





Old Marston Parish Council

Tim Cann. PSLCC. Clerk & RFO to Old Marston Parish Council
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Members of the Public Welcome & Speaking arrangements:

Members of the public and press are welcome to attend the following meeting unless precluded by the Parish Council by resolution during the whole or part of the proceedings. They may address the parish council on any matter of council business during the time allotted at the beginning of the meeting for public participation.

Anyone wishing to speak must give prior notice with name and address to the Clerk before the meeting starts.

No member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes. There is no entitlement to speak at any other time during the meeting.

An issue raised shall not require a response at the meeting nor start a debate. The Chairman may direct that an oral or written response be given or that a note be made for later action.

A record of public participation may be included in the Minutes and, if any actions are required, they will be reported on at the next meeting.

To: All members of Old Marston Parish Council

You are hereby summoned to attend the ANNUAL meeting of OLD MARSTON PARISH COUNCIL to be held **at 7:00pm on Monday 5th June 2023** in the Mortimer Hall, Oxford Road, Old Marston, OX3 0PH when the following business will be transacted.

Yours faithfully

Tim Cann.
Parish Clerk.

30th May 2023

Councillors are requested to declare any prejudicial interest they have in any of the items.



Requests from members of the public to speak: Please note you are required to inform the Clerk prior to speaking and no member of the public or press shall speak for more than 5 minutes unless the Chairman so declares and the total time for public participation is 20 minutes.

AGENDA

1. **Request if anyone is intending to record the proceeds of the meeting, if so, has any member of the public any objections in being included.**
2. **Apologies for absence and approval by Council: MC**
3. **Web Site, Facebook, and other social media.**
4. **Public, County & City Councillors & Thames Valley Police participation (if any requests received)**
 - a. Thames Valley Police
 - b. County & City Councillors Report(s)
 - c. Public
5. **Approval of the Minutes of the meeting on the [15th May 2023](#)**
6. **Matters arising omitting those for which an agenda heading follows:-**
 - Love Marston, Love Life Stall – feedback
 - [Acceptance of Office Reminder](#)
 - [Post Box on the Oxford Road](#)
7. **Operational Checks:**
 - Weekly operational checks on the defibrillator have been carried out.
 - Weekly operational checks on the play equipment have been carried out.
8. **Planning:**

Applications considered between meetings: NONE.

[Decisions:](#)

Awaiting Decisions:

20/02457/DEL – Willow Barn, Oxford Road

21/03294/FUL – 56 Marsh Lane

22/00960/FUL – 21 Haynes Road

22/01801/FUL – 10 Nicholas Avenue

22/02983/FUL – 4 Haynes Road

22/03049/FUL – Land North of Bayswater Brook

23/00549/FUL – 60 Cherwell Drive

23/00607/FUL – Court Place Farm Pavilion, Marsh Lane

23/00795/FUL – 31 Beechey Avenue

23/00956/FUL – 45 Arlington Drive

Applications to be decided:

 - [Land North of Bayswater Brook](#): Council to consider PW draft response.
 - [23/01076/FUL – 71 Cherwell Drive](#) - Demolition of existing garage. Formation of part single part two storey side and rear extension and front porch. Alterations to rear extension roof and insertion of 2no. rooflights. Removal of 1no. door, 1no. window and insertion of 1no. window to rear elevation. Alteration to fenestration
 - **Update on Land West of Mill Lane** – No further information. Still awaiting judicial review findings.

9. Finance:

Bank balance as at 30/05/2023 –

Unity Trust Account £31,469.46 (incl. CIL Money) £27,272.56 Petty Cash £73.79

Newbury Building Society A/c £82,636.07,

Skipton Building Society A/c £10,585.37.

The following accounts to be paid:	£ Incl. VAT
Clerks Pay Including Expenses, Pension, etc. – May 2023	
BGG (March & April Grass Cutting & Litter Picking)	468.00
Clerk & Councils Direct (Annual Subscription)	14.00
Castle Water (Cemetery Water Use)	28.66
Mr D. Ward (Mortimer Hall Parking Area Cycle Racks)	2,815.00
Wild Oxfordshire (Annual Membership)	35.00
Mr Wiggins (Burial Plot Refund)	125.00
Ms Savage (Burial Plot Refund)	500.00
BT (Clerk's Office Phone)	161.26
TOTAL	£6,220.49
Petty Cash Expenditure:	
Amazon (Sweets for Love Marston, Love Life Stand)	27.96
INCOME:	None.

- a. Acceptance of accounts
- b. With the above expenditures the Unity Trust account will have £34,163.12 does council want any funds transferred to an investment account.
- c. Acceptance of AGAR and sign ready for submission to external audit.
- d. [Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return : Accounts for the year ending 31 March 2023](#)

10. Pavilion, Recreation Grounds & Cemetery:

- a. Picnic Benches in Mortimer Hall Recreation Ground.

11. Street lighting around Bradlands, Mill Lane

12. Clerk's Report

13. **Report from Members:** Update from councillors representing the council on external bodies should the respective organisation have met.

14. [43rd Scout Group Lease Renewal.](#)

15. [Group of people survey on a Community Centre:](#)

16. Items from the Parishioners Annual Meeting:

- a. Cemetery/Paddock Mowing Regime
- b. Reactive Speed sign(s) along Oxford Road, through the village, to encourage drivers to slow down.
- c. CCTV to properly manage speeding traffic through the village.
- d. Parking on Elsfield Road: could double yellow lines be extended the length of the Elsfield Road.
- e. Club Car Parking Space: Can the parish council provide a club car parking space. Nearest is John Garne Way.
- f. Can the sign leading into the village from Elsfield Road be changed to say 'OLD MARSTON ONLY'
- g. Hold regular parish council surgery in the Mortimer Hall

17. **Plus, anything of an urgent nature which has come to the Clerk's attention since the agenda was set.**

- OALC Annual Meeting Monday 3rd July 7:30

18. Information sharing (including correspondence)

Rural Services Network Digest etc,

- OALC Newsletter
- Correspondence

19. Date of next meeting: - Monday 3rd July 2023 7pm in the Mortimer Hall.