. Apologies for absence and approval by Council
3. Web Site, Facebook, and other social media.
4. Public, County & City Councillors & Thames Valley Police participation (if any requests received)
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public:
 - Report from Nils Bartleet on the Kidlington Airport Committee
5. Approval of the Minutes of the meeting on the [7th June 2021](#)
6. Matters arising omitting those for which an agenda heading follows:-
7. Operational Checks:
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.
8. Neighbourhood Plan:
 - Council to decide whether it wants to move forward with a plan and if so how.
9. Planning:

Applications considered between meetings: NONE.

Decisions:

21/00611/FUL – 56 Mortimer Drive – **APPROVED**

21/00661/FUL – 39 Marsh Lane – **APPROVED.**

21/00824/FUL – 38 Raymund Road - **APPROVED**

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

20/03034/FUL – Hill View Farm

21/00752/FUL – 2 Lewell Avenue

21/00884/FUL – 30 Arlington Drive

21/00987/FUL – 3 Cavendish Drive

21/01154/FUL – 41 Oxford Road

21/01237/FUL – 14 Nicholas Avenue

21/01255/FUL – Thurston, 3 Boults Close

21/01298/FUL – 8 Cotswold Crescent

21/01217/FUL – Land West of Mill Lane

Applications to be decided:

 - [21/01527/FUL – 7 Rippington Drive](#) – Demolition of existing rear extension and erection of a single storey rear extension.
 - [21/01595/VAR – 20 Raymund Road](#) – Variation of Condition 2 (Develop in accordance with plans) of planning permission 18/01549/FUL (Erection of a part single, part two storey rear extension and a two storey side extension.) to allow additional and revised openings.
 - [21/01689/FUL – 29 Salford Road](#) – Demolition of existing front porch and rear lean-to. Erection of a single storey rear extension and single storey front and side extension.
 - [21/01648/FUL – 39 Horseman Close](#) – Demolition of existing garage. Erection of part single part two storey side and rear extension.

- **Update on former Jack Russell Development:** Work is progressing.
- **Update on Hill View Farm Development.**
- **Update on Almond Farm/Land West of Mill Lane Development:**

10. Finance:

Bank balance as at 03/06/2021 –

Current Account £52,529.41	Business Reserve A/c £3,760.31
Newbury Building Society A/c £86,475.82	Skipton Building Society A/c £5,036.09
Petty Cash £179.74	CiL Money £38,920.76
Unit Trust Account £35,765.48	

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – June 2021	
Richard James (Internal Auditor EOY Fee)	300.00
Total Pest Control (Quarterly Charge)	390.00
BGG (Litter Picking May)	72.00
Seiretto (SSL Renewal)	46.80
Oxford Building Company (Herras Fencing Hire)	1,184.00
JDP Solutions (Newsletter & Signs)	420.00
Staples (Stationery)	63.41
TOTAL	£4,179.91
Petty Cash Expenditure:	(No expenditure)
INCOME:	
Mr Ward (Paddock Rent)	500.00
SSE (Wayleave Payment)	8.00
TOTAL	£508.00

11. Environment Committee:

To review the minutes of the meeting held on the [17th June](#) where the following recommendations were made:

- To have signs on the railings of the Mortimer Hall Recreation Ground making people aware of the uncut margins.
- The upgrading of Back Lane has been part of the Land West of Mill Lane planning. For the Clerk to contact the Oxford Preservation Trust.
- To start an [online petition](#) against the upgrading of Back Lane.
- To have a walk, which Parish Councillor Peter Williams would facilitate, on the grasses and wildflowers. Wednesday 14th July at 6pm.

12. Pavilion, Recreation Grounds & Cemetery:

To review the minutes of the meeting held on the [24th June](#) where the following recommendations were made:

- To review tenders for hedge on Boults Lane Recreation Ground with allotments at its next Committee meeting.
- To get quotes to repair small leak in pavilion roof.
- To get quotes to repair flooring in pavilion kitchen.
- To get quotes for Shower wall.
- To get quotes to repair storeroom floor.
- To accept the quote of £440 to install the seat in the cemetery paddock.

- To position the seat in the middle at the back of the paddock instead of in far-left corner.
 - To get quotes for a [table tennis table](#) to be installed in the Mortimer Hall Recreation ground.
 - To allow the 43rd Scout Group to replace the garage at the rear of the headquarters with a container & for the Council to contribute towards the purchase of the container.
- 13. Grass Cutting:**
- To have a 2Metre uncut strip in the Boult's Lane Recreation Ground, along the Southern boundary, running alongside the Right of Way for wildflowers.
 - To have a 3Metre uncut area along the right side of the paddock, behind the Cemetery, where the seat is to be located.
 - To cut all areas of Boult's Lane Recreation Ground.
 - To cut all areas of the paddock at the rear of the cemetery.
- 14. Tree Survey: From the tree survey I have received two tenders:**
- Tender One: £4,822.00 Plus VAT
 - Tender Two: £7,415.00
- 15. Governance & Administration.**
- [Annual Risk Assessment](#).
- 16. Plus, anything of an urgent nature which comes to the Clerk's attention since the agenda was set.**
- 17. Information sharing (including correspondence)**
Rural Services Network Digest etc,
- OALC Newsletter
 - [Correspondence](#)
- 18. Date of next meeting: -**
Monday 6th September 2021 at 7pm in the Mortimer Hall.

Items Pending

- **Noticeboards around the Parish** – with the architect
- **Cemetery Extension** – Planning have asked for various surveys to be done.
- **Cemetery Bench installation** – one quote received (See PRGC Committee)
- **Boult's Lane Electric Meter** – awaiting resurfacing.
- **Boult's Lane Resurfacing** – To start w/c 5th July.
- **Trees in Boult's Lane** – being included in the tree survey.
- **Boult's Lane Play Area Seat** – Awaiting lockdown easing before installation.
- **Elsfield Road solar stud Lighting** – The County Council have refused permission for this saying that "Illuminated / reflective studs in the highway are used to convey information, and on occasion instruction to motorists. White studs specifically are used to delineate driving lanes on the carriageway and in doing so serve as a positional and directional guide to motorists." James the solar lighting chap is sending me details of a possible alternative.

Policies

Councillor Co-option Policy (DRAFT)

Social Media Policy (DRAFT)

Working Relationships Policy (DRAFT)